

## **Minutes of Regular Meeting**

### **The Board of Trustees Keller Independent School District**

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A Regular meeting of the Board of Trustees of the Keller Independent School District was held October 2, 2006, beginning at 6:30 PM in The Education Center, 350 Keller Parkway, Keller, Texas.

**Members Present:** Dr. David Farmer, Linn Jencopale, Randy Pugh, Bob Apetz, Cindy Lotton, Scott Brown (arrived at 6:37 PM)

**Members Absent:** Jarrett Armstrong

**Superintendent:** James R. Veitenheimer

**Attorney:** Thomas E. Myers

1. 6:36 PM CALL TO ORDER

2. PLEDGES OF ALLEGIANCE

The Pledges of Allegiance were led by Friendship Elementary fourth grade students – John Molhoek, Claudia Cheung, Taylor Robinson, Kylie Davis, and Shane Mitchell.

3. AWARDS/ACHIEVEMENTS

Achievements were announced as per the attached agenda pages.

6:41 PM EXECUTIVE SESSION was called for the purposes permitted by the Texas Open Meetings Act, Texas Government Code Section 551.001 through 551.146. Section 551.071, Consultation with Attorney, Section 551.072, Deliberation Regarding Real Property (Purchase, Exchange, Lease or Value), Section 551.074, Personnel Matters (Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, Dismissal, Complaint), Executive Director of Human Resources

5. 7:58 PM RECONVENED INTO OPEN SESSION

6. DISCUSSION/POSSIBLE ACTION

A. Appointment of Trustee to Fill Vacancy on Board of Trustees

Mrs. Jencopale moved, seconded by Mr. Pugh, to appoint Gerry Knowles to serve as Board Trustee, Place 5, to fill the vacancy created by the resignation of Trustee, Jarrett Armstrong. Motion carried 6/0.

B. Administer Oath of Office to Appointed Trustee

The Oath of Office was administered by legal counsel, Tom Myers.

7. AUDIENCE WITH INDIVIDUALS

Audience with individuals is for general comments. Public input is also welcomed before each action item. Individuals wishing to speak must sign up before the meeting begins. Max Cohen, Trina West, James Harman, Christine Rollins, and Monica Grant addressed the Board regarding the high school schedule. Steven Poole addressed the Board regarding teacher salaries. Lance Griggs addressed the Board regarding the tax exemption request. Sherry Olive addressed the Board regarding the placement of her student. Angelia Olson addressed the Board regarding purchasing procedures.

8. SUPERINTENDENT'S REPORT

Keller ISD's current enrollment is 27827 students, 27 more students than last week and is in line with mid year projections. The first presentation regarding the November 7 bond election was held last week at Bear Creek Intermediate. Future presentations are scheduled at Chisholm Trail Intermediate, South Keller Intermediate, Parkwood Hill Intermediate, and Trinity Meadows Intermediate. Dr. Veitenheimer congratulated legal counsel, Tom Myers on his recognition as a Super Lawyer by Texas Monthly.

- A. Implementation of Differentiated Staffing - Fossil Hill Middle School and Whitley Road Elementary School  
Traci Bond, Principal, Whitley Road Elementary, reported that Liz Herrin, Student Support Specialist, works closely with teachers to provide help for struggling students, provides resources and staff development for teachers, and models lessons for teachers, positively affecting instruction. Maria Cotrich, Bilingual "floater" aide, provides assistance to bilingual students, spending time with all grade levels.  
David Hadley, Principal, FHMS, reported that teachers, Divya Mehta and Angela Veatch serve in the math extended time area, providing struggling students with a double period of math. Mitzi Noland serves in ELA/Reading extended instruction.

9. BUDGET SUB-COMMITTEE REPORT

Christine Rollins, presented a report from the bill pay sub-committee of the budget committee. The sub-committee has reviewed checks since February 2006. The sub-committee has seen improvement but noted areas that still need improvement. Improvement was noted in regard to backup documentation being in place. Correspondence is still needed in many cases to get receipts that are needed. She reported finding some purchase orders dated after invoices. Overall, the sub-committee was pleased. A random review is conducted once a month by three people who serve on the sub-committee.

Mrs. Lotton suggested that the sub-committee do a quarterly review, rather than monthly. The Board determined that monthly reviews should continue through the audit process then the process can be re-evaluated.

10. CONSENT AGENDA

A. Approval of Minutes

Mr. Apetz moved, seconded by Mr. Pugh, to approve the minutes as presented. Motion carried 6/0/1. Mr. Knowles abstained.

11. ACTION

A. Approval of Employment Recommendations

Executive Director of Human Resources

Mr. Apetz moved, seconded by Mr. Brown, to approve the employment recommendations as presented including Cindy Peavey and Melinda Waldrum as Special Education Coordinators. Motion carried 6/0. Dr. Farmer was not present at the time of this vote.

AUDIENCE WITH INDIVIDUALS

Cat Hawk and Marijoy Horton addressed the Board regarding the high school schedule.

B. Approval of Modified A/B Block High School Schedule

Mrs. Lotton moved, seconded by Mr. Brown, to approve the modified A/B block schedule as presented. Motion carried 7/0.

9:52 RECESS

9:59 MEETING RECONVENED

C. Approval of Time Sensitive Purchases over \$10,000

Mrs. Jencopale moved, seconded by Mr. Apetz, to approve the time sensitive purchases over \$10,000 as presented. Motion carried 7/0.

D. Approval of Option Agreement - Right of First Refusal on School Site

Mr. Apetz moved, seconded by Mrs. Lotton, to approve the Option Agreement and Right of First Refusal as presented. Motion carried 7/0.

E. Consideration of Items Pulled from Consent Agenda (if applicable)

No items were pulled from the consent agenda.

12. PREVIEW FOR OCTOBER 23, 2006: The following items were previewed for action on October 23, 2006.

A. 2007-2008 Calendar

B. Local Policies from the Policy Review Seminar

C. 2006-2007 Stipends

D. Budget Amendments

- E. Tax Exemption Request
- F. Guaranteed Maximum Price for Elementary #19

13. WORK SESSION/DISCUSSION

A. Policy CH (Local)

The Board of Trustees and administration discussed Policy CH (Local) regarding purchasing. The Board gave temporary direction to Administration as follows on how to interpret and implement the policy until the policy is brought back for action on a formal revision:

Do not bring aggregate purchases. Bring to the Board for approval, single purchases over \$10,000 except for those purchased through approved catalog purchasing and purchasing cooperatives. Approved contracts will be handled through "not to exceed" purchase orders. At this time, bid items will still be brought back to the Board for approval.

The Board scheduled a Policy Workshop for Monday, November 6. A Facilities Committee meeting will be held on October 19.

14. ADJOURNMENT

Mrs. Jencopale moved, seconded by Mrs. Lotton, for adjournment at 12:26 AM on October 3, 2006. Motion carried 7/0.

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Randy Pugh, Secretary

Dr. David Farmer, President