

Buffalo-Hanover-Montrose Public Schools
Optional Field Trip/Overnight or Out-of-State Trip Form

School BHS Group Making Request Close Up
Principal Michele Ke Person in Charge Manninen

- 1. Destination: Washington D.C.
- 2. Dates of Trip: March 23-28 Number of School Days Missed: 0
- 3. Number of Students: Male 2 Female 5 → could change
- 4. Grade Levels Included: 9-12

5. Supervision requirements: one adult for every 12 students. Same gender chaperone must be included for each gender participating.

- a. Staff Accompanying: Todd Manninen
- b. Other Adults Accompanying: N/A → foundation Provides Counselors

7. Describe the purpose and objectives of the trip:
The Mission of the Trip is to Provide a hands-on learning experience, Rather than a Tour. Students from around the Country Come together to discuss democracy and government in our nation's Capital where it all happens.

- 8. Cost Factors:
 - a. Trip funded by:
 - 1. School Account
 - 2. Individual student
 - b. Cost per person \$1,900

c. What provision has been made for students with financial difficulties? Fund raising activities conducted?
Matching grant Connections, social media Campaign, and next week we will transition into a grassroots effort developed by students/parents/myself.

d. What efforts have been made to acquire the most cost effective price?

The Clatsop Foundation Bundles the costs into an all-inclusive program.

1. Faculty members may not receive any salary remuneration relating to field trips from outside agencies or arrange trips for financial gain. Is a portion of the funds provided by students paying for or reducing chaperone costs? YES NO

2. Insurance Issues

a. Will students need additional medical insurance coverage? YES NO

b. Is group tour insurance being purchase? If so, what is the coverage and cost?

NO

9. Transportation Information: How will students be transported?

a. Bus Name of Company

b. ~~Plane~~ Name of Airline → Provided by Clatsop

c. School District van/s

d. School District not responsible for transportation

e. Other – explain

10. Communication - Please attach a copy of the trip itinerary. Include parental and student input in the planning process and all parent meetings conducted to ensure full disclosure of the trip and associated topics to include but not limited to: purpose of the trip, cost (to include spending money), fund raising, adult chaperones, emergency telephone numbers, medical insurance needs, procedure for sending a student home in case of an emergency (medical, disciplinary, etc.) and itinerary.

Person in Charge Signature [Signature] Date 12/3/13

Activities Director Signature [Signature] Date 12/3/13

Superintendent Signature _____ Date _____

Students and Parents:

We are getting close to the deadline for deciding if you are going to participate in the Close Up trip to Washington D.C. over spring break. I met with Close Up representatives and we established a date for the initial deposit for the trip that will symbolize a commitment to the Close Up program. The deposit date is Monday November 25th, and financial commitment will be \$400.

I encourage you to visit this link off the Close Up web page to see if you have family or friends that might be able to sponsor your trip through their employer:
<http://www1.matchinggifts.com/closeup>

I'd be happy to connect with prospective students and families to answer any questions or concerns between now and November 25th. We are still looking for more participants, so I encourage you recruit other students who might be interested in Close Up. Please look at the attached form and return the bottom section to me if you wish to look further into the program.

Best,



Todd Manninen

CLOSE UP WASHINGTON

SUNDAY

MONDAY

TUESDAY

ARRIVE IN WASHINGTON, DC

Meet your Close Up Concierge and explore DC with your school



WELCOME DINNER

GROUP ORIENTATION

Meet your peers from around the country with whom you will make lasting memories as you discuss and debate issues during the week



INTRODUCTION WORKSHOP*

Get to know your Program Instructor and prepare to engage in the issues that matter most to you

ISSUES DEBATE

Ask your most challenging political questions and hear from a liberal and a conservative DC insider



HOT BREAKFAST BUFFET

THREE FACES OF DEMOCRACY STUDY VISIT*

Examine and debate the proper size and power of government:

JEFFERSON MEMORIAL—Discuss Jeffersonian ideals

FDR MEMORIAL—The New Deal and government responsibility

MLK MEMORIAL—Civil rights and the citizen's role in shaping policy

LUNCH ON THE NATIONAL MALL



NATIONAL POLITICS SEMINAR*

Q&A with a lobbyist, journalist, or policymaker

WHITE HOUSE PHOTO-OP

HIDDEN GEMS OF DC

Visit lesser-known sites that enliven and enrich DC's cultural history

DINNER AT BUCA DI BEPPO

HOT TOPICS

Gain insight on a current issue that matters to you

SOCIAL ACTIVITY



HOT BREAKFAST BUFFET

WAR MEMORIALS STUDY VISIT

What do the WWII, Iwo Jima, Vietnam, and Korean Memorials say about those who served and sacrificed?

