

ISD 877 BOARD OF EDUCATION MEETING
Monday, August 22, 2011
Board Room
7:00 p.m.

1. CALL TO ORDER BY CHAIR Dave Wilson at 7:00 p.m. AND ROLL CALL

Present: Patti Pokorney, Doug Olson, Sue Lee, Dave Wilson, Jeff Mattson, Melissa Brings, Rolf Mohwinkel, Michael Swearingen; Student Representative
Absent: None

2. PRELIMINARY ACTIONS

- A. Pledge of Allegiance
- B. Public Comment – none
- C. Approval of Agenda - Personnel Consent Addendum

Brings/Lee to approve
Motion carried 7-0

3. COMMUNICATIONS

- A. Student Council Report , Michael Swearingen – Held executive meeting to work on Homecoming details. Fall sport practices have started.
- B. Proud of
 - 1. Shelly Geurts, PRIDE Transitions Teacher, who was selected to receive a \$7500 grant from the Qwest Foundation for her "Accessing and Utilizing Technology in a Mobile Learning Environment" project.
- C. Board Calendar Dates
 - 1. Thursday, September 1 - District Welcome Back, 9:00 a.m. Program PAC
 - 2. Monday, September 12 - Board Workshop, 4:30 p.m. Board Room
 - 3. Monday, September 26 - Board Meeting, 7:00 p.m. Board Room

4. CONSENT AGENDA

- A. Personnel Consent Agenda
 - APPOINTMENTS - All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointments:
 - 1. Darcy Bodger, Occupational Therapist, effective August 29, 2011. This is a replacement for Jen Erickson.
 - 2. Kaitlin Zeiter, 1st Grade Teacher at Parkside Elementary effective August

- 29, 2011. This is a replacement for Lisa Tax.
3. Steven Bratulich, 5th Grade Teacher at Parkside Elementary, effective August 29, 2011. This is a replacement for Tim Murray.
 4. Michael Hernandez, Special Education Teacher at Buffalo High School effective August 29, 2011. This is a replacement for Julie Wenzel.
 5. Peggy Zimmer, Counselor at Buffalo High School, effective August 29, 2011. This is a replacement for Dana Henn.
 6. Krista Kern, part-time (.8 FTE) School Social Worker at Parkside/Discovery/Hanover Elementary Schools effective August 29, 2011. This is a replacement for Jarilyn Loberg.
 7. Colleen Douglas, short-term substitute 5th Grade Teacher at Tatanka Elementary effective August 29, 2011 and ending December 22, 2011. This is a replacement for Sara Rehnstrand.
 8. Kayla Hendrickson, short-term substitute 3rd Grade Teacher at Tatanka Elementary effective August 29, 2011 and ending October 14, 2011. This is a replacement for Cynthia Goding.
 9. Pamela Benson-Moberg, Title I Teacher (.4 FTE) at Parkside Elementary and part-time (.5 FTE) Kindergarten Teacher at Tatanka Elementary effective August 29, 2011. This is a new position.
 10. Christine Hirsch, Title I Teacher at Tatanka Elementary effective August 29, 2011. This is a replacement for Cameo Reinaldo-DeDominces.
 11. Rick Toso, Special Education Administration for up to 20 days effective July 1, 2011 and ending June 30, 2012.
 12. Jack Brady, Teaching and Learning for up to 30 days effective July 1, 2011 and ending June 30, 2012.
 13. Kathryn Nevala, Special Education ESP at Northwinds Elementary effective September 6, 2011. This is due to reallocation of Special Education hours.
 14. Joanne Himrich, ECSE Teacher, effective August 29, 2011. This is a replacement for Camryn Scherber.
 15. Stephanie Ogland, 3rd grade Teacher at Northwinds Elementary effective August 29, 2011. This is a replacement for Jeff Stimler.
 16. Jamie Collodora, part-time (.5 FTE) 2nd Grade Teacher at Montrose Elementary effective August 29, 2011. This is due to student enrollment.
 17. Elissa Henricks, part-time (.5 FTE) 1st Grade Teacher at Northwinds Elementary effective August 29, 2011. This is due to student enrollment.
 18. Deb Bestland, part-time (.25) Dance Teacher at Buffalo High School effective August 29, 2011. This is a re-hire.
 19. Amanda Varner, short-term substitute Social Worker at Buffalo High School effective August 29, 2011 and ending on or about October 31, 2011. This is a replacement for Mona Popp.
 20. Stephanie Shuster, short-term substitute 4th Grade Teacher at Northwinds Elementary, effective on or about September 6, 2011 and ending January 3, 2012. This is a replacement for Erin Gutwasser.

