

**SODA SPRINGS JT. SCHOOL DISTRICT #150  
BOARD OF TRUSTEES MEETING**

**August 23<sup>rd</sup>, 2017  
District Offices  
7:00 P.M.**

**BOARD MEMBERS PRESENT**

<b>DAN LAU</b>	<b>CHAIR</b>
<b>IRENE TORGESEN</b>	<b>VICE-CHAIR</b>
<b>ALAN ERICKSON</b>	<b>TRUSTEE</b>
<b>CRAIG KENYON</b>	<b>TRUSTEE</b>

**1. Call Meeting to Order:** Chairman Lau called the board meeting to order at 7:07 pm with Vice-Chair Torgesen, Trustee Erickson, and Trustee Kenyon in attendance. Trustee Stoor had previously asked to be excused from the meeting. Also in attendance were Superintendent Molly Stein, Clerk Jonathan Balls, Principal Sue Hansen, Principal Debra Daniels, Principal Robert Daniel, Counselor Chris Ledbetter, six patrons, and four students.

**1.1 Approval of Agenda:** Chairman Lau asked if any additional agenda items were needed to the posted agenda. Superintendent Stein asked that an agenda item be added for the Driver's Education Protocol. Chairman Lau added this as agenda item 10.7. With no further changes brought forth to the posted agenda, Trustee Erickson made a motion to approve the agenda as amended. The motion was seconded by Trustee Kenyon. By a voice vote, the motion passed unanimously.

**1.2 Pledge of Allegiance:** Chairman Lau invited the trustees, administration, staff, students and patrons to join Clerk Balls in saying the Pledge of Allegiance.

**2. TMS Construction Update:**

**2.1 Construction Meeting 08/08/2017** Chairman Lau updated the board on the August 8<sup>th</sup>, 2017 meeting with GPC Architects, Headwaters Construction, District Administration, Trustee Stoor, and himself. The purpose of this meeting was to validate the programming documentation to date, review the broad concept, scope, schedule and budget.

The relevant programming process and documents generated on from 2015 discussions were reviewed. Information from past music and current music teachers as well as input from the art teacher was reviewed. Discussion included computer usage, outdoor space, storage space, practice rooms, and technology needs. In addition, past information provided by administration and staff on PE needs and athletic needs was reviewed. The auxiliary gym space was discussed for use with wrestling, PE, cheerleading, dance, as well as other programs. Storage, electrical, and locker room privacy concerns were voiced. Security issues and sharing the facility with the Soda Springs City Recreation Department were highlighted. In addition, the ability to tie into the existing building with carpet, HVAC, intercom and phone systems as well as parking were added to the planning process.

The conceptual plan as developed, based on initial programming for the bond campaign, was reviewed along with staff comments, position of the classroom addition, and other factors which may influence the location such as; access to utilities, preserving the parking lot, reducing traffic through the 5th grade entrance and wing. The current plan functions well with the classroom wing addition on the north.

The team reviewed the schedule including milestones such as survey, geo-tech, schematic design, design development, construction documents, bidding, and construction. The district pointed out the need for on-site safety concerns including identification of personnel who will be on site and their need to check in with the proper credentials.

Finally, timing of the demolition of the current gym was discussed as the team visited the site. In all probability, it will be necessary to demolish the gym before ground breaking due to safety issues related to removing the boiler room portion necessary to break ground. After the final determination, TMS personnel as well as City Recreation personnel will be notified in order to begin scheduling of current classes and athletic events.

In subsequent correspondence, the gym roof line concept and proposals were presented for further discussions.

**2.2 August Construction Bill:** Clerk Balls brought forth a bill totaling \$12,015. After a short discussion, Trustee Erickson made a motion to approve the August construction bill. The motion was seconded by Trustee Kenyon. By using a voice vote, the motion passed unanimously.

- 3. Executive Session: Idaho Code § 74-206(1)(b) – Student:** At 7:26 pm, Chairman Lau asked for a motion to go into Executive Session. Trustee Erickson made a motion to go into Executive Session per Idaho Code § 74-206(1)(b) - Student. The motion was seconded by Vice-Chair Torgesen. Using a roll call vote: Chairman Lau: Yes, Vice-Chair Torgesen: Yes, Trustee Kenyon: Yes, Trustee Erickson: Yes. The motion passed unanimously.

While in executive session, board members, high school counselor Chris Ledbetter, Principal Daniels and Principal Daniel in turn met with student A, student B, student C, and Student D and their respective parents about the student's alternate high school education plans.

At 8:21 pm, Trustee Erickson made a motion to go out of executive session. The motion was seconded by Trustee Kenyon. Using a roll call vote: Chairman Lau: Yes, Vice-Chair Torgesen: Yes, Trustee Kenyon: Yes, Trustee Erickson: Yes. The motion passed unanimously.

Once out of executive session, Trustee Erickson made a motion to approve the alternate high school education plans of Student A, Student B, Student C, and Student D. The motion was seconded by Trustee Kenyon. By using a voice vote, the motion passed unanimously.

#### **4. Approve Board Meeting Minutes**

- 4.1. Approve the minutes of July 5<sup>th</sup>, 2017 board meeting:** Chairman Lau had previously given Clerk Balls grammatical changes to help the minutes read easier. One material change to the minutes was needed on agenda item 5.3. Trustee Stoor seconded the motion on this agenda item and not Trustee Erickson. With no other changes to the minutes, Trustee Erickson made a motion to approve the meeting minutes of July 5<sup>th</sup>, 2017 board meeting as amended. The motion was seconded by Vice-Chair Torgesen. Using a voice vote, the motion passed unanimously.

