

**DATE:** July 6, 2017

**TO:** Douglas Hasler, CFO  
Timothy Sworsky, Sr. Human Resources Manager

**FROM:** Linda Kinnear, Human Resources Manager

**SUBJECT:** Employee Harassment Complaints Fiscal Year 2016-2017 Report

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**Reports Received in Human Resources:**

Total Employee Complaints Received in HR = 4\*

- 2 resolved
- 2 open/pending final report

**\*Please note:**

We do not provide a breakdown of complaint information when there are less than 10 individual complaints to prevent the potential disclosure of the identities of the involved parties