

NEAH-KAH-NIE SCHOOL DISTRICT 56

Regular Board Meeting 6:30 p.m.

Work Session 7:30 p.m. to 8:00 p.m.

October 14, 2019

Neah-Kah-Nie District Office Board Room

Present

**Present**

**Board Members**

Pat Ryan, Chairman  
Carol Mahoney, Vice Chair  
Terry Kelly (absent)  
Landon Myers  
Michele Aeder  
Sandy Tyrer  
Kari Fleisher

**District Office Staff**

Paul Erlebach, Superintendent  
Mark Sybouts, Business Manager  
Kathie Sellars, Administrative Assistant

**Student Representative**

Ecca Fry (absent)

**OFFICIAL MINUTES**

**CALL TO ORDER**

Call to Order

The regular meeting of the Board of Directors of the Neah-Kah-Nie School District was called to order at 6:31 p.m. by Chairman Pat Ryan. Mr. Ryan welcomed staff and patrons of the district. All present stood for the flag salute.

**APPROVE AGENDA**

Approve Agenda

**M-Tyrer/2<sup>nd</sup> Myers to approve the agenda as presented. Motion carried unanimously.**

Motion to Approve

**CONSENT AGENDA**

Consent Agenda

Approve Minutes from September 9, 2019 Regular Board Meeting  
Personnel Report  
Neah-Kah-Nie High School Baseball Request to Travel Out of State  
Revised Neah-Kah-Nie Middle School Extra Duty List

**M-Tyrer/2<sup>nd</sup> Fleisher to approve the consent agenda as presented. Motion carried unanimously.**

Motion to Approve

Volunteer of the Month

Neil Patel, Nominated by Neah-Kah-Nie Middle School  
Mr. Ryan read a letter written by Lori Dilbeck to nominate Mr. Patel. Mr. Patel will be presented with a certificate of appreciation.

**COMMUNICATIONS**

Communications

Oral Communication  
Public Input  
None at this time.

Public Input

Student Input, Eccla Fry (absent)

Student Input

Eccla we not present at the meeting. Ms. Buckmaster gave the presentation verbally. The report is attached to these minutes.

Staff Input

Staff Input

Ms. Douma shared the staff update from the buildings. Her report is attached to these minutes.

Ms. Dilbeck informed the Board that all the 7<sup>th</sup> graders will attend the PX2 training at the Friend's Camp in January. This year they have the opportunity to have all the middle school staff trained as well. January 17<sup>th</sup> is a staff development day, she would like to include January 16<sup>th</sup> as a staff development day to facilitate the two day PX2 training. Mr. Erlebach clarified that only the middle school students would not attend school on January 16<sup>th</sup>. Mr. Ryan stated that it is a great opportunity to have as many staff trained as possible.

Calendar Change for  
Middle School Staff  
Development on  
January 16, 2020

**M-Mahoney/2<sup>nd</sup> Aeder to remove a student contact day for the middle school students only on January 16<sup>th</sup> so that middle school staff can attend the PX2 training. Motion carried unanimously.**

Motion to Approve

Written Communications

Mr. Ryan reviewed the following written communications.

Board and Administrator

Enrollment Report

October Nehalem Nugget

October Howler

September Howler

Letter Commending Neah-Kah-Nie High School Cross Country Team

Letter Regarding Beaver Dams

Letter of Notification of Health Center Grant

**REPORTS**

Reports

Safe Routes to School, Alta Design

Safe Routes to School

Mr. Ryan welcomed Katie Selin from ALTA Planning and Design who explained the Safe Routes to School Project Identification Program. The City of Rockaway applied for a grant from Oregon Department of Transportation (ODOT) to improve student safety along highway 101.

Mr. Ryan asked what is the motivation for this project, Mr. Erlebach stated that the city applied for the grant which the district supported. There were 14 communities selected for the project identification program. The grant will fund improvements up to a mile from the school. There will be more information available after the Safe Routes to School Plan is developed.

## **UNFINISHED BUSINESS**

### Garibaldi Grade School Seismic Upgrade, Mark Sybouts

Mr. Sybouts shared that he has not heard anything specific from the state yet, but we have received 100 percent funding from the grant.

### Nehalem Elementary Bleacher/Stage Update, Kristi Woika and Steve Baertlein

Ms. Woika shared that she sent out a survey in first day packets, she said the response was a 50/50 split on whether people want things to stay the way they are or have something different. Mr. Ryan asked what her staff and she feel is needed. Ms. Woika states that she loves the new seating. She would prefer a raised stage and added that the gym is smaller than it was before.

