

PAUL E. CASSATTA

Education

Oakland University, Rochester, Michigan
Education Specialist , June 2017
Major: Leadership

Western Michigan University, Kalamazoo, Michigan
Masters of Science, December 1995
Major: Occupational Therapy

University of Michigan, Ann Arbor, Michigan
Bachelor of Science, May 1992
Major: Kinesiology

Certifications

State of Michigan: School Administrator

State of Michigan: Board of
Occupational Therapists

National Board for Certification in
Occupational Therapy

Leadership

- Galileo Teacher Leadership Academy
 - Leader in implementation, training, and support for
 - multiple electronic IEP systems
 - Google Apps For Education
 - SMART Interactive Whiteboards
 - Current member of Farmington Technology Bond Steering Committee
 - Current member of Standards Based Grading Committee
 - Current member of the Educational Technology Advisory Committee (EdTAC)
 - Member of the Technology Advisory Group (TAG)
 - Member of Teaching & Learning Council to develop new instructional vision for Farmington Public Schools (2015-16 school year)
 - Lead facilitator of the Professional Development Planning Committee (2013-16 school year)
 - Member of the Facilities Forward Steering Committee
 - Presenter at 2015 MACUL Conference
 - Presenter at Region IV Assistive Technology Conference (December 2014)
 - Presenter at 2012 Michigan Transition Service Annual Conference
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Professional Experience

Harrison High School

Administrative Intern: August 2017 - Present

- Provide support to the acting principal and assistant principal
- Support students through compassionate communication and guidance regarding academic performance and behavior
- Administrative lead for the building crisis team
- Develop and lead building technology team
- Facilitate student diversity group
- Supervise evening events
- Maintain open communication with parents
- Provide classroom support for teachers
- Work closely with all stakeholders to create a positive educational culture
- Oversee implementation of all student 504 plans
- Coordinate parent teacher conferences
- Lead administrator for student council
- Develop and maintain PBIS program

Farmington High School

Assistant Administrator: March 2017 - June 2017

- Provide support to the acting principal and assistant principals
 - Support students through compassionate communication and guidance regarding academic performance and behavior
 - Maintain open communication with parents
 - Provide classroom support for teachers
 - Work closely with all stakeholders to create a positive educational culture
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Farmington Public Schools

High School Summer School Supervisor: 2017 - Present

- Staff summer school program
- Support students through compassionate communication and guidance regarding academic performance and behavior
- Coordinate student registration
- Oversee day to day operations
- Collaborate with high school counselors in determining course offerings based on student needs for new credit and credit recovery
- Provide classroom support for teachers
- Maintain open communication with parents
- Manage program finances

Farmington Public Schools

Assistive Technology Coordinator: August 2002 to August 2017

- Coordinated assistive technology services for a diverse population of students with special needs (pre-K to post-secondary)
- Worked collaboratively with teachers, students, and families to develop plans for the implementation of assistive technology
- Monitored student progress with designated technology and modified technology plans as needed
- Coordinated efforts with assistive technology resources from Oakland Schools
- Managed inventory of assistive technology devices purchased by the Special Education department
- Provided regular professional development to staff, students, and families on use of various assistive technology
- Worked with general education staff on implementation of technology in their classrooms to meet the needs of all students
- Setup and maintained multiple websites for the district in relation to special education services, professional development, and growth and evaluation

Farmington Public Schools

Occupational Therapist, August 1996 – June 2002

- Provided occupational therapy services to a culturally, economically, and academically diverse population of students
- Wrote measurable goals that align with student needs in their academic environment
- Developed and facilitated treatment plans to help students meet IEP goals
- Attended student IEP meetings
- Worked closely with general and special education teachers in modifying classroom environments to better meet the needs of their students
- Maintained open communication with parents regarding student progress toward IEP goals
- Established various IEP goal monitoring systems, shared with the Special Education department, to help document student progress toward their IEP goals
- Created first electronic IEP forms to better streamline the IEP process and help to improve understanding of IEP content
- Actively participated in departmental initiatives

Right-Brain Solutions, LLC

President/CEO, May 2004 - June 2011

- Developed single user database applications to manage health benefits, workman's comp, school of choice, and general human resources information for multiple school districts (e.g. Farmington Public Schools, Holly Public Schools)
 - Produced/directed/edited promotional video campaigns for various non-profit organizations (e.g. The Friendship Circle, American Cancer Society)
 - Provided videography services for corporate as well as social events
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