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To: The Board of Education and Dr. Patrick Broncato, Superintendent
From: Curt Saindon, Assistant Superintendent for Business Services/CSBO
Dr. Anne Bowers, Director of Student Services
Date: April 18, 2025
Subject: Recommendation to Approve Intergovernmental Agreement and Memorandum of Understanding with Cass School District #63 (Special Ed Summer School)

Back in February, the Special Education Director from Cass School District #63 contacted Dr. Bowers to see if we would be willing to accept a few Cass students into our Special Ed Extended School Year (ESY) Summer School Program, if room was available. Cass used to send these students to the SASSED ESY program, but SASSED is not able to accept them this year, so Cass is looking for a program for their students. We discussed this situation with the Board in March and are working with Brian Crowley to finalize an Intergovernmental Agreement covering this arrangement and developing a Memorandum of Understanding that can be used for each student being sent by SD 63 to the SD 68 ESY program. With Board approval, we would ask SD 63 to approve these documents as well, and then use them to initiate the enrollment of these students into our ESY program and calculate the respective summer school tuition charge for each student. We would also identify and document any additional/specialized services, materials, supplies or equipment that would need to be provided by SD63 for their students while attending our ESY program. Finally, SD63 would provide transportation to/from our program.

Allowing these students into our classrooms would not require that we create any additional classrooms or hire additional teachers, and the tuition collected from SD 63 would help underwrite the cost of this largely unfunded summer school program. We would also be helping out a neighboring school district and providing efficiencies by not having to run two separate programs in two separate districts. Dr. Bowers is confident that this arrangement can be successful, and we would review it on an annual basis (based on how successful the program was the prior year and if we have space available in the upcoming year) to determine if it is in our best interest to offer such assistance each year going forward. We would consider this first year a trial year, see how things go, and work cooperatively with SD 63 to ensure a positive experience for everyone involved. If you have any questions or need additional information, please do not hesitate to let Dr. Bowers or me know. Thank you.



WOODRIDGE
SCHOOL DISTRICT 68

memo

RECOMMENDATION

It is the recommendation of the Administration that the Board approve the attached Intergovernmental Agreement For Special Education Summer School Services (IGA) and the related Memorandum of Understanding – Summer School Program (MOU), between Cass School District #63 (SD63) and Woodridge School District #68 (SD68), allowing for SD63 to send certain special education students to SD68 to attend our Extended School Year Summer School Program (ESY). With Board approval of these documents we would work with SD63 to identify the students needing access to our ESY program, determine the appropriate per capita tuition for each SD63 student slated to attend our ESY program, work with SD63 and the parents of the SD63 students to complete the MOU and verify the academic programs and related support services to be provided by both SD68 and SD63 during the ESY program, and plan for the placement and education of these students in our ESY program, slated to run for 16 sessions in June and early July of 2025.