

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES MINUTES
March 9, 2010**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at noon on Tuesday, March 9, 2010, at the Hancock Leadership Center, 1920 Briar Ridge, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Mike Clayborne who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

The following School Board members were present during roll call:

Members Present: Mr. Mike Clayborne
 Mrs. Amy Heyer
 Mr. John Nail
 Mr. Eddie Prather
 Mr. Lee Tucker

Staff Present:	Dr. Randy Shaver	Mrs. Brenda Meriweather
	Dr. Fred Hill	Mr. Bobby Sheffield
	Dr. George Noflin, Jr.	Mrs. Mary Ruth Wright
	Mr. David Meadows	Mr. Jason Harris
	Mrs. Diana Ezell	Mrs. Joan Dozier
	Mrs. Linda Pannell	Mr. Larry Harmon
	Mrs. Julie Hinds	Dr. Terry Harbin
	Mrs. Kay Bishop	Mrs. Glenda Scott
	Mrs. Jennifer Strunk	Mrs. Linda Clifton
	Ms. Patrice Tate	Mrs. Dale Warriner
	Mr. Bob Monroe	Dr. Derwood Tutor

Mr. Clayborne announced a quorum and stated that the meeting was lawfully in session. Members of the press were also present.

ELECTION OF OFFICERS

Administrative Counsel Kelly Stimpson announced that School Board Policy #BDB stipulates that "the officers of the Board shall be a president, vice-president and secretary and shall be elected at the first meeting of the board following the first Saturday of March of each calendar year." Mrs. Stimpson next announced that the floor was open for nomination for president of the Board of Trustees.

Election of President

Mrs. Heyer placed Mr. Lee Tucker's name before the Board for president of the School Board. Mr. Clayborne seconded the motion. By general consent, nominations for president were closed. By a vote of 5-0, Mr. Tucker was elected president of the Board of Trustees.

Election of Vice-President

Next, Mrs. Stimpson announced that the floor was open for nominations for vice-president of the Board of Trustees. Mr. Nail placed Mrs. Amy Heyer's name before the Board to serve as vice-president. Mr. Prather seconded the motion and by unanimous consent nominations for vice-president were closed. By a vote of 5-0, Mrs. Heyer was elected vice-president of the Board of Trustees.

Election of Secretary

Mrs. Stimpson announced that the floor was now open for nomination for secretary of the Board of Trustees. Mr. Clayborne placed Mr. Eddie Prather's name before the Board to serve as secretary. Mr. Nail seconded the motion and by general consent nominations for secretary were closed. By a vote of 5-0, Mr. Prather was elected secretary of the Board of Trustees.

Passing of the Gavel

Mr. Clayborne passed the gavel to Mr. Lee Tucker.

APPROVAL OF THE AGENDA

Upon a motion by Mr. Prather, seconded by Mrs. Heyer, the Board voted unanimously to approve the agenda as submitted. Mr. Tucker announced that the motion passed. The agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF THE MINUTES

Upon a motion by Mr. Clayborne, seconded by Mrs. Heyer, the Board voted unanimously to approve minutes from the February 2, 2010, noon and 5:00 p.m. meetings subject to noted corrections. Upon motion duly made, seconded and carried, Mr. Tucker declared the motion passed.

PUBLIC COMMENTS AND RECOGNITIONS

No requests for public comments were received for this meeting of the Board, and no recognitions were scheduled.

COMMUNICATION TO THE BOARD

A. Yacoubian Survey Report

Mr. Tom Robinson, President of Robinson and Associates, presented information regarding a research proposal by Yacoubian Research of Memphis, Tennessee (copy on file).

B. Bridging the Gap Report

Assistant Superintendent George Noflin presented a report on the number of district out-of-school suspensions during August 14, 2009 through January 28, 2010. The report also summarized out-of-school suspensions during the last three years, number of students enrolled at the Fillmore Center, and the district's graduation rate (copy on file).

C. 2009-2010 Tuition Students by Grade

In response to the Board's request, Assistant Superintendent George Noflin presented a synopsis of the district's tuition students by grade as well as the total amount of revenue generated by tuition payments (copy on file). Mr. Prather requested a followup report to compare tuition and resident student assessment data.

D. Tupelo High School Student Athlete Report

As requested, Superintendent Randy Shaver shared with the Board a report which summarized the participation of high school students in the various sports available at Tupelo High School (copy on file).

E. School Improvement Plans

Dr. Terry Harbin, Mrs. Joan Dozier, Mr. Larry Harmon, Mrs. Linda Clifton, and school staff members presented an overview of School Improvement Plans for Lawndale Elementary, Parkway Elementary, Fillmore Center, and Tupelo Middle School, respectively (copy on file).

F. Instructional Technology Profile Draft

Assistant Superintendent Fred Hill presented an initial draft of the District Level Instructional Technology Plan. Dr. Hill reported that the plan has been initiated by the District's Technology Advisory Committee, and the committee will meet monthly until the proposed draft is formalized and presented to the Board for approval (copy on file).