RESIGNATION/RETIREMENT/TERMINATION – Approve the following

resignations/retirements/terminations:

1. Jeff Stimler, 3rd Grade Teacher at Northwinds Elementary, retirement effective June 11, 2011.
2. Dana Henn, Counselor at Buffalo High School, resignation effective July 29, 2011 pending the District's ability to find a suitable replacement.
3. Cameo DeDominces, Title I Teacher at Tatanka Elementary, resignation effective July 18, 2011 pending the District's ability to find a suitable replacement.
4. Jarilyn Loberg, part-time (.8 FTE) Social Worker at Parkside/Discovery/Hanover Elementary, resignation effective July 19, 2011 pending the District's ability to find a suitable replacement.
5. Bob Dittes, Technology Support Coordinator, resignation effective August 16, 2011.
6. William Sorenson, 2nd Shift Custodian at Discovery Center, resignation effective August 5, 2011.
7. Diane Dziuk, ESP at Tatanka Elementary, retirement effective August 15, 2011.
8. Char Brady, ESP at Montrose Elementary, retirement effective August 18, 2011.

TRANSFER/CHANGE IN ASSIGNMENT – Many of the following staffing changes are due to the re-allocation of staff due to student/building needs for 2011-12. Approve the following transfers/changes in assignment:

1. Tim Murray, 5th Grade Teacher, from Parkside to Tatanka Elementary effective August 29, 2011. This is a replacement for Adam Kluver.
2. Andrew Lambert, from part-time to full-time Custodian at Northwinds Elementary effective July 20, 2011. This is a replacement for Gary Cocchiarella.
3. Becky Maffei, from ESP to School Secretary at Northwinds Elementary effective August 22, 2011. This is a replacement for Lanae Nelson.
4. Camryn Scherber, from ESCE Teacher to Special Education Teacher on Special Assignment effective August 29, 2011. This is a replacement for Barb Janski.
5. Colleen Habisch, from Special Education ESP to Parking Lot Attendance at Buffalo High School effective September 6, 2011. This is a replacement for Brandon Benzer.
6. Brad Robinson, Speech Language Pathologist, from 1.0 FTE at Tatanka Elementary to .8 FTE at Tatanka Elementary and .2 FTE at Buffalo Community Middle School effective August 29, 2011. This is due to reallocation of Special Education staffing.
7. Karen Cordt, ESP at Northwinds Elementary, from 7 hours/day as Media to 5.25 hours/day as Instructional/Supervisory, effective September 6, 2011. This is a replacement for Becky Maffei.
8. Paula Meister, from Technology Technician to Senior Technician effective August 15, 2011. This is a replacement for Darrin Sabby.
9. Julie Prince, ECSE ESP, decrease from 23.5 to 22.5 hours/week effective

September 6, 2011.

10. Cynthia Mueller, from 2nd Grade Teacher to STEM Curriculum Specialist at Tatanka Elementary effective August 29, 2011. This is due to new programming.

