

HARVEY PUBLIC SCHOOLS DISTRICT #152

Holmes Elementary School

STUDENT ACTIVITY ACCOUNT REPORT SUMMARY

Date: June 2014

Beginning Balance

\$1,841.58

Receipts	Amounts
Club's Choice Fundraising proceeds check from Cookie Dough Sale 5/16/14	\$903.20

Deposits in Transit	Date	Amount
Bilingual Trip	5/1/14	\$476.00
Legoland Trip	5/8/14	\$1,044.00
Club's Choice Fundraising proceeds check from Cookie Dough Sale	5/16/14	\$903.20
Lincoln Park Zoo Trip	5/23/14	\$1,081.00

Receipts Subtotal: (+) \$3,504.20

Check #	Expenditures	Date	Amounts
1817	Alltown Bus Company Bilingual Trip	5/2/14	\$138.13
1819	Chocolate Magic Company Bilingual Trip	5/2/14	\$372.30
1820	Legoland Discovery Center	5/8/14	\$558.00
1821	Alltown Bus Company Legoland Trip	5/8/14	\$247.50

Expenditures Subtotal: (-) \$1,315.93

Subtract (-) from balance subtotal

Check #	Outstanding Checks payable to:	Date	Amounts
n/a	n/a	n/a	n/a

Ending Balance:

\$4,029.85

Melanie Ware / 6/10/14

Principal's Signature

Date

Harvey Public Schools District 152

Holmes School

Deposit Form

6/10/2014

Account Number: 200011730

Prepared By: *Maria Ila*

Deposit Description: Zoo trip 5/19

Verified By: *Kerry Teske*

Principal Verified: *Melanie Ware*

B.O. Validation:

Cash

		(A)		(B)		Grand Total	
Bills	Qty.	Amount	Coins	Qty.	Amount		
\$100.00		\$ -	\$1.00		\$ -	Cash (A)	\$ 1,054.00
\$50.00		\$ -	\$0.50		\$ -	Coins (B)	\$ 27.00
\$20.00	18	\$ 360.00	\$0.25	85	\$ 21.25	Checks (C)	\$ -
\$10.00	25	\$ 250.00	\$0.10	31	\$ 3.10	Checks (D)	\$ -
\$5.00	85	\$ 425.00	\$0.05	53	\$ 2.65		\$ 1,081.00
\$2.00		\$ -	\$0.01		\$ -		
\$1.00	19	\$ 19.00	Total Coins		\$ 27.00		
Total Cash		\$ 1,054.00					

Checks

(C)			(D)		
Name	Check #	Amount	Name	Check #	Amount
Sub-Total Checks		\$ -			\$ -

Alltown Bus Service

847-674-0090
7300 N. St. Louis Ave.
Skokie, IL 60076

847-674-0090

773-248-9999

(Fax: 847-674-4449)
www.alltownbus.com

Confirmation

District #152-Field Trips
Kerry Besbekos
16001 S. Lincoln
Harvey, IL 60426

Charter #124663

Date Printed: Thursday, May 15, 2014
PO #:
Group Name:
Phone: 708-333-0300 Fax: 708-333-0349
Salesperson: Raquel Matthews

		Departure Time	Date	# Vehicles	Description	Total Capacity
Pickup	Holmes School-Harvey 16000 Carse Ave. Harvey, IL	09:00 am	05/19/14	5	Unassigned	0
Dropoff	Lincoln Park Zoo 2001 N. Clark St. Chicago, IL		05/19/14			0
Pickup	Lincoln Park Zoo 2001 N. Clark St. Chicago, IL	01:15 pm	05/19/14			0
Dropoff	Holmes School-Harvey 16000 Carse Ave. Harvey, IL	02:00 pm	05/19/14			0
Your Charter Includes:						
Harvey-Over 25 Miles	# Units	Cost/Unit	Total	Note		
	25.00	45.00	1125.00	3 HOUR MINIMUM		

Total Cost: \$ 1,125.00
Balance of \$ 1,125.00 is due: May 19, 2014

Itinerary:

Base Phone: 708-333-7663 Salesperson: Raquel

BILLED ACCOUNT/NO PAYMENT DUE
****OVERTIME STARTS @ 2PM @ \$45/HR****

Directions to Holmes School:
Go east on E 159th St/US-6 toward Loomis Ave. 0.7 mi
2. Turn right onto Carse Ave. 0.1 mi
3. 16000 CARSE AVE is on the right.

