

D45 UNIVERSITY

Created by our educators, for our educators

WHAT IS THE D45 UNIVERSITY?

D45 University is an in-district professional development program designed to foster continuous learning, collaboration, and career advancement. Certified staff and administrators can design and facilitate courses for colleagues while earning University Credits (UCs) toward professional growth and salary advancement.

PROGRAM HIGHLIGHTS

- Graduate-level rigor
- Recognition & compensation for expertise
- Aligned with the district's strategic plan
- Flexible formats: In-person • Hybrid • Asynchronous

TEACHING A COURSE

- Submit the D45 Course Proposal Form by **December 12, 2025**
- Courses require a minimum of 8 participants, but no more than 15.
- Instructors are paid based on credit hours delivered
- Approved courses posted on Inside 45 for registration

TAKING A COURSE

- Register via **Inside 45** by posted deadlines
- Earn up to 6 UCs per session; Max 30 UCs for lane movement
- 16 contact hours= 3 UCs
- UCs count toward salary lanes: BA +18 • MA +15 • MA +30 • MA +45
- No cost to staff (unless specific materials are required)

ATTENDANCE EXPECTATIONS

- Attendance required for all sessions
- 1 absence allowed with alternate assignment
- More than 1 absence = loss of credit
- Asynchronous courses must be completed by syllabus deadlines

COURSE COMPLETION REQUIREMENTS

- All assignments submitted
- Course evaluation and teacher reflection form completed
- Instructor submits certificate of completion to HR

UNIVERSITY CREDITS

- Awarded based on contact hours
- Approved by Administration
- One session=16 Contact Hours = 3UCs

D45 UNIVERSITY DOCUMENTS

[D45 University Informational Document](#)

This includes links to:

- Instructor Information
- Course Proposal Form
- Timeline of due dates
- Compensation
- University Credits

And more ...

TIMELINE

[D45 University Timeline](#)

D45 UNIVERSITY COMMITTEE MEMBERS

Thank you to the D45 University Committee Members:

Jill Amrhein	Principal, Jackson Middle School
Chris Arado	D45 Asst. Superintendent for Curriculum & Instruction
Katie Curi	Instructional Coach- Stevenson/York Center
Laura DuBois	Principal, Stevenson Elementary
Laura Piatt	Kindergarten, Schafer Elementary
Andrea Sciullo	VPEA President, Jefferson Middle School
Brenda Sullivan	Advanced Academics, Westmore/Schafer Elementary
Christine Zaccaro	PE, Jefferson Middle School

QUESTIONS AND SUPPORT

Contact:

Dr. Annetta Spychalski

Assistant Superintendent for Human Resources

(630) 516-7887

Visit [Inside 45](#) for forms, deadlines, and course listings