LEAVE OF ABSENCE – Approve the following requests for leave of absence:

1. Kevin Ordorff, District Maintenance, request for leave of absence effective July 19, 2011 and ending August 29, 2011.
2. Tina Burkholder, District Controller, request for leave of absence effective on or about October 5, 2011 and ending on or about December 5, 2011.
3. Mona Popp, Social Worker at Buffalo High School and Tatanka Elementary, request for leave of absence extension to end on or about October 31, 2011.
4. Janice Skelly, Special Education ESP at Buffalo Community Middle School, request for leave of absence effective September 6, 2011 and ending on or about September 30, 2011.
5. Jennifer Kremers, Business Teacher at Buffalo High School, request for leave of absence effective on or about October 27, 2011 and ending March 30, 2011.
6. Cynthia Goding, 3rd Grade Teacher at Tatanka Elementary, extension of leave of absence to end October 31, 2011.

B. Check Disbursements

Payroll checks # 192879 through 193098, and 141267 through 142144, amounting to \$1,213,421.06. P-card disbursement checks 24400 to 24658, totaling \$154,541.02. Handwritten checks 146450, and 151026 through 151033, Bill-pay wires 24389 through 24392, and 24398 through 24399, and 24659 through 24660. Employee reimbursement checks 90003035 through 90003084, and Accounts Payable checks 151534 through 151859, and 1219 through 1266, for the period of July 11 – August 15 as follows:

01	GENERAL FUND	1,863,531.89
02	FOOD SERVICE	18,649.14
04	COMMUNITY SERVICE	65,051.91
05	CAPITAL OUTLAY	516,213.49
06	NEW BUILDING	2,500.00
07	DEBT SERVICE	700.00
09	ACTIVITY FUND	38,830.48
47	DEBT REDEMPTION	450.00
	TOTAL	\$2,503,626.91

C. Electronic Fund Transfers

A list of the electronic fund transfers occurring in the official depositories (for the period of July 1 – July 31) is as follows:

Date	Vendor & Purpose	Amount
7/1/11	Educators Benefit Consultants – Deferred Annuities	10,341.05
7/7/11	Delta Dental – Dental Insurance	11,179.19
7/6/11	BMO Corporate MasterCard – P-Card	154,541.02
7/12/11	Xcel Energy – Utility	2,805.18
7/12/11	Xcel Energy – Utility	225.88
7/12/11	Xcel Energy – Utility	31.91
7/12/11	Xcel Energy – Utility	4,111.56
7/13/11	Delta Dental – Dental Insurance	5,816.35
7/15/11	Chicago USA Tax Pmt – Federal Taxes	84,917.38
7/15/11	MN Dept. of Revenue – Sales Taxes	122.00
7/15/11	MN Dept. of Revenue – State Taxes	15,077.55
7/18/11	Educators Benefit Consultants – Deferred Annuities	9,663.05
7/20/11	Delta Dental – Dental Insurance	9,554.31
7/27/11	Delta Dental – Dental Insurance	10,153.32
7/27/11	US Bank – \$42,400,000 2003 G.O. Bond	765,976.25
7/27/11	Bond Trust – \$20,340,000 2008 G.O. Bond	383,200.00
7/27/11	Bond Trust – \$9,100,000 2005 G.O. Bond	97,706.25
7/27/11	Bond Trust – \$10,845,000 2005 G.O. Bond	246,993.75
7/29/11	Chicago USA Tax Pmt – Federal Taxes	78,059.60
7/29/11	MN Dept. of Revenue – State Taxes	<u>13,520.86</u>
Total		1,903,996.46

D. Minutes - July 12, 2011, Regular Meeting

E. Donations/Grants

1. Dell Server from Infinite Campus, Inc. to District 877 (\$300 value)
2. \$128.45 from Land O' Lakes Milk Cap program to DES
3. \$7500 grant from Qwest Foundation to PRIDE Transitions program for technology project.
4. \$750 from Huikko's Community Charities to BHS

Brings/Pokorney to approve
Motion carried 7-0

5. ACTION ITEMS

A. Referendum Renewal Resolution, Scott Thielman

This renewal is to provide financial stability for the district. This referendum of \$379.44 per resident marginal cost pupil unit was initially approved in 2002 and expires in 2012. Renewal would be levied in 2013 for 10 years. We are not alone as 121 school districts are going out for operating referendums this fall. There would be no increase in taxes and in most cases there would be a decrease in the current tax amount paid.