Directions to Chicago:

PLEASE SIGN THIS AGREEMENT, ENCLOSE PAYMENT AS NOTED ABOVE. IF PAYING BY CHECK, PLEASE WRITE THE CHARTER NUMBER ON YOUR CHECK. CANCELLATIONS MUST BE RECEIVED 24 HOURS PRIOR TO DEPARTURE TO INSURE FULL REFUND. CHARTER IS SUBJECT TO CANCELLATION IF DEPOSIT IS NOT RECEIVED BY DUE DATES.

YOUR COST IS BASED ON THE SERVICES DETAILED ABOVE AND IS SUBJECT TO CHANGE IN ACCORDANCE WITH YOUR ACTUAL ITINERARY. THIS COMPANY SHALL NOT BE LIABLE FOR ITEMS LEFT ON THE BUS OR LOSS OF TIME DUE TO MECHANICAL FAILURE OR INCLEMENT WEATHER. WE CANNOT GUARANTEE THE ASSIGNMENT OF REQUESTED DRIVERS. A SIGNED CONTRACT AND DEPOSIT WILL CONFIRM YOUR RESERVATION AND ACKNOWLEDGE YOUR ACCEPTANCE OF THIS AGREEMENT.

Signature _____

Date _____

Harvey Public Schools District 152

Holmes School

Deposit Form

6/10/2014

Account Number: 200011730

Prepared By: *Kelley Henderson*

Deposit Description: Legoland Trip & Bus

Verified By: *Maria Jafa*

Principal Verified: *Melanie Ware*

B.O. Validation:

Cash		(A)		(B)		Grand Total
Bills	Qty.	Amount	Coins	Qty.	Amount	
\$100.00		\$ -	\$1.00		\$ -	Cash (A) \$ 1,035.00
\$50.00		\$ -	\$0.50		\$ -	Coins (B) \$ 9.00
\$20.00	14	\$ 280.00	\$0.25	36	\$ 9.00	Checks (C) \$ -
\$10.00	43	\$ 430.00	\$0.10		\$ -	Checks (D) \$ -
\$5.00	40	\$ 200.00	\$0.05		\$ -	\$ 1,044.00
\$2.00		\$ -	\$0.01		\$ -	
\$1.00	125	\$ 125.00	Total Coins		\$ 9.00	
Total Cash		\$ 1,035.00				

Checks (C)			Checks (D)		
Name	Check #	Amount	Name	Check #	Amount
Sub-Total Checks		\$ -			\$ -



Group Visit Invoice

Dear Kelly Henderson,

Thank you for choosing LEGOLAND Discovery Center for your group. Our goal is to provide you and your guests with a fun-filled memorable experience. Your group should arrive complete and on time for their scheduled reservation. Your group may spend up to 3 hours within our facility to explore and play. We suggest bringing this invoice, along with the preparation guide, the day of your visit.

Customer	
Holmes Elementary School	
Contact	
Kelly Henderson 16000 Carse HARVEY, IL 60426	Phone: 708-333-0440 Email: khenderson@harvey152.org

Statement Date: 05082014

Order Number: 133893

Quantity	Code	Description	Unit Price	Total
17	SG20005	School Chaperone Free	0.00	0.00
93	SG30130	\$6 School Child - Education Workshop	6.00	558.00
	PAYMENT	CORP		-558.00
Total			558.00	
Payments			-558.00	
Tax			0.00	
Balance			0.00	

PLEASE NOTE: For every 5 paid children you will receive 1 free adult ticket. We are unable to refund any tickets that do not show up on the scheduled date, but will provide a credit towards your next trip.