## **5. Ratify Bills and review Budget Report**

**5.1. Ratify Bills: July 2017** – The board reviewed the bills paid during July 2017. After the discussion, Trustee Erickson made a motion to ratify the bills paid during July 2017. The motion was seconded by Vice-Chair Torgesen. By a voice vote, the motion passed unanimously.

**5.2. Budget Report: July 2017** The board reviewed the budget for the period ending July 31<sup>st</sup>, 2017 and asked questions of Clerk Balls

**6. Correspondence:** Superintendent Stein read a letter from Eric Hobson, Public Safety Director, which expressed thanks for input on a successful grant his agency received for a new ambulance.

**7. Staff Input:** All Principals reported that the students and teachers had a good first day of school.

**8. Public Input:** None

**9. Old Business:** None

## **10. New Business:**

**10.1. Resignations and New Hires:** Superintendent Stein presented the names of Katie Hatch to be hired as a elementary teacher, Nathan Melander to be hired as a Special Education Teacher and Greshen Clegg as a Secondary Teacher. Trustee Erickson made a motion to hire Katie Hatch, Nathan Melander, and Greshen Clegg into their respective positions. The motion was seconded by Vice-Chair Torgesen. Using a voice vote, the motion unanimously.

Superintendent Stein also noted that Robert Daniel was hired as the Athletic Director, Ashby Lewis was hired as the TMS Volleyball Assistant, Jared Hunsaker as a High School Football Assistant and Spencer Hughes as High School Football Assistant.

A discussion began about Principal Daniel being hired as the Athletic Director. Superintendent Stein and Chairman Lau decided this discussion best belonged in an executive session. Chairman Lau said that this executive session will be held at the end of the meeting.

**10.2. 2017-2018 Enrollment Numbers:** Clerk Balls reported that the first day enrollment compared to last year was up 27 students to 834 students in the district covering Kindergarten to 12<sup>th</sup> grade. The enrollment has held steady in the 820 student range for the past 9 years.

**10.3. Hooper Business Complex P & L:** Clerk Balls reported that the Hooper Business Complex made \$10,900 this past fiscal year. There were no major heating or maintenance expenses that were paid for during the year.

**10.4. Surplus Property:** Clerk Balls reviewed the list compiled by the buildings of equipment that is no longer used by the district. After a short discussion, Vice-Chair Torgesen made a motion to declare the list of equipment as Surplus Property. The motion was seconded by Trustee Erickson. By using voice vote, the motion passed unanimously. Clerk Balls reported that the auction will be held September 16<sup>th</sup>, 2017 after it has been reported in the Caribou County Sun for 2 weeks.

**10.5. SSHS Fall Overnight Trip:** Principal Daniel asked that the board approve an overnight trip for the High School Cross Country team to Boise on September 22<sup>nd</sup> so they can compete in the Bob Firman invitational. After a brief discussion, Trustee Kenyon made a motion to approve the overnight trip to Boise for the High School Cross Country team. The motion was seconded by Vice-Chair Torgesen. By using a voice vote, the motion passed unanimously.

**10.6. Bus Routes:** The bus routes for the 2017-2018 school year were reviewed. Trustee Erickson made a motion to approve the bus routes. The motion was seconded by Vice-Chair Torgesen. By using a voice vote, the motion passed unanimously.

**10.7. Driver's Education Protocol:** Superintendent Stein needed to inform the board of the changes made to the Driver's Education Protocol regarding student eligibility. The students must now have a 2.0 grade point average with no more than one failing grade in the current semester. This has been a great motivator for some students to keep their grades up. The board said that this was a good change to the protocol.

**11. Superintendent & Chairman Report:** Superintendent Stein covered topics with the board regarding reviewed the summer maintenance projects, our opening meeting speaker – Dr. Hank Smith, the leadership premium plan timeline, and streamlining the food service lines using biometric identification readers.

**11.1. 2017-2018 Vision, Mission, and Goals:** Chairman Lau asked that this agenda item be held until next board meeting.

**11.2. Code of Ethics for School Board Members:** Chairman Lau asked that this agenda item be held until next board meeting.

**12. Executive Session: Idaho Code § 74-206(1)(b) – Employee:** At 9:53 pm, Chairman Lau asked for a motion to go into Executive Session. Trustee Erickson made a motion to go into Executive Session per Idaho Code § 74-206(1)(b) - Employee. The motion was seconded by Trustee Kenyon. Using a roll call vote: Chairman Lau: Yes, Vice-Chair Torgesen: Yes, Trustee Kenyon: Yes, Trustee Erickson: Yes. The motion passed unanimously.

While in executive session, board members discussed Principal Robert Daniel filling the role of Athletic Director.

At 10:09 pm, Trustee Kenyon made a motion to go out of executive session. The motion was seconded by Vice-Chair Torgesen. Using a roll call vote: Chairman Lau: Yes, Vice-Chair Torgesen: Yes, Trustee Kenyon: Yes, Trustee Erickson: Yes. The motion passed unanimously.

**13. Adjournment.** With no other business to come before the Board of Trustees, Chairman Lau declared the meeting adjourned at 10:10 pm.