



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT

5622 Ray Ellison Drive • San Antonio, Texas 78242 • (210) 977-7000 • Fax (210) 977-7021

Minutes of Special Called Meeting
The Board of Trustees
South San Antonio ISD

A Special Called Meeting of the Board of Trustees of South San Antonio ISD was held Thursday, January 9, 2020, beginning at 6:00 PM in the ADMINISTRATION BUILDING - 5622 Ray Ellison Blvd., San Antonio, TX 78242.

CALL TO ORDER AND ROLL CALL

Section start time: 6:00 PM.

Trustee	Present	Absent	Late Arrival
Stacey Alderete	X		
Gilbert Rodriguez	X		6:03 PM
Connie Prado	X		
Shirley Ibarra Pena		X	
Homer Flores		X	
Kevin Rasco	X		
Veronica Barba	X		

Led by Michelle Martinez, Senior Executive Assistant

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

Led by Jennifer Suniga- Collier, Community Relations Officer

Section end time: 6:02 PM.

CITIZENS TO BE HEARD

Section start time: 6:02 PM.

None

Section end time: 6:02 PM.

SUPERINTENDENT'S REPORT (NO ACTION / REPORT ONLY)

Section start time: 6:02 PM.

Dolores Sendejo, Interim Superintendent of Schools, thanked the Board and audience for their attendance. She stated she had opportunities to visit campuses and administrators as they prepare for Benchmark testing.

Section end time: 6:03 PM.

PRESENTATIONS / REPORTS

Section start time: 6:03 PM.

1. An oral report by the Superintendent clarifying Board Policy FDB (LOCAL); Academy of Choice, selection and campus designated attendance; Inter-Intra open enrollment.

Item start time: 6:03 PM.

Dolores Sendejo, Interim Superintendent, was called to present and answer questions related to this item.

Item end time: 6:14 PM.

Section end time: 6:14 PM.

DISCUSSION AND POSSIBLE ACTION

Section start time: 6:14 PM.

Mrs. Prado, Board President, read board meeting rules of decorum aloud.

1. Discussion and possible Board action to approve Phase 2 modifications to Olivares Administrative Building.

Item start time: 6:14 PM.

Jorge Flores, Architect with Garza Bomberger & Associates, Chad Doucet, Interim Chief of Staff, Dolores Sendejo, Interim Superintendent, and Kevin O'Hanlon, Legal Counsel were called to present and answer questions related to this item.

Mr. Rodriguez moved to approve the item as presented, Mr. Rasco seconded, and the Board of Trustees voted 5/0 to approve. Motion passed.

Item end time: 6:32 PM.

2. Discussion and possible Board action to approve job-order contract for Phase 2 of Olivares Administrative Building modifications pursuant to Chapter 2269, Subchapter 1 of Texas Government Code.

Item start time: 6:32 PM.

Chad Doucet, Interim Chief of Staff, was called to present and answer questions related to this item.

Mr. Rodriguez moved to approve the item as presented, Mrs. Alderete seconded, and the Board of Trustees voted 5/0 to approve. Motion passed.

Item end time: 6:35 PM.

3. Discussion and possible Board action to direct architect concerning Phase 2 building improvements for West Campus High School.

Item start time: 6:35 PM.

Dolores Sendejo, Interim Superintendent, and Jorge Flores and David Davis Architects with Garza Bomberger & Associates were called to present and answer questions related to this item.

Mr. Rasco made a motion: I move that we table item #3 until the next available board meeting

Seconded by Mrs. Alderete and the Board of Trustees voted 5/0 to approve.

Item end time: 7:10 PM.

4. Receive update from staff and take appropriate Board action concerning RFP No. 2020-03, Miscellaneous Consultant Services.
Item start time: 7:10 PM.
Chad Doucet, Interim Chief of Staff, was called to present and answer questions related to this item.
Mr. Rodriguez moved to approve the item as presented, Mr. Rasco seconded, and the Board of Trustees voted 5/0 to approve. Motion passed.
Item end time: 7:12 PM.
5. Discussion and possible action to consider the re-authorization and re-tasking of the Board's Budget Committee; including the appointment of a Board Member to fill the Budget Committee vacancy pursuant to Board Policy BDB (Local).
Item start time: 7:12 PM.

Mrs. Prado, Board President, was called to present and answer questions related to this item.

Mr. Rasco made a motion: I'll make a motion on item #5 to approve the reappointing of the budget committee, Mr. Rodriguez seconded, and the Board of Trustees voted 5/0 to approve. Motion passed.

Mrs. Prado stated: At this time, I would like to appoint Mr. Kevin Rasco to the budget committee and I would like to ask Mr. Rasco if he would accept this appointment to serve in the vacancy that we currently have
Mr. Rasco stated: Yes ma'am it would be my honor
Item end time: 7:16 PM.
6. Discussion and possible action regarding Superintendent Transition Process
Item start time: 7:16 PM.
Dr. Buck Gilcrease, Dr. Larry Groppel, and Ronnie Kinkaid, Consultants with Moak Casey & Associates, were called to present and answer questions related to this item.
No Action Taken
Item end time: 7:48 PM.
Section end time: 7:48 PM.

