

Denton Independent School District
RFP #2310-10 Consultant Services for Employee Benefits
October 24, 2023

SUMMARY:

This item requests approval of RFP #2310-10 Consultant Services for Employee Benefits.

BOARD GOAL:

Growth & Management - Demonstrate effective and efficient management of district resources

PREVIOUS BOARD ACTION:

None

BACKGROUND INFORMATION:

This proposal was issued on September 2, 2023. A total of 621 vendors were notified of the proposal. Eight (8) responses to the proposal were received on October 3, 2023. A committee met to evaluate the responses, the field of eight (8) vendors was narrowed to three (3). After further evaluation and review of references provided, a recommendation for award was chosen from two (2) finalists.

SIGNIFICANT ISSUES:

The Employee Benefits Department utilizes a vendor to assist with securing insurance providers for the benefits offered to District employees. This vendor will also provide an online enrollment platform as well as materials and in-person education related to the benefits offered to employees. The term of this contract, upon governing body approval, shall be for a period from date of award through September 30, 2024, with the option to renew annually for four (4) one-year extensions. The final expiration date would be September 30, 2028.

FISCAL IMPLICATIONS:

There will be no direct cost to the District for these services. The vendor will be compensated through commissions generated from the providers.

BENEFIT OF ACTION:

Passage will allow the Employee Benefits Department to be able to secure rates for related benefits available to employees in a timely manner.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that RFP #2310-10 Consultant Services for Employee Benefits be awarded to Financial Benefit Services.

STAFF PERSONS RESPONSIBLE:

Cindy Willis, Director of Purchasing
Chris Bomberger, Executive Director of Child Nutrition & Employee Benefits
Sarah Johnson, Director of Benefits
Cassandra Kay, Assistant Director of Purchasing

ATTACHMENT:

RFP #2310-10 Consultant Services for Employee Benefits vendor tabulation

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____

Signature of Divisional Assistant Superintendent: _____

Signature of Superintendent: _____