Please make checks payable to:
LEGOLAND Discovery Center Chicago

Please mail your check with a copy of this invoice to:
LEGOLAND Discovery Center
Attn: Group Sales
601 N Martingale Rd. Ste 130
Schaumburg IL 60173

If you have any questions, please call our office between the hours of 10:00 a.m. - 4:30 p.m., Monday – Friday at 847-592-9708. Please have your booking reference number and date of trip available when you call.

Sincerely,
Group Sales Office
LEGOLAND® Discovery Center Chicago

Alltown Bus Service

847-674-0090
7300 N. St. Louis Ave.
Skokie, IL 60076

847-674-0090

773-248-9999

(Fax: 847-674-4449)
www.alltownbus.com

Customer Copy

To: District #152-Field Trips
Kclly Henderson
16001 S. Lincoln
Harvey, IL 60426

Invoice # 123325
Date Printed: Tuesday, June 10, 2014
PO #: 167
Phone: 708-333-0300
Fax: 708-333-0349

Date	# Buses	Size	From	To
05/08/2014	2	Unassigned	Holmes School-Harvey	Legoland Discovery Center and Return
COST COMPONENTS				
			# Units:	Cost/Unit:
		Harvey-Over 25 Miles	11.00	45.00
				Total Cost of Move:
				\$495.00

Date Received	Check #/Payment Type	
05/09/2014	Check #: 1821	\$247.50

Total Cost of Charter: \$495.00
Total Received to Date: \$247.50
Balance Due: May 8, 2014 \$247.50

Charge _____ Cash _____ Check # _____

Itinerary:

Base Phone: 708-333-7663 Salesperson: Raquel

BILLED ACCOUNT/NO PAYMENT DUE
****OVERTIME STARTS @ 2:30PM @ \$45/HR****
*****CUSTOMER IS RESPONSIBLE FOR ALL TOLL/PARKING FEES*****

Directions to Holmes School:
Go east on E 159th St/US-6 toward Loomis Ave. 0.7 mi
2. Turn right onto Carse Ave. 0.1 mi
3. 16000 CARSE AVE is on the right.

Directions to Schaumburg:
Go north on Carse Ave toward E 159th St 0.1 mi
2. Take the 1st left onto US-6 W/E 159th St 1.9 mi
3. Take the Interstate 294 N ramp to Wisconsin Toll road 0.6 mi
4. Merge onto I-294 N Toll road 23.9 mi

CHOICE PRODUCTS USA, LLC

DATE	INVOICE NO.	DESCRIPTION	GROSS	DISCOUNT	NET
05/08/14	CUSREF-5043	Refund check	903.20	0.00	903.20

101015
Page: 1

**Harvey Public Schools District 152
Holmes School
Deposit Form
05/01/14**

Account Number: 200011730

Prepared By: *Mon Garrett*

Deposit Description: Bilingual Trip 5/1

Verified By: *Maria Lopez*

Hershey Chocolate Factory & Bus

Principal Verified: *Melanie Ware*

B.O. Validation:

Cash		(A)		(B)		Grand Total	
Bills	Qty.	Amount	Coins	Qty.	Amount		
\$100.00	2	\$ 200.00	\$1.00	0	\$ -	Cash (A)	\$ 474.00
\$50.00		\$ -	\$0.50	0	\$ -	Coins (B)	\$ 2.00
\$20.00	8	\$ 160.00	\$0.25	7	\$ 1.75	Checks (C)	\$ -
\$10.00	4	\$ 40.00	\$0.10	1	\$ 0.10	Checks (D)	\$ -
\$5.00	6	\$ 30.00	\$0.05	2	\$ 0.10		\$ 476.00
\$2.00	0	\$ -	\$0.01	5	\$ 0.05		
\$1.00	44	\$ 44.00	Total Coins		\$ 2.00		
Total Cash		\$ 474.00					

Checks

(C)

(D)

Name	Check #	Amount	Name	Check #	Amount
Sub-Total Checks		\$ -			\$ -



HERSHEY'S Chicago Event Contract

Date: Friday May 2nd, 2014	Time: 10am	Party Size: 34 people
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Contact Name: Maria Garrett	Contact Email: maria-garrett@hotmail.com	Billing Address:
	Org. Name:	Age:

