

# MINUTES OF THE WBOE POLICY COMMITTEE

## Superintendent's Conference Room

June 6, 2024

WebEx <https://woodbridgeps.webex.com/woodbridgeps/j.php?MTID=mb1544a763640c6bf1e4dd539a1ea6e47>

Meeting Number (access code): 2482 190 8498

Meeting Password: mvVM5pSaH33

**CALL TO ORDER:** Ms. Williamson called the meeting to order at 2:36 PM.

**IN ATTENDANCE:** Erin Williamson, Chair (in person), Lynn Piascyk (in person), Steven Lawrence (remote), Board of Education Members; Vonda Tencza, Superintendent; Mary Vincitorio, WEA Liaison and Marsha DeGennaro, Clerk of the Board.

**PUBLIC COMMENT:** None

The Committee reviewed the following policies:

- ❖ 9011-Accountability, 9273 – Civility, 1316 - Conduct on School Property (Civility)
- ❖ 9121 - Chairperson
- ❖ 9122 - Vice Chairperson
- ❖ 9123 - Secretary
- ❖ 9124 - Clerk of the Board
- ❖ 9125 - Attorney
- ❖ 9130 - Committees
- ❖ 9150 - Consultants

Changes were made as follows:

- Policy 9011 – at the prior meeting (April 1) under Superintendent (5) was modified to “*overseeing the selection*”. The committee also reviewed current Policy 9273 and the CABE recommended Policy of 1316 as they were similar topics to 9011. There was consensus that Policy 9011 would be submitted for 30-day review with no additional changes made. It was agreed Policy 9273 would be deferred to future review in the process.
- Policy 1316 – was not current a policy in Woodbridge. Changes were made to the recommended language provided by CABE as follows:
  - In the first sentence “*in communications with the school district*” was added after “*events or*” as well as in the 5<sup>th</sup> paragraph before “*shall*”.
  - A fourth paragraph was added “*Staff may not always be immediately available to speak with families. The best way to ensure communication can occur with administration or staff is to schedule an appointment. Staff and administration have a practice of attempting to return calls/emails within 24 hours.*”
  - On Page 2, after Alternate language to consider: “*for a peaceful, safe respectful school environment*” was added after the “*Standards*” heading.
  - Under B (1) “*either in person, by email/text, voice/phone or other written or verbal communication*” was added after “*actions*”.
  - Under B (2) “*pursuing*” was added after “*Persistently*” and “*demands*” was changed to “*requests*”.
  - Under B a #7 was added “*posting disparaging remarks on social media*”.
  - Under C and additional sentence was added “*following the protocol and chain of command to air concerns is expected. Start with teacher, then building administration then District Office then Board of Education if concerns are not addressed and/or resolved.*”
  - D was added “*If any member of the public uses obscenities or speaks in a demanding, loud, insulting and/or demeaning manner, the staff member to whom the remarks are directed will calmly and politely admonish the speaker to communicate civilly. If the abusing party does not take corrective action, the District employee will terminate the meeting or conversation.*”

- Policy 9125 not currently a policy was modified to include “*Woodbridge*” in the first sentence before “*Board*”. The 3<sup>rd</sup> paragraph and items 1-4 under it were deemed no necessary and deleted.
- Policy 9150 – following the first paragraph, in #2 the word “*and*” was added following “*expertise*”.

No changes were made to 9121, 9122, 9123, 9124 and 9273. There was general consensus that Policy 9273 would be deferred to future review and that as Policy 9130 was not currently a policy in Woodbridge it was not necessary as this language was covered in other policies.

With the exception of 9130 and 9273, all other policies will be forwarded to the WBOE for 30-day review at the June 17, 2024 meeting.

The CAFE policy chart was shared with committee members and will be updated accordingly as we proceed through the 9000 series.

**PUBLIC COMMENT:** None

Meeting Adjourned: 3:36 PM