G. Ad Valorem Collections

Finance Director Linda Pannell shared Valorem Collections received to date for review and discussion (copy on file).

H. State Funding Cuts

Mrs. Pannell also reported on state funding cuts through February 2010 (copy on file).

I. Fund Balance Estimation for June 30, 2010

Mrs. Pannell announced that the Mississippi Department of Education recently requested districts to report monthly fund balance estimates for June 30, 2010. This report was provided to the Board for review and information (copy on file).

SUPERINTENDENT'S REPORT

A. Consent Agenda

In accordance with Dr. Shaver's recommendations, Mrs. Heyer moved to approve and ratify the Consent Agenda as listed below:

1. Contractual Agreements #CO1041 through #CO1042
Contracts for Rental of School Facilities #SFR120 through #SFR124
Charter Bus Service Contracts #BC09-14 and #BC09-15
2. Single Source Purchase #SS125, Apple, Inc. (Apple MacBooks)
3. Donations #2009-2010-126 through #2009-2010-131
4. Permission to Apply for TPSD Grants #1013, #1015, #1017, #1018, and #1019
5. Accepted TPSD Grants #1012, #1014 and #1016
6. Granted Permission to Advertise for Sealed Bid – BD1010 Renovations at THS
7. Acknowledged and Approved Purchase of Special Education Buses (update from November 10, 2009 board meeting)
8. Approved the Addition and Deletion of Assets from TPSD Capital Asset Listing
9. Approved Membership Dues for National School Boards Association Affiliate Membership for April 1, 2010 to March 30, 2011 in the amount of \$4,425.00
10. Appointment of Legal Counsel for TPSD Board of Trustees
Named Mitchell, McNutt & Sams as legal counsel for the TPSD Board of Trustees. Mr. Guy Mitchell, III has been designated by Mitchell, McNutt & Sams as the firm's contact person for the Tupelo Public School District.
11. Posting of Public Notices
The Board assigned the responsibility of posting notices of special meetings, recessed meetings, adjourned meetings and rescheduled meetings as outlined in TPSD Policy DBA to Ms. Patrice Tate.
12. Appointment of Recording Secretary
The Board reappointed Ms. Patrice Tate as Recording Secretary for the TPSD Board of Trustees.
13. Ratification of TPSD Policies
In accordance with TPSD Policy DBA, the Board reaffirmed and ratified the TPSD Policies, Administrative Regulations, and Exhibits previously adopted by the Board of Trustees.

14. Authorize Signatures for District Financial Accounts

The Board reaffirmed and authorized signatures for district financial accounts as listed in TPSD Policy DGA: Authorized Signatures.

The motion was seconded by Mr. Prather and was approved unanimously by all members present. The President of the Board declared the motion passed.

A copy of the Consent Agenda report is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Student Transfer Report

In accordance with Dr. Shaver's recommendations, Mr. Prather moved to ratify the administrative decisions in regard to the following student transfer requests:

- a. Approval of eight (8) resident student transfers (in-district) for the remainder of the 2009-2010 school year
- b. Approval of three (3) nonresident student transfer requests (in-district) for the remainder of the 2009-2010 school year
- c. Admission of (6) nonresident student transfers (tuition)

The motion was seconded by Mr. Nail and was approved unanimously by all members present. The President of the Board declared the motion passed. A detailed copy of the Student Transfer Report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Personnel Recommendations

Mr. Nail moved to approve the Personnel Report as recommended by Superintendent Randy Shaver which included the following items:

- a. Licensed Personnel
- b. Classified Personnel
- c. Substitutes

The motion was seconded by Mrs. Heyer and was approved unanimously. The President of the Board declared the motion passed. A detailed copy of the Personnel Report is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

D. Docket of Claims/Tupelo High School Activity Check Register and Athletic Activity Check Register

Mr. Clayborne reviewed the Docket of Claims and Check Registers prior to the meeting and recommended approval of the Docket of Claims and Check Registers as outlined below:

- Docket of Claims for the period January 23 through February 28, 2010, Docket of Claims #81626 through #82568 for Accounts Payable Checks #58505 through #59104 in the amount of \$1,286,546.04.
- Tupelo High School Activity Check Register for January, 2010, Checks #3144 through #3151 in the amount of \$1,613.10.
- Athletic Activity Check Register for January, 2010, Checks #4263 through #4304 in the amount of \$4,139.14.

The grand total for all funds is \$1,293,911.38 (copy of above report on file).

The motion was seconded by Mr. Nail and approved unanimously. The President of the Board declared the motion passed.

This affirms that the claims and check registers are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

E. Cash Flow Statements for Month Ending 12-31-09

Finance Director Linda Pannell submitted the Statement of Cash Flow for month ending December 31, 2009 for information and review (copy on file).

F. Student Discipline Report (Student #9, Student #78, Student #03091, #03092, and #03093)

Superintendent Randy Shaver and Assistant Superintendent George Noflin recommended ratification of the student discipline issues listed below:

1. Expulsion of Student #9 from the TPSD for one calendar year for violation of TPSD Board Policy JK-E5 (#5)
2. Expulsion of Student #78 from the TPSD for one calendar year for violation of TPSD Board Policy JK-E3 (#10 and #11)
3. Readmission of Student #03091.
4. Readmission of Student #03092.
5. Readmission of Student #03093.