CLOSED / EXECUTIVE SESSION

NOTICE: The Board of Trustees may elect to go into Closed Meeting any time during the meeting to discuss matters listed on the Agenda when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board of Trustees elects to go into Closed Meeting regarding an Agenda Item, the Board of Trustees will hold a Closed Meeting to discuss individual personnel matters including termination, litigation and other matters the Board deems necessary. Upon completion of Closed Meeting, the Board of Trustees may, in the open session, take such action as appropriate on items discussed in a

Closed Meeting. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in Closed Meeting, the Board will convene in such Closed Meeting in accordance with Texas Government Code Sections 551.001 - 551.088. The Board members may take action in the open portion of the meeting on items discussed in the Closed Meeting but no action will be taken in closed session.

The Board will return to open session and take appropriate action, if any, on items discussed in closed session. No Action will be taken in closed session. Further, Board Members are reminded that all items discussed in closed session must remain confidential so as to avoid liability to the district. The Board will consider and discuss, the following items:

Closed Meeting pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.076, 551.082, and 551.0821

1. Discussion concerning personnel matters pursuant to Texas Government Code Section 551.074.
Section start time: 7:48 PM.
Section end time: 9:10 PM.

DISCUSSION AND POSSIBLE ACTION

1. Discussion and possible action regarding the resignation of Director of Advanced Academics

Item start time: 9:10 PM.

Mr. Rodriguez moved to approve the item as presented, Mrs. Alderete seconded, and the Board of Trustees voted 5/0 to approve. Motion passed.

Item end time: 9:11 PM.

ADJOURNMENT

Mr. Rodriguez moved to adjourn the meeting, Mrs. Barba seconded, and the Board of Trustees voted unanimously to adjourn the meeting at 9:11 PM.

ATTEST

Connie Prado, Board President

Shirley Ibarra Pena, Board Secretary

NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.



Board of Trustees Time Management Log

Board Meeting: January 9, 2020

Special Called

Section	Started	Ended	Total Time	Lone Star Governance
Call to order and Roll Call	6:00 PM	6:02 PM	2 Min.	Other
Total section time: 2 Min.				
Citizens to be Heard	6:02 PM	6:02 PM	0 Min.	Other
Total section time: 0 Min.				
Superintendent's Remarks (Board President read meeting rules of decorum aloud)	6:02 PM	6:03 PM	1 Min.	Other
Total section time: 1 Min.				
Presentations/Reports – 14 Minutes				
Item #1	6:03 PM	6:14 PM	11 Min.	Other
Total section time: 11 Min.				
Discussion and Possible Action – 14 Minutes				
Item #1	6:14 PM	6:32 PM	18 Min.	Other
Item #2	6:32 PM	6:35 PM	3 Min.	Other
Item #3	6:35 PM	7:10 PM	35 Min.	Other
Item #4	7:10 PM	7:12 PM	2 Min.	Other
Item #5	7:12 PM	7:16 PM	4 Min.	Other
Item #6	7:16 PM	7:48 PM	32 Min.	Other
Total section time: 94 Min.				
Closed/Executive Session – 1 Hour				
Item #1	7:48 PM	9:10 PM	82 Min.	N/A

**Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less

Total section time: 82 Min.				
Discussion and Possible Action – 14 Minutes				
Item #1	9:10 PM	9:11 PM	1 Min.	Other
Total section time: 1 Min.				
Adjournment	9:11 PM	9:11 PM	0 Min.	Other

Total Meeting Time: 191 Minutes

**Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less

BOARD'S TIME USE TRACKER

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring			
Vision	Constraints Setting			
Vision	Constraints Monitoring			
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation			
Structure	Voting			
Advocacy	Community Engagement			
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other	Other	109 Min.	100%	
Total Vision-focused Minutes		0	0%	
Total Minutes		109 Min.	100%	82 minutes - closed session not included

Total Meeting 3 hours and 11 minutes = 191 minutes
 191 - 82 closed session = 109 Total Tracker Minutes

January 9, 2020 Staff Tracker

Title	Average Monthly Hours Preparing	Average Monthly Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensation / 1920 Hours)	Total Hours x Hourly Rate
Inertim Superintendent Dolores Sendejo	3	4	2	\$82.81	\$745.29
Senior Staff Members					
Lorraine De Leon				\$54.98	\$0.00
David Abundis				\$49.29	\$0.00
Sherri Seaman				\$53.86	\$0.00
Amy Shields				\$49.43	\$0.00
Cynthia Bills				\$47.82	\$0.00
Rosanna Mercado				\$50.84	\$0.00
					\$0.00
Charlie Gallardo				\$40.30	\$0.00
Julie Silva				\$46.26	\$0.00
Scott Laleman	1	3	1	\$48.42	\$242.10
Robert Zamora				\$47.31	\$0.00
Denise Orosco				\$47.82	\$0.00
					\$0.00
Dr. Lee Hernandez				\$61.05	\$0.00
Veronica Ramos				\$47.98	\$0.00
					\$0.00
Scott Stephens	1		1	\$50.33	\$100.66
Chad Doucet	3	4	2	\$43.28	\$389.52
Jenny Suniga Collier	2	4		\$43.72	\$262.32

					\$0.00
Other Staff					
Michelle Martinez	4	4	5	\$34.75	\$451.75
Irma Paine				\$40.53	\$0.00
Elaine Arguello				\$21.79	\$0.00
Mike Ortiz Jr				\$27.32	\$0.00
Cristina Moreno				\$28.79	\$0.00
Cristina Morales				\$27.85	\$0.00
Clarita Trevino				\$44.80	\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
				\$1,091.33	\$2,191.64