

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees
FROM: Tom Crowe, Superintendent of Schools
SUBJECT: REQUEST FOR APPROVAL OF NEW TECH ODESSA MODEL ORGANIZATION OF AMERICAN STATES OUT-OF-STATE TRAVEL TO WASHINGTON, D.C.
DATE: November 10, 2015

New Tech Odessa Model Organization of American States is requesting permission to travel to Washington, D.C. The trip is scheduled for December 1 – December 5, 2015.

The cost of the trip will be paid for through district funds. There will be approximately 11 Learners and 3 Sponsors from NTO traveling.

It is recommended that the Board of Trustees approve the New Tech Odessa Model Organization of American States Out-of-State trip to Washington D.C. as presented.

Respectfully submitted,

Tom Crowe
Superintendent of Schools

Roy Garcia
Assistant Superintendent of
Secondary Education