



**SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT**

5622 Ray Ellison Drive • San Antonio, Texas 78242 • (210) 977-7000 • Fax (210) 977-7021

**Minutes of Special Called Meeting  
The Board of Trustees  
South San Antonio ISD**

A Special Called Meeting of the Board of Trustees of South San Antonio ISD was held Thursday, February 13, 2020, beginning at 4:00 PM in the ADMINISTRATION BUILDING - 5622 Ray Ellison Blvd., San Antonio, TX 78242.

**CALL TO ORDER AND ROLL CALL**

Section start time: 4:00 PM.

Trustee	Present	Absent	Late Arrival/Departed Early
Kevin Rasco	X		
Connie Prado	X		
Gilbert Rodriguez	X		

Led by Michelle Martinez, Senior Executive Assistant

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

Led by Jennifer Suniga- Collier, Community Relations Officer

Section end time: 4:01 PM.

**DISCUSSION AND POSSIBLE ACTION**

Section start time: 4:01 PM.

1. Teacher Incentive Allotment  
Item start time: 4:01 PM.  
Dolores Sendejo, Interim Superintendent, was called to present and answer questions related to this item.  
No action taken  
Item end time: 4:11 PM.
2. Consideration of All Budget Amendments  
Item start time: 4:11 PM.  
Dr. Larry Groppe, Moak Casey Consultant, and Jeff Baum, Moak Casey Consultant, were called to present and answer questions related to this item.  
Mr. Rodriguez stated: Ok budget committee members without objection we'll put this forward to the full board to recommend to approve  
Item end time: 4:59 PM.

3. Investment Training Update  
Item start time: 4:59 PM.  
Chad Doucet, Interim Chief of Staff, and Dolores Sendejo, Interim Superintendent, were called to present and answer questions related to this item.  
No Action Taken  
Item end time: 5:02 PM
4. Revised Policy on Investments  
Item start time: 5:02 PM.  
Jeff Baum, Moak Casey Consultant, was called to present and answer questions related to this item.  
Mr. Rodriguez stated: Well committee members without objection we'll move this recommend approval by the full board  
Item start time: 5:13 PM.
5. Investment Allocations  
Item start time 5:13 PM  
No Action Taken  
Item end time 5:13 PM
6. Updated Revenue Projection  
Item start time: 5:13 PM.  
No Action Taken  
Item end time: 5:14 PM
7. Update on the Budget Calendar  
Item start time: 5:14 PM.  
Jeff Baum, Moak Casey Consultant, and Dr. Larry Groppe, Moak Casey Consultant, were called to present and answer questions related to this item.  
Item end time: 5:25 PM  
Section end time: 5:25 PM.

### **ADJOURNMENT**

Mrs. Prado moved to adjourn the meeting, Mr. Rasco seconded, and the Board of Trustees voted unanimously to adjourn the meeting at 5:25 PM.

### **ATTEST**

\_\_\_\_\_  
Gilbert Rodriguez, Board President

\_\_\_\_\_  
Shirley Ibarra Pena, Board Secretary

*NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.*



# Board of Trustees Time Management Log

## Board Meeting: February 13, 2020

### Special Called

Section	Started	Ended	Total Time	Lone Star Governance
Call to order and Roll Call	4:00 PM	4:01 PM	1 Min.	Other
Total section time: 1 Min.				
Discussion and Possible Action – 14 Minutes				
Item #1	4:01 PM	4:11 PM	10 Min.	Other
Item #2	4:11 PM	4:59 PM	48 Min.	Other
Item #3	4:59 PM	5:02 PM	3 Min.	Other
Item #4	5:02 PM	5:13 PM	11 Min.	Other
Item #5	5:13 PM	5:13 PM	0 Min.	Other
Item #6	5:13 PM	5:14 PM	1 Min.	Other
Item #7	5:14 PM	5:25 PM	11 Min.	Other
Total section time: 84 Min.				
Adjournment	5:25 PM	5:25 PM	0 Min.	Other

**Total Meeting Time: 85 Minutes**

*\*Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less

**BOARD'S TIME USE TRACKER**

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
<b>Vision</b>	Student Outcome Goal Setting			
<b>Vision</b>	Student Outcome Goal Monitoring			
<b>Vision</b>	Constraints Setting			
<b>Vision</b>	Constraints Monitoring			
<b>Accountability</b>				
<b>Accountability</b>	Superintendent Evaluation			
<b>Accountability</b>	Board Self-Evaluation			
<b>Structure</b>				
<b>Structure</b>	Voting			
<b>Advocacy</b>				
<b>Advocacy</b>	Community Engagement			
<b>Advocacy</b>	Student/Family Engagement			
<b>Advocacy</b>	Community Training			
<b>Other</b>				
<b>Other</b>	Other	85 Min.	100%	
<b>Total Vision-focused Minutes</b>				
<b>Total Vision-focused Minutes</b>		0	0%	
<b>Total Minutes</b>		85 Min.	100%	0 minutes - closed session not included

Total Meeting 1 hour and 25 minutes = 85 minutes  
 85 - 0 closed session = 85 Total Tracker Minutes



## February 13, 2020 Staff Tracker

Title	Average Monthly Hours Preparing	Average Monthly Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensation / 1920 Hours)	Total Hours x Hourly Rate
Interim Superintendent Dolores Sendejo	4	2.5	4	\$82.81	\$869.51
Senior Staff Members					
Lorraine De Leon				\$54.98	\$0.00
David Abundis				\$49.29	\$0.00
Sherri Seaman	4	1.5	4	\$53.86	\$511.67
Amy Shields				\$49.43	\$0.00
Cynthia Bills				\$47.82	\$0.00
Rosanna Mercado				\$50.84	\$0.00
					\$0.00
Charlie Gallardo				\$40.30	\$0.00
Julie Silva				\$46.26	\$0.00
Scott Laleman	1	1.5	1	\$48.42	\$169.47
Robert Zamora				\$47.31	\$0.00
Denise Orosco				\$47.82	\$0.00
					\$0.00
Dr. Lee Hernandez				\$61.05	\$0.00
Veronica Ramos				\$47.98	\$0.00
					\$0.00
Scott Stephens				\$50.33	\$0.00
Chad Doucet	4	2.5	4	\$43.28	\$454.44
Jenny Suniga Collier				\$43.72	\$0.00

					\$0.00
Other Staff					
Michelle Martinez	3	2.5	3	\$34.75	\$295.38
Irma Paine				\$40.53	\$0.00
Elaine Arguello				\$21.79	\$0.00
Mike Ortiz Jr				\$27.32	\$0.00
Cristina Moreno				\$28.79	\$0.00
Cristina Morales				\$27.85	\$0.00
Clarita Trevino	6	1.5	6	\$44.80	\$604.80
					\$0.00
					\$0.00
					\$0.00
					\$0.00
				\$1,091.33	\$2,905.26