



Consent Item

Date: March 17, 2025

Division: Finance

Subject: Student and Staff Extracurricular Materials, Equipment, and Other Related Products and Services – Cooperative Contract(s)

Background Information:

- The Board of Trustees previously approved LISD solicitations related to this category, and if approved, these cooperative contracts would help supplement LISD RFP #3105-23 Student and Staff Extracurricular Materials, Equipment, and Related Services that was awarded on June 12, 2023.
- If approved, the use of LISD-eligible cooperative contracts would allow the District to procure Student and Staff Extracurricular Materials, Equipment, and Other Related Products and Services utilized for campus events such as inflatables, dunk tanks, and disc jockey services.
- Awarding vendors from various LISD-eligible cooperative contracts that have gone through a competitive procurement process allows the District to gain access to a wide range of vendors, products, and pricing to help provide the best value.
- Best value includes considering several factors, which may include but are not limited to price, quality, availability, delivery timing, support, and other relevant factors.
- Awarding to multiple vendors does not obligate the District to make purchases.

Administrative Consideration:

- Funds for these purchases will come from campus budgets.
- Previous annual expenditures in this commodity:
 - 2024–2025: \$53,738
- Estimated annual expenditures: \$50,000 - \$60,000 but will not exceed the District-approved annual budgets
 - Due to the possibility that the Board of Trustees' \$50,000 threshold for approval could be exceeded, the District is recommending this cooperative bid for approval.
- This procurement complies with Section 44.031 of the Texas Education Code.

Recommendations:

- That the Lewisville ISD Board of Trustees approves the use of LISD-eligible contracts for Student and Staff Extracurricular Materials, Equipment, and Other Related Products and Services, the associated awarded vendors, and the estimated expenditures for one year.

Timeline/Report:

- Term: March 2025 – March 2026