Mr. Clayborne moved to ratify the above recommendation for expulsion regarding Student #9 and Student #78. The motion was seconded by Mr. Prather and was approved unanimously. The President of the Board declared the motion passed.

Mrs. Heyer moved to ratify the above recommendation for readmission regarding Student #03091, #03092, and Student #03093. The motion was seconded by Mr. Nail and was approved unanimously. The President of the Board declared the motion passed. (Copy of above report is on file in the TPSD Administrative Office).

UNFINISHED BUSINESS

Superintendent Randy Shaver recommended that the Board adopt “Draft 2” of the proposed 2010-2011 School Calendar. Dr. Shaver stated that “Draft 2” contains the following changes: students begin school on August 4, 2010; Industry Education Day scheduled on February 18, 2011; and the addition of a Fall Break on October 10, 2011 (Columbus Day).

Mr. Clayborne moved to approve “Draft 2” of 2010-2011 TPSD School Calendar as presented. The motion was seconded by Mrs. Heyer and approved unanimously. The President of the Board declared the motion passed.

(Approval of the above 2010-2011 TPSD School Calendar amends TPSD Policy Exhibit ICA-E School Calendar 2009-2010 dated 3/10/09). A copy of policy ICA-E School Calendar 2010-2011 is marked Exhibit 5 and is held in the Exhibit Book of this meeting date and incorporated herein.

NEW BUSINESS

A. Rankin Elementary School Addition Architectural Renderings

Operations Director Julie Hinds presented proposed architectural renderings of the Rankin Elementary School Addition Project for the Board's review (copy on file).

On a motion by Mr. Clayborne, seconded by Mrs. Heyer, the Board voted unanimously to accept the proposed architectural renderings of the Rankin Elementary School Addition Project as submitted. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

B. Title II-D Enhancing Education Through Technology (E2T2) Formula Application 2010-2011

Technology Director Brenda Meriweather presented for consideration for approval the E2T2 Formula Grant Year 8 Application for the Tupelo Public School District in the amount of \$13,941.77. Mrs. Meriweather reported that the funds from this grant will be used in conjunction with the T2T2 ARRA grant and, if approved for submission, will be used to grant funds for two primary purposes as follows:

- Professional development in the integration of advanced technologies with the district's Apple 1:1 Initiative
- Purchase of learning management services for students in grades 6-12 and classroom teachers in grades PreK-12

On a motion by Mr. Prather, seconded by Mr. Nail, the Board voted unanimously to approve the E2T2 Formula Grant Year 8 Application for the Tupelo Public School District in the amount of \$13,941.77 as recommended. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed. A copy of the E2T2 Formula Grant Year 8 Application for the TPSD is marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

MISCELLANEOUS BUSINESS

A. Future Agenda Topics

As mentioned earlier in the meeting, Mr. Prather requested a followup report to compare tuition and resident student assessment data.

B. Appointment of Board Audit Committee to Review TPSD 2009-2010 Audit

In accordance with TPSD Policy DBA Board of Trustees Organizational Meeting, Mr. Clayborne moved to appoint Mr. John Nail and Mr. Eddie Prather to serve on the Board Audit Review Committee for the purpose of reviewing the 2009-2010 School Year Audit. Board President Lee Tucker passed the gavel to Vice-President Amy Heyer and seconded the motion. The motion carried unanimously.

C. Executive Session – Personnel Matters

Board President Lee Tucker suggested to the School Board a temporary executive session to determine the need for a permanent executive session for the purpose of discussing personnel matters.

On a motion by Mr. Nail, seconded by Mr. Prather, the Board voted unanimously to enter temporary executive session for the purpose of determining a need for permanent executive session. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

The room was cleared and the temporary executive session was called to order by President Lee Tucker with the following people present: Mr. Mike Clayborne, Mrs. Amy Heyer, Mr. John Nail, Mr. Eddie Prather, Mr. Lee Tucker, Dr. Randy Shaver, Mrs. Kelly Stimpson and Ms. Patrice Tate.

The Executive Session was called to order and the Board first considered the reason for entering executive session. Upon a motion by Mr. Nail with a second by Mr. Prather the Board voted unanimously to remain in Executive Session for the purpose of discussing personnel matters.

Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

Mr. Tucker reopened the meeting to tell all those in attendance the reason for going into Executive Session was to discuss personnel matters.

Following discussion, Mrs. Stimpson and Ms. Tate left the executive session. The Board and Superintendent Randy Shaver continued to discuss personnel matters, however, no action was taken.

Upon a motion by Mr. Nail with a second by Mr. Prather, the Board voted unanimously to come out of Executive Session. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

ADJOURNMENT

On a motion by Mr. Nail, seconded by Mr. Prather, the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 3:00 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Lee Tucker, President

Eddie Prather, Secretary