LINCOLN MEMORIAL STUDY VISIT

Examine Lincoln's legacy as he struggled to lead the nation through crisis

U.S. CAPITOL VISIT AND ORIENTATION

SMITHSONIAN AIR AND SPACE MUSEUM

Study visit and lunch

EMBASSY DISCOVERY

Visit a foreign country and discuss the international political landscape

NATIONAL DEFENSE SEMINAR

Hear from U.S. military service members regarding our role in the world



DINNER AT PENTAGON CITY

MOCK CONGRESS WORKSHOP

Debate, amend, and vote on the same issues elected representatives are currently debating

SOCIAL ACTIVITY

WASHINGTON, DC & WILLIAMSBURG

Visit one of America's most historic and beautiful cities. This program includes Close Up's Washington High School Program plus 2 days exploring Colonial Williamsburg with Williamsburg's renowned historical interpreters!

WASHINGTON, DC & NEW YORK

See two of the world's most exciting destinations. Not only do you get to experience Close Up's High School Program, but you will add 3 days in New York City exploring the Big Apple and attending a Broadway show!

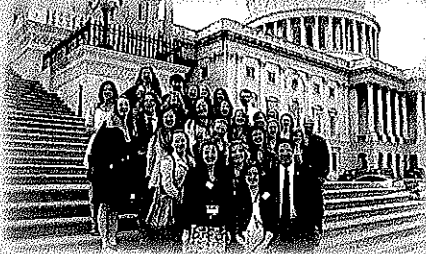
VISIT CLOSEUP.ORG
FOR MORE
INFORMATION

“THE BEST PART of the Close Up Washington Program is

AN SAMPLE SCHEDULE

WEDNESDAY

HOT BREAKFAST BUFFET



CAPITOL HILL DAY

MEET WITH YOUR MEMBERS OF CONGRESS OR THEIR STAFFS

ATTEND AND OBSERVE CONGRESSIONAL COMMITTEE HEARINGS

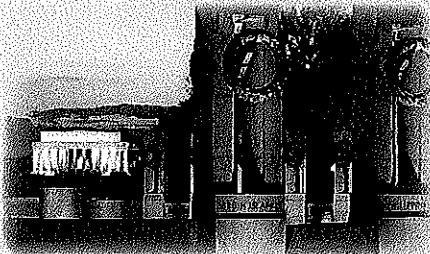
EXPLORE THE U.S. CAPITOL VISITOR CENTER & MUSEUM

LUNCH AT THE HOUSE CAFETERIA

VISIT THE SUPREME COURT AND LIBRARY OF CONGRESS

WITNESS THE U.S. SENATE AND HOUSE OF REPRESENTATIVES IN ACTION IN THE GALLERIES

DINNER AT DC'S HISTORIC UNION STATION



THEATER

Enjoy a view of the city at night and see a performance at a renowned DC theater, e.g. Kennedy Center

THURSDAY

HOT BREAKFAST BUFFET



WORKSHOP WITHOUT WALLS

Evaluate how citizens can contribute to a healthy democracy.

ON-SITE STUDY VISIT—Hear from a community service or advocacy organization and learn how to get involved in your community

NEIGHBORHOOD STUDY VISIT AND LUNCH—Explore one of DC's communities and get a look at life beyond the marble, e.g. Georgetown

NATIONAL PORTRAIT GALLERY AND AMERICAN ART MUSEUM



ARLINGTON CEMETERY

Visit our nation's most hallowed ground and witness the Changing of the Guard

PHOTOJOURNALISM EXHIBIT

Showcase your memories and highlights from your week



BANQUET AND DANCE

Enjoy a fun-filled evening with your new friends

FRIDAY

HOT BREAKFAST BUFFET

DEPART FOR HOME



EXTEND YOUR STAY

Tickets to the NEWSEUM included in all early arrival or late departure packages. Explore DC's most interactive museum of news history.

"CLOSE UP

Washington, DC was by far the

BEST WEEK OF MY LIFE.

I learned so much while having so much FUN!"

—Laura, Student, MI

* Workshops and seminars help students make personal connections to the roles that they, as ordinary citizens, play in the U.S. democracy.

* Study visits led by highly-trained instructors provide unique opportunities to learn using historic sites and institutions as living classrooms.

Sample schedule subject to change.

OMIMIZE YOUR PROGRAM

Curriculum experts are happy to design a program that is tailored to meet your needs. Customizing your program provides flexibility to dates, length, activities, and themes.

PACIFIC BASIN PROGRAM

Visit beautiful Honolulu, Hawaii! Close Up's international relations program focuses on foreign policy decision-making and Asia-Pacific issues. Visit Pearl Harbor, Bishop Museum, Punchbowl Cemetery and attend a luau!

SPECIAL FOCUS PROGRAMS

Close Up's uniquely focused programs include:

- Media – The Fourth Branch of Government
- Equal Justice Under Law
- Service & Sacrifice
- U.S. in the Global Community

ng able to see WHAT I TEACH my students COME ALIVE!"

—Sara, Teacher, Houston, TX