

**BOARD OF TRUSTEES
AGENDA**

<input type="checkbox"/> Workshop	<input type="checkbox"/> Regular	<input type="checkbox"/> Special
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(A) XXXX REPORT ONLY RECOGNITION

Presenter(s): Eduardo Treviño, Deputy Superintendent for District Operations

Briefly describe the subject of the report or recognition presentation.

Safety Audit 2014-2017 (FYI)

(B) Action Item

Presenter(s):

Briefly describe the action required.

(C) Funding Source: Identify the source of funds if any are required.

(D) Clarification: Explain any question or issues that might be raised regarding this item.



EAGLE PASS INDEPENDENT SCHOOL DISTRICT

MEMORANDUM

TO: Gilberto Gonzalez, Superintendent

FROM: Eduardo Treviño, Deputy Superintendent for District Operations

DATE: August 22, 2014

SUBJECT: Safety Audit 2014-2017 (FYI)

Please be advised that the Safety Audit for 2014-2017 has been conducted and completed in compliance with Texas Education Code 37.108 (b). As stipulated under this subsection, the results of this audit shall be reported to the District's Board of Trustees in the manner required by the Texas School Safety Center.

Please understand that any documentation or information collected, developed, or produced during a Safety Audit conducted under Subsection (b) is not subject to disclosure under Chapter 552, Government code.

This documentation will remain in the Superintendent's office and can be reviewed at your convenience. Any questions, concerns over audit will be made through the Superintendent.

ET/ggf

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EAGLE PASS INDEPENDENT SCHOOL DISTRICT
Athletic Department 5021 E. Hwy 277 Eagle Pass, TX 78852 758 7002

TO: Eduardo Trevino, Deputy Superintendent for District Operations
FROM: Victor H. Olivo, Safety Officer
DATE: August 22, 2014 *UHO*
RE: 2014 Safety and Security Audit

Mr. Trevino, being you the person responsible for the EPISD Operations, it is my duty to report to you, that as up to date, we are in full compliance with the legal requirements of Texas Education Code 37.108, as per requirements established by the Texas School Safety Center.

The several components that encompass the process established by the Texas School Safety Center have been complied with, through the collaboration of each respective campus audit team in coordination with the Safety Officer.

The main purpose of having these school facility audits is primarily to identify the elements of every school's safety and security and be able to implement procedures, strategies and corrective actions, if applicable, thus, complying with Federal, State and local laws and regulations. This also creates consensus awareness throughout the District on the importance of being safe and secure. Each respective campus audit checklist and report may be viewed and inspected more closely by the Board of Trustees and the Superintendent. Its findings must be discussed and remain in strict confidentiality and not disclosed to the public.

As a result of safety awareness, prevention and intervention; the school's culture and climate is perceived as one that is healthy and positive. The buildings and grounds are clean in good repair and appealing. Visual signs of student involvement in organizations, sports and other activities are evident. Policies, programs and trainings on emergency procedures and mandatory drills are some other strategies accredited to keeping safe and secure campuses.

Loss prevention has been targeted by implementing regular safety inspections and following a safety checklist by the Safety Officer in the many different campuses and operation facilities of the District. Safety Observance reports have also been implemented to address any safety hazards or unsafe acts by staff or student and presented to the corresponding Administrator or Supervisor. This result in immediate or eventual corrective actions that would otherwise may have resulted in an accident or injury and employee loss from work.

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Working in close collaboration and with direct contact with the Facilities and Maintenance Director has resulted in many preventive and corrective actions needing immediate attention due to being unsafe or posing a dangerous situation.

Various campus improvement projects are now being utilized to its full benefits by students and staff and some of these improvements have resulted directly or indirectly in part from the recommendations of previous security audit assessments.

As you can see, safety compliance encompasses many domains and we are working diligently with everyone's cooperation to promote and reinforce safety regulations and practices and allowing the District to comply with fire, building, electrical codes/laws/regulations, as well as, the Districts policies and other regulatory agencies.

Safety practices and regulations is a priority and will be a controlling factor in keeping a safe and secure learning and working environment in the Eagle Pass Independent School District.

