

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees
FROM: Tom Crowe, Superintendent of Schools
SUBJECT: REQUEST FOR APPROVAL OF ODESSA HIGH SCHOOL CHOIR OUT-OF-STATE TRAVEL TO WASHINGTON, D.C.
DATE: September 19, 2017

Odessa High School Choir is requesting permission to travel to Washington, D.C. The trip is scheduled for May 30 – June 2, 2018.

The cost of the trip will require fund raising and personal funds. There will be approximately 50 students from OHS traveling.

It is recommended that the Board of Trustees approve the Odessa High School Choir Out-of-State travel to Washington, DC as presented.

Respectfully submitted,

Tom Crowe
Superintendent of Schools

Roy Garcia
Assistant Superintendent of
Secondary Education