

Mid-Valley Special Education Cooperative

Lisa Palese, Executive Director
1304 Ronzheimer Avenue
St. Charles, IL 60174
Phone: 331-228-4873
Fax: 331-228-4874



MEMO

TO: Executive Board
FROM: Matt McDonald, Director of Human Resources & Business
DATE: February 4, 2026
RE: FOIA Requests

The following FOIA request was received and responded to:

January 19, 2026

Pursuant to the Illinois Freedom of Information Act (FOIA) – 5 ILCS 140/1 et seq., I am requesting copies of any existing records that describe purchasing or contracting approval authority within your School District.

Specifically, please provide records, policies, schedules, or tables that identify:

- Dollar thresholds requiring approval by school administrators (e.g., principals)
- Dollar thresholds requiring approval by central office staff or department leadership
- Dollar thresholds requiring approval by the superintendent or designee
- Dollar thresholds requiring approval by the board of education

If approval thresholds differ by category (for example, instructional materials, instructional technology, software, professional services, or consulting), please include records reflecting those distinctions.

Please note: I am not requesting the creation of any new records. This request is limited to existing records only. If no such records exist, please confirm that in writing.

If any of the requested records are already publicly available, a link or citation to their location would be sufficient.

This request is being made for non-commercial purposes.

Thank you for your time and assistance.

Sincerely,

Chris Miller

Public Info Access LLC

This FOIA request was responded to on 1/21/2026.