

DATE: 12/08/2025

TITLE: Information Services

TYPE: Information

PRESENTER(S): Corey Haugen, Director of Information Services

BACKGROUND:

The mission of the Information Services department is to support the district mission and strategic priorities by building capacity through research, evaluation and the application of data to inform school improvement for student success. We provide support and expertise to schools and staff through:

- Providing expertise in the area of measurement and delivering accurate and timely information to building and district staff
- Providing support to district and schools through a systematic evaluation process of district programs
- Reviewing and summarizing data related to student learning and instruction
- Providing professional development on assessment practices, data analysis and interpretation

Support and resources to ensure a safe and welcoming learning environment

- Information Services team is actively preparing all **online registration and enrollment** systems for the 2026–2027 school year. This work includes updating and configuring the New Student Online Registration application—scheduled to open on **March 2, 2026**—and the Annual Enrollment Renewal process, which will open on **June 8, 2026** for all students/families. These efforts ensure families have a streamlined, accessible, and user-friendly registration experience. By utilizing these online systems and reducing barriers to enrollment, we are directly supporting our APS strategic plan priority of creating a safe and welcoming learning environment for all students and families. Additionally, we will continue to support families with our year-round Central Enrollment Office and enrollment support events in the summer months if technological or language supports are needed.

Packer Profile for all learners

- Information Services is working diligently on 2026-2027 preparations and working with district sites to ensure every student builds a clear, personalized, and accurate four-year pathway toward graduation, which we call **Multi-Year Academic Planning in Infinite Campus**. This planning process is now a foundational component of how we guide students, monitor progress, and align coursework with graduation requirements.

- **How We Use the Multi-Year Academic Planner:**

- **Individualized 4-Year Plans:** Students, supported by counselors, map out all required and elective courses from grade 9 through grade 12. The planner automatically checks each course against Minnesota and APS graduation requirements to ensure students stay on track.
- **Real-Time Monitoring:** Counselors and administrators can instantly see whether a student's planned schedule meets required credits, standards, and sequences (e.g., math progression, science labs). This allows early identification of gaps or misalignments.
- **Aligned Course Requests & Scheduling:** Student course selections flow directly into the master scheduling process, improving accuracy, reducing errors, and ensuring that students receive the courses they need to graduate on time.

- **Why This Process Matters:**

- **Helps To Ensure Every Student Has A 4-Year Graduation Pathway:** By mapping all four years up front—and reviewing plans annually—we minimize surprises during senior year and proactively support students who may fall behind.
- **Strengthens Advising and Equity:** The planner creates a consistent advising structure district-wide, helping all students—especially first-generation college-bound students—plan for advanced coursework, college pathways, and career credential opportunities.
- **Improves Administrative Efficiency:** Real-time data from four-year plans informs staffing, course offerings, and long-term scheduling decisions, allowing APS to allocate resources more effectively.

District-wide multi-tiered systems of support for all learners

- **STAR/FAST Assessment Winter Benchmarking**

- Staff and Students will be completing **Winter Benchmarking** on the STAR and FAST Assessment Platforms from Dec. 1 – Dec. 19, 2025.
- Students in Grades KG – 08 and select HS populations will be assessed in **Computer Adaptive Tests** and **Curriculum Based Measures** based on the [District Assessment Program](#).
 - This being the 2nd round of STAR Assessments for 2025-2026, we will have the additional growth metric score called the "SGP". **Student Growth Percentile (SGP)** is a norm-referenced quantification of individual student growth derived using quantile regression techniques. An SGP compares a student's growth to that of his or her academic peers nationwide. SGPs range from 1–99 and interpretation is similar to that of Percentile Rank scores; lower numbers indicate lower relative growth and higher numbers show higher relative growth. For example, an SGP of 70 means that the student's growth from one test window to another exceeds the growth of 70% of students nationwide in the same grade with a similar achievement history.
- Information Services continues each week to provide schools with a **MTSS Weekly Notification Report** of their most at-risk students. This reporting uses a rubric as indicated below. This has been a great asset in working in our new MTSS process.

MTSS Weekly Notification Rubric

Attendance	
% In Attendance	Points
90%	0
80-89.9%	1
70-79.9%	2
<70%	3

Behavior	
Incident Count	Points
1 Major	1
2 Major	2
3 Major	3
3+ Majors	4

Grades	
Mark Count	Points
F/U's	1 point per course



Excellence in Resource Management

- The Information Services department continues to partner closely with departments/sites across the district to streamline systems, reduce redundancies, and improve operational efficiency. This includes reviewing overlapping workflows, consolidating digital tools where appropriate, and optimizing data processes to ensure staff time and district resources are used effectively helping APS realize meaningful fiscal savings while maintaining high-quality services that support students and staff.