EAGLE PASS INDEPENDENT SCHOOL DISTRICT
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Please see attachments:

1. Senate Bill 11
2. School Campus Safety Inspection Form
3. Safety Observance Report/ Corrective Action

TEXAS SENATE BILL 11 (effective Sept. 1, 2005)

Education code 37.108

(b) At least once every three years, a school district shall conduct a security audit of the district's facilities. To the extent possible, a district shall follow security audit procedures developed by the Texas School Safety Center or a comparable public or private entity.

(c) A school district shall report the results of the security audit conducted under Subsection (b) to the district's board of trustees.

Eagle Pass Independent School District

Athletic Dept. Safety Office – 5021 E. Hwy. 277 – Eagle Pass, TX 78852 – Phone: 830-758-7231 Fax: 830-757 0592

SCHOOL CAMPUS SAFETY INSPECTION

School Name: _____ Address: _____
 Phone: _____ Inspection Purpose: Routine ___ Complaint ___ Other (specify) _____

“X: Indicates a Deficiency

<u>GENERAL</u>	<u>HEALTH PRACTICES</u>
1. Fire Lane in Front of School	30. Hand Sanitizer Available
2. Hazards Communications/MSDS Binder	31. Hand Washing Supplies Available
3. Electrical Cords	32. Bloodborne Pathogens Program Posted
4. Electrical Outlets/GFCI's	33. AED (automated external defibrillator)
5. Emergency Exits	<u>CLASSROOMS</u>
6. Emergency Evacuation Route/Procedures	34. Chemicals properly labeled
7. Emergency Operation Plan	35. Main Door Clear of Obstructions
8. Fire Extinguishers	36. Emergency Exit / Main Door
9. Electrical/Mechanical Rooms	37. TV's Secured to Carts or Walls
10. Custodial Closets	38. Labs Comply With State Regulations
11. Mandatory Emergency Drills Conducted	39. Fire/Emergency Devices Unobstructed
12. Storage Rooms	40. Shelving Not Exceeding Weight Limit
13. Visitor Sign-in Policy	41. No Heating Elements Used in Class
14. Interior/Exterior Lighting	<u>SHOPS</u>
15. Proper Signage	42. General/Safety Rules Posted
16. Chemicals and Flammables	43. Hand/ Power Tools in Good Condition
<u>INDOOR AIR QUALITY</u>	44. Machine Guarding
17. Odor	45. Emergency Power Shut-Off Available
18. Ventilation	46. Proper Dust/Fumes Ventilation
19. HVAC Filters/Vents clean	47. Compressed Gas Cylinders
20. Mold/Mildew	48. Eyewash/Shower Station
<u>INTERCOM/ EMERGENCY SYSTEM</u>	49. Flammables
21. Classroom Two-Way Communication	50. MSDS
22. Fire Alarm	51. PPE (personal protective equipment)
23. Intercom	52. Fire Extinguishers
<u>CAFETERIA</u>	53. Housekeeping
24. First Aid / Heimlich Maneuver Posted	<u>GROUND</u>
25. Hand Washing Supplies	54. Utility Shut-Off Valves Clearly Marked
<u>HOUSEKEEPING</u>	55. Safety Hazards
26. Slip /trip Hazards	56. Pests
27. Restrooms	57. Maintenance
28. Aisles, Stairs / Hallways	58. Playground Equipment
29. Facility Maintenance	59. Fencing

See Continuation Form for Comments on Deficiencies

Inspected by: (signature)	School Official (signature)
Printed Name:	Printed Name:
Date:	Date:

Eagle Pass Independent School District

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Safety Inspection Continuation Form

School Name: _____ **Address:** _____
Phone: _____

Comments:

Inspected by: (signature)	School Official (signature)
Printed Name:	Printed Name:
Date:	Date:

EAGLE PASS INDEPENDENT SCHOOL DISTRICT

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Deficiency Notice / Corrective Action Plan

Your campus / facility has been found to be in non-compliance with applicable state, federal, local laws, codes, rules, regulations and/or standards; as documented in an inspection conducted by District Operations and/or Athletics Dept.

Please submit the Corrective Action Plan to the Athletics Dept. Safety Office, within 10 days from the receipt of this notice, detailing the corrective action taken to come into compliance or standards.

Corrective Action plan

Date: _____ Site: _____

Necessary Correction:

Corrective Action Taken:

Comments:

Administrator/Supervisor Signature: _____

Send this document to the Athletics Department Attn: Victor Olivo (Safety Officer)
Keep a copy for your records/file.

School/Department Safety and Maintenance Inspection