

Unity School District
Administrative Rule - Priority Usage of District Facilities
830.6
Last Revised 12/14/2021

Priority Level	Type
1	Academic School Day
2	Graduation Ceremony
3	Varsity Event or Co-Curricular Event
4	Varsity Practice
5	JV Event/Practice
6	MS Event/Practice
7	Youth Event/Practice
8	Local Community Group Event/Practice/Meeting (Resident)
9	Community Group Event/Practice/Meeting (Non-Resident)
10	Private Group/Paid Event

Additional Determining Factors:

1. In the event of a conflict, the District Administrator shall make the final determination. The District Administrator may also change priorities as necessary to remain flexible in specific circumstances.
2. The number and length of events/practices may be limited to better facilitate the shared usage of space.
3. The priority usage may be unique and specific to the desired space/location.
4. Out of season practices may not be scheduled with the same priority as when it is in season.
5. The early registration for scheduled events is encouraged and necessary for an efficient scheduling system. Due to the number of events scheduled and demands for limited space, the District will not be able to honor a "first come, first served" approach.
6. The inability to staff the usage of some facilities may impair the scheduling of the event.
7. Due to the limited space available, sports season and co-curricular (theater) practice schedules should be provided for scheduling 30 days prior to the start of the season.