Experience Itinerary

Experience	Cost per person	No. of People	Totals
Costume Characters	\$30.00		\$0.00
Decorating Class Experience	\$12.95		\$0.00
Factory Worker Experience	\$10.95	34	\$372.30
Photo Bar Experience	\$9.95		\$0.00
Chocolate Tasting Experience	\$6.95		\$0.00
Subtotal:			\$372.30
Tax: 10.50 % - TAX EXEMPT			\$0.00
Grand Total:			\$372.30

Name on Credit Card:	Visa Mastercard Discover Am Ex (circle one)
	Exp. Date:
Signature:	

- *Final count is due one-week prior to your event date. We will need your final count to confirm your reservation.
- *You must cancel your party within 2-days or we reserve the right to charge you in full for contracted services.
- *Payment is due the day of the event. We accept credit cards and cash. No personal checks.

Mrs. Weare

Alltown Bus Service

847-674-0090
7300 N. St. Louis Ave.
Skokie, IL 60076

847-674-0090

773-248-9999

(Fax: 847-674-4449)
www.alltownbus.com

Confirmation

District #152-Field Trips
Maria Garrett
16001 S. Lincoln
Harvey, IL 60426

Charter #122949

Date Printed: Thursday, April 10, 2014
PO #:
Group Name: Holmes
Phone: 708-333-0300 Fax: 708-333-0349
Salesperson: Raquel Matthews

		Departure Time	Date	# Vehicles	Description	Total Capacity
Pickup	Holmes School-Harvey 16000 Carse Ave. Harvey, IL	09:30 am	05/02/14	1	Unassigned	0
Dropoff	Hershey Store 822 N. Michigan Ave. (100E) Chicago,		05/02/14			0
Pickup	Hershey Store 822 N. Michigan Ave. (100E) Chicago,	12:00 pm	05/02/14			0
Dropoff	Holmes School-Harvey 16000 Carse Ave. Harvey, IL	12:45 pm	05/02/14			0
<hr/>						
Your Charter Includes:	# Units	Cost/Unit	Total	Note		
Harvey-10-25 Miles	3.25	\$ 42.50	138.13	3 HOUR MINIMUM		

Total Cost: \$ 138.13
Balance of \$ 138.13 is due: May 2, 2014

Itinerary:

Base Phone: 708-333-7663 Salesperson: Raquel

BILLED ACCOUNT/NO PAYMENT DUE
****OVERTIME STARTS @ 12:45PM @ \$42.50/HR****

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Directions to Chicago:

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Signature _____

Date _____



Statement Period Date: 5/1/2014 - 5/31/2014
 Account Type: Comm'l 53 Analyzed
 Account Number: 200011730

HOLMES ELEMENTARY SCHOOL
 ACTIVITY FUND
 160TH & CARSE AVE
 C/O MARIA V FARFAN
 HARVEY IL 60426

0
 5650

Banking Center: Harvey
 Banking Center Phone: 708-333-2010
 Commercial Client Services: 866-475-0729

Account Summary - 200011730

05/01 Beginning Balance	\$1,841.58	-	Number of Days in Period	31
4 Checks	\$(1,315.93)			
Withdrawals / Debits				
4 Deposits / Credits	\$3,504.20			
05/31 Ending Balance	\$4,029.85			

Checks

4 checks totaling \$1,315.93

* Indicates gap in check sequence i = Electronic Image s = Substitute Check

Number	Date Paid	Amount	Number	Date Paid	Amount	Number	Date Paid	Amount
1817 i	05/07	138.13	1820 i	05/15	558.00	1821 i	05/12	247.50
1819*i	05/07	372.30						

Deposits / Credits

4 items totaling \$3,504.20

Date	Amount	Description
05/01	476.00	DEPOSIT
05/08	1,044.00	DEPOSIT
05/16	903.20	DEPOSIT
05/23	1,081.00	DEPOSIT

Daily Balance Summary

Date	Amount	Date	Amount	Date	Amount
05/01	2,317.58	05/12	2,603.65	05/16	2,948.85
05/07	1,807.15	05/15	2,045.65	05/23	4,029.85
05/08	2,851.15				