Pokorney/Mohwinkel to approve
Motion carried 7-0

- B. School Board Member General Election Resolution, Anita Underberg
The general election will take place on November 8, 2011. There are four seats open on the Board of Education. The filing period has closed and there are six candidates of which three are incumbents.

Mohwinkel/Mattson to approve
Motion carried 7-0

- C. Buffalo Community Middle School Handbook, Scott Thielman
Revisions include latex guidelines, meal price increases and dress code language and were presented by Principal Matt Lubben at the August workshop. No additional revisions have been suggested.

Lee/Olson to approve
Motion carried 7-0

- D. SES Provider Application, Pam Miller
District 877 is a school in need of improvement for the third year and therefore has the additional consequence of setting aside 20% of its Title I allocation to provide Supplemental Educational Services. This request is to identify our district as a SES provider.

Pokorney/Lee to approve
Motion carried 7-0

- E. Revised Technology Goals, Josh Swanson
The Technology Leadership Team recommends making slight modifications to the 2008-10 goals that would keep them relevant for the 2011-12 school year. The group will create a Technology Advisory Committee (TAC) made up of stakeholders during the 2011-12 school year. The TAC will complete a needs assessment to fully understand the current demands and focus new goals. They will return in the spring of 2012 with a recommendation for the board.

Brings/Lee to approve
Motion carried 7-0

- F. 2011-12 Revised Board Calendar, Anita Underberg
The January and February Workshop locations (Buffalo High School and Northwinds Elementary) have been swapped due to the scheduling of elementary conferences in February.

Pokorney/Mohwinkel to approve
Motion carried 7-0

6. REPORTS

A. Truth In Taxation Process, Gary Kawlewski

Districts are required to approve the proposed levy by September 30th. Due to the state shutdown, the data submission website is not available and will most likely be delayed. We will again ask the board to approve the maximum in September even though there is a possibility that the maximum will not be known at that time. Legislature has removed the market value credit as part of balancing the budget. This should end up to have a neutral effect.

B. Omnibus Education Bill, Scott Thielman

There were some increases in k-12 education revenues - \$50 on the General Education formula, new literacy aid tied to proficiency, new small schools aid, more compensatory aid for some districts. Mandates include the elimination of the January 15 contract deadline penalty and the MOE requirement for licensed school support staff. Repealed the state's authority to delay aid payments to school districts to avoid short-term borrowing. Integration aid is repealed in 2014, but a task force is being formed to determine the reallocation of those funds. Early graduation scholarships for students. Length of school year has been revised to number of hours instead of days. Adult Basic Education funding reduction. Teacher and principal evaluation systems.

C. Policy Review - First Reading, Gary Kawlewski

1. 500 Series – Students

- a. #533 Wellness – names the director of teaching and learning to be responsible for implementation of the nutrition education and physical activity programs for students and compliance monitoring.

2. 700 Series - Non-Instructional Operations and Business Services

- a. #707 Transportation of Public School Students – adds allowance of designating a licensed daycare business as a bus stop.
- b. #708 Transportation of Non-Public School Students – statutory reference
- c. #709 Student Transportation Safety – use of passenger restraints in Type III vehicles, allows employer to use a breathalyzer to fulfill random testing requirements
- d. #712 Video Surveillance Other Than on Busses – language regarding storing of security of video recordings.

7. COMMITTEE REPORTS

PP – North Hennepin is seeking community representatives. Student presentations will take place in February or March and each district can bring a guest. Let Patti know if you have any names for either of these items.

NWSISD – program will continue
DW – third teacher negotiation session

8. SUPERINTENDENT'S REPORT

New teacher workshop week began today. Thanked all district staff for their work over the summer to prepare for the first day of school.

9. OTHER

Olson/Mattson to adjourn at 8:10 p.m.

Respectfully submitted,

Melissa Brings, Clerk
ISD 877 Board of Education