

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 8/31/22



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☒ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: 8/16/22

To **Corrina Guardipee-Hall**
 Superintendent

From: Rebecca Rappold
Title: Director of Curriculum

Subject: In State Travel: Big Sky Literacy Summit 2022-2023

Description: Request for Travel-Out of District for principals Jennifer LaFromboise-Wagner to attend the Big Sky Literacy Summit in Big Sky, MT 9/7/22 to 9/10/22, to pursue professional development in the Science of Reading Literacy Workshop-Topics in typical/a-typical reading development, Assessment and Intervention, as well as Leadership & Coaching.

Financial Impact: \$3,298.75

Funding Source (Budget/grant, etc.): 115.60.423.2213.582 (MCLSDP-BHS)

Attachment(s): Travel Request/Agenda

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

The Big Sky Literacy Summit

September 8, 9, & 10, 2022

Yellowstone Conference Center

Big Sky, Montana

Early Bird THREE Day

Early Bird TWO Day

Early Bird ONE Day

Early Bird Scientific Seminar ONE Day

Early Bird Literacy Leadership ONE Day

Purchase Orders or Group Registration

Hosts of The Big Sky Literacy Summit 2022



The Summit Schedule & Sessions

Planning for The Summit is nearing completion and we are excited for your arrival. All the sessions are being curated and planned for the strands of the conference: *Topics in typical and atypical reading development; Assessment and Intervention; and Leadership and Coaching.* A final



The Teachers & Leaders of the Science of Reading

The Summit is addressing the Science of Reading (SoR) through the perspectives of three groups of teachers: scientists; translators of SoR; and practitioners applying their knowledge of SoR. Learn more about



The Summit Location

Because The Summit has a world-class lineup of speakers, we thought you should enjoy it in an epic location, the Yellowstone Conference Center at Big Sky Resort, Montana. Please get your on-site discounted rooms at the below link, or look at other room options. Also, learn more about the adventures that



The Summit Transportation

The Summit will be held in Big Sky, Montana. Planning where you are staying and how you are getting there is important. The daily events are at the Yellowstone Conference Center in Big Sky Mountain Village. The Center is attached to the Shoshone Condominium Hotel and Huntley Lodge and is close to the Village

The Big Sky Summit 2022 - Conversations for Change!
General Session Schedule
September 8, 9, & 10

Thursday, September 8, 2022 General Information	
9:00 AM	Registration for Scientific Seminar Day and / or three day Summit Event - in the Yellowstone Conference Center – get your name badges and swag!
10:15 AM	Introduction to the Scientists with Dr.'s <u>Timothy Odegard</u> and Danielle Thompson
10:30 AM	<u>Jane Ashby, Ph.D.</u>
12:00 PM	Lunch
1:00 PM	<u>Tiffany Hogan, Ph.D.</u>
2:15 PM	Break with refreshments and snacks
2:30 PM	<u>Charles Hulme, Ph.D.</u>
3:45 PM	Closing Conversation for Change (Panel) with Dr.'s Timothy Odegard, Danielle Thompson, Jane Ashby, Tiffany Hogan and Charles Hulme
4:30 PM	End of Scientific Seminar Day
5:30 - 8:30	Welcoming Reception in Vendor Hallways
5:30 - 8:30 PM	Registration for Friday and Saturday Summit Events

Friday, September 9, 2022

General Information

6:30-8:00 AM	Breakfast and Summit Registration for Friday and Saturday Summit Events
8:00-8:20 AM	Welcome Conversation for Change with Dr.'s Timothy Odegard and Danielle Thompson
8:20-9:30 AM	Welcome SOR Keynote with Dr. Tracey Weeden
9:30-9:45 AM	Break and transition to breakouts
9:45-10:45 AM	Breakout Sessions
10:45-11:00 AM	Break and transition to breakouts
11:00-12:00	Breakout Sessions
12:00-1:15 PM	Lunch
1:15-2:15 PM	Breakout Sessions
2:15-2:30 PM	Break and transition to breakouts
2:30-3:30 PM	Breakout Sessions
3:30-3:45 PM	Break with snacks and refreshments
4:00-5:00	Breakout Sessions
5:00 PM	Evening Reception in Vendor Hallways and Main Ballroom

Saturday, September 10, 2022**General Information**

6:30-8:00 AM	Breakfast and Summit Registration for Saturday Summit Events
8:00-8:10 AM	Welcome Conversation for Change with Dr.'s Timothy Odegard and Danielle Thompson
8:10-9:15 AM	Welcome SOR Keynote with Dr. Tracey Weeden
9:15-9:30 AM	Break and transition to breakouts
9:30-10:30 AM	Breakout Sessions
10:30-10:45 AM	Break and transition to breakouts
10:45-11:45 AM	Breakout Sessions
11:45-1:00 PM	Lunch
1:00-2:00 PM	Breakout Sessions
2:00-2:15 PM	Break and transition to breakouts
2:15-3:15 PM	Closing Keynote
3:15-3:30 PM	Drawings for an abundance of resources / must be present to win!
3:30 PM	End of day!

BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request

Employee Name: Jennifer LaFromboise-Wagner
Building BHS

Employee # _____
Substitute Name NA

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>9/7-9/10/22</u>	<u>18</u>	<u>SR</u>
_____	_____	_____

Employee Signature _____ Date _____

☒ **Approved; Condition upon the specific leave being available for the specific employee** ☐ **Not Approved**

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract Relationship)

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop (**Attach Brochure/Agenda**)

Location Big Sky, MT

Departure Date 9/7/22

Return Date 9/10/22

Departure Time 1:00 pm

Return Time 8:00 pm

Transportation: ☒ **Personal Vehicle**

Mileage 534 @ .625 =\$333.75

☐ **District Vehicle**

Per Diem 3 Days @ \$51.00+20 = \$173.00

☐ **Professional Development**

<input type="checkbox"/> Registration PO# _____	= \$ <u>575.00</u>
<input type="checkbox"/> Hotel PO# _____	= \$ <u>2217.00</u>
<input type="checkbox"/> Other PO# _____	= \$ <u>0.00</u>
<input type="checkbox"/> Other PO# _____	= \$ <u>0.00</u>

SubTotal: \$3,298.75

Budget 115.60.423.2213.582 (\$506.75)

Check Total \$506.75

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____