Mr. Baertlein stated that the board has three options, 1) do nothing; 2) bleachers similar to what was done at the high school; those would cost \$30,000-\$35,000 plus electrical costs 3) stage, 4x8 platforms (2), 24" high. It folds up and is storable in a closet. They start at around \$2,100. Steps would be extra. Ms. Woika would like Mr. Simpson to provide input as well.

Ms. Mahoney shared that it seems that the raised stage is more feasible, but the electric bleaches, she has been told, are really nice. Mr. Erlebach shared that his recommendation is to get the bleachers and get it over with. Mr. Erlebach asked Ms. Buckmaster what she thinks of her bleachers, she shared that her bleachers take up about 18" of floor space and require a push of a button to roll out. Mr. Ryan told Ms. Woika to make the best decision for the use of the space.

### Exterior Door Locks, Steve Baertlein

All doors have been identified, we have signed a contract, the cost is down to around \$90,000. They will start the wiring very soon. We will have some logistics with students that will need to be worked out. The buildings will be a lot more secure when we get this done.

### Covered Play Structures, Steve Baertlein

The plans have been drawn and are with the planning commissions. Once we have the approvals we will go out to bid. The project at Nehalem Elementary could start right away once the bids are in we have a price that the board can approve.

### Board Self-Assessment and Training Follow-up, Kathie Sellars

Ms. Sellars called attention to the email from Renee Sessler, Oregon School Board Association Board Development Specialist about the many training opportunities. Ms. Sellars will arrange a meeting with Ms. Sessler while the Board is at the OSBA Fall Convention.

## **NEW BUSINESS**

### Superintendent Evaluation

#### 2019-20 Revised Timeline

There were just a couple changes to the timeline.

## OSBA Superintendent Evaluation Workbook

Ms. Sellars will mail the evaluation workbook to the board members this week. They will have it back by early November.

## FISCAL

Fiscal

### Payment of Bills

Payment of Bills

No board member raised an issue with the September check register.

### Fiscal Summary Sheet

Fiscal Summary Sheet

Mr. Sybouts shared that the Federal Reserve is starting to slowly reduce the discount rate and that is lowering the interest rate that we are receiving from the Local Government Investment Pool (LGIP). Until we receive the bulk of our funding in November we will not really know if we are on track for budget with respect to the interest we will receive for the rest of the year. We are sitting quite well at this point compared to last year. He will continue to watch what is happening with interest rates.

## SUGGESTIONS AND COMMENTS

Suggestions and  
Comments

Superintendent, Paul Erlebach

Superintendent

Mr. Erlebach shared the following:

- Superintendent's Advisory Council – We selected 10 students at the high school from various backgrounds, they meet once a month. They discuss a variety of issues, he provides lunch, it gives the students direct access to the superintendent. He has received their input on the Student Success Act (SSA). He addresses their questions, such as "Why is there not soccer at the high school?" They also address many other issues, such as facilities, safety, nutrition, guidance and goals. One of the students on the council was involved in the rebranding of the district. She received so much out of that experience that she wants to be a graphic designer
- We received the Health Services Grant, there will be 12 across the state, the first phase will be \$35,000 to do an assessment, the next two phases will be \$60,000 each
- We received the Renewable Energy Development (RED) Solar Grant, it is a community investment, he does not feel we will have a problem finding investors. We have an upcoming meeting at Garibaldi. He shared that there will be solar panels on the schools, the energy will go to a battery that will be available for use in case of an emergency to charge cell phone, radios, and other items
- Katie Selin talked about the Safe Routes to School Grant, next year we will work with Nehalem to put a sidewalk on Eighth Street
- The State is coming out with a new tool kit this week for the SSA, it is an equity act, and is funded by the business tax. Districts will receive around \$630 dollars per student. The main focus is underserved students. He shared with the Board that he heard a great speaker at the regional superintendents meeting, that same speaker will be at the OSBA Fall Conference
- The Mudd-Nick Foundation Auction was very successful. Next year the district will purchase tickets for board members to attend
- He and Ms. Aeder will attend the tabletop drill in Nehalem tomorrow

- He will go visit Jewell School District, they have an all-day preschool and housing for their staff
- He and Kari Fleisher will attend the Tillamook County Housing Summit at the end of the month
- Keith Jones, a disability advocate, will be the presented at a Middle and High School assembly. The assembly it is being funded by The Mudd-Nick Foundation, Eugene Schmuck and Sammy's Place,
- The Mudd-Nick Foundation will fund the Portland Opera to Go in November
- It was exciting to see 30 kids practicing out on the Jim Mudd field. He thanked the Board for supporting the development of that field

## Board

Board

Ms. Mahoney shared that she heard that there is not health education at the middle school. That is very concerning to her. Ms. Dilbeck said she is working on it; they are trying to have something in place by second trimester. Ms. Mahoney also stated that she loved the vaccination chart that was in the Nehalem newsletter.

## PERSONNEL

Personnel

### Hiring - Coach/Advisor

Charles Miska as Neah-Kah-Nie High School Assistant Speech Coach

Ronald Crook as Neah-Kah-Nie Middle School Assistant Football Coach

### Tutors

Letter to Recommend Kelly Thayer and Esther Troyer as After School Tutors

## NON LICENSED PERSONNEL INFORMATION - Informational Only

### Hiring

Meriah Huber as Nehalem Elementary Special Ed. IA

Terah Bagwell as Assistant Cook at Neah-Kah-Nie High School

### Resignations

Michelle Winder as Special Ed IA at Neah-Kah-Nie High School

### Retirement

Jeff Short as Custodian 1 at Nehalem Elementary and Neah-Kah-Nie High School, Effective September 30, 2019 - Rehired to December 31, 2019

## ADJOURN

Adjourn

Hearing nothing more to come before the board the meeting was adjourned at 7:48 p.m. The board took a break before calling to order the work session.

Student Success Act Focus Group Work Session 7:30 p.m. to 8:00 p.m.

Mr. Ryan called to order the work session at 7:53 p.m. Mr. Erlebach reviewed the draft of the District Long Range Plan. The members had the plan in advance of the meeting.

One of the requirements of the SSA is community input, including staff, students, parents, and board members. Each group has been asked the following three questions. The Board responses are as follows:

1. What is working in the school district?

- Graduation rate
- Additional counseling at elementary level
- Additional resources around special needs students
- Additional resources district-wide
- PBIS
- Accountability and ownership, good communication
- Dual credit
- Adding the trades and vocational courses
- Exposure of students to other career options

2. What is not working in the school district?

- Limited options for non-college track students
- Limited exposure to more advanced music and art programs
- More focus on equity and inclusion, more education across the board on equity issues
- Health and nutrition for students, over the weekends and over school breaks

3. What can we do better?

- Improved lunch choices, would like some instruction on nutrition for students.

The work session adjourned at 8:31 p.m.

Work Session  
Adjourned

**NEXT MEETING**

Next Meeting

November 12, 2019, \*\*\*Please Note\*\*\* This is a Tuesday Meeting

1  **NKNHS**

**School Board Report**

ASB- Board Representative: Ecce Fry

2  **Special Recognition:**

Students of the Month: Cale Simpson and Mary Watson

Athletes of the Month: Keygan Wagner and Dinah Schultz

Class Act award- from Seaside HS to NKN XC team

3  **Athletic Team Updates:**

Football: Coaches: Bennett, Porter, Quintana - We currently sit at 3-1 in league with 2 league games remaining. This squad has played very tough and has done quite well considering how many players graduated from last year's team. Hoping to finish the season strong and make the playoffs for the 3rd consecutive year.

Volleyball: Coaches: Betts, Douma - Wins have been tough to come by for this young team...but we got a big W over Faith Bible last Thursday and hope to build upon that as we enter the final week of the season.

Cross Country: Coach: McLaughlin - The season has been success so far, despite some runners having battling injuries. [I am very interested in figuring out a way to have an athletic trainer available here at the high school to treat athletes from ALL sports, perhaps weekly!!] We are in the last month the season, and will be competing in the NWL Championship Race on Thursday October 24th, and the District Championships on Friday, with the goal of qualifying for State on Saturday November 9th.

Cheer: Coach: Finlay

Info from Athletic Director: Corey Douma:

4  **Activity Updates**

Leo's Club- Skyanna Goodland: Red Cross Blood Drive scheduled for November 4th in the galley. All community members welcome!

Speech and Debate- Hannah Reynolds: We are hosting two tournaments at NKN this year, one on October 26th and another on March 14th. We would welcome any volunteers who might want to judge events (no experience needed!) and see the incredible work of our students. Please reach out to [hannahr@nknsd.org](mailto:hannahr@nknsd.org) if interested.

National Honor Society- TBD:

FBLA- Stevie Jackson: We have held a couple meetings and are planning our winter wreath fundraiser, as well as recruiting new members. Goals include to recruit more freshmen and send members to Salt Lake City, Utah for nationals 2020.

Music- Michael Simpson: Ahlers, Miller- European tour - November report

Costa Rica Exchange: Ben Holm- November report

Band- Russell Zaugg:

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Neah-Kah-Nie High School Board Report,  
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Band- Russell Zaugg:

5  **Activity Updates Contd.**

Student Council- James Billstine: Homecoming, is the week of Monday, October 21st. This year's opponent is Vernonia.

Monday dress-up is pajama, