



Wharton County Junior College

Proposed Agenda Item Board of Trustees Meeting

Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version *as long as you follow the format specified below.*

Date of Board Meeting: October 15, 2019 Date of This Proposal: October 4, 2019

SUBJECT:

Approve the allocation of funds from the prior year fund balance for 2019 outstanding encumbrances.

RECOMMENDATION:

Recommend approval of the allocation of prior year funds for 2019 outstanding encumbrances.

BACKGROUND/RATIONALE:

At year end the College had outstanding purchase orders (encumbrances) totaling \$858,531.59. A detailed list is attached. These purchases were ordered with funds from the 2019 fiscal year. These purchases will not be received and paid until the 2020 fiscal year. The current budget does not include an allocation for these encumbrances. Prior year funds must be allocated by the Board of Trustees as a budget revenue item so that the expenses associated with these purchases can be paid out of the current budget year. The total allocation of \$858,531.59 will be noted in the 2020 financial statements as reserved for encumbrances.

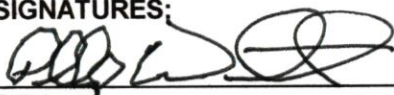
Estimated Cost & Budgetary Support (how will this be paid?): \$858,531.59

Unrestricted Operating Fund for 2019 – 2020

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Administrative Services
Gus Wessels, Jr., Dean of Business Services
Philip Wuthrich, Director of Purchasing

SIGNATURES:



Originator

10-4-19

Date

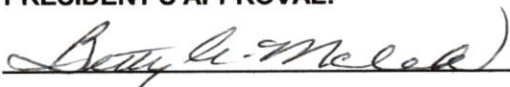
B. D. Kocian

Cabinet-Level Supervisor

10/8/19

Date

PRESIDENT'S APPROVAL:



10-9-19

Date



Wharton County Junior College

2019 to 2020 Carry Over Items

| PO# | Name | Outstanding Encumbrance | Account Number | Project |
|------------|-------------------------------------|------------------------------------|-----------------------|---|
| P0037076 | Abel Design Group Ltd | \$3,864.65 | 1110.1193.7604.702 | Fine Arts Circle Drive Design & Plans |
| P0037670 | Dowley Security Systems, Inc. | \$234,668.80 | 1110.1192.7601.701 | Phase 3 & 4 Mass Notif. & Signage |
| P0037971 | Dowley Security Systems, Inc. | \$17,818.52 | 1110.1192.7601.701 | Baseball Stadium security package |
| P0038259 | The Wood Group USA, Inc. | \$180,000.00 | 2294.6032.7601.102 | Distillation Skid - JET Grant |
| P0038301 | True North Consulting Group, LLC | \$11,457.00 | 1110.1304.7308.6087 | IT Master Plan Assessment |
| P0038312 | Tech Quip Inc. | \$4,450.00 | 2294.6032.7001.102 | Balston AGS Deionized Water Processor |
| P0038313 | Tech Quip Inc. | \$26,400.00 | 2294.6032.7601.102 | Balston AGS Hydrogen Generator |
| P0038380 | Agilent Technologies Inc. | \$49,398.62 | 1210.14308.7601.102 | Process Technology Lab Equipment |
| P0038466 | Prism Electric, Inc. | \$307,945.00 | 1110.1193.7604.702 | Installation of Electrical Feeds for Campus |
| P0038485 | Technical Laboratory Systems, Inc. | \$22,529.00 | 2385.6050.7601.102 | Rigging for 1 Learning System |
| | Total Amount of Encumbrances | \$858,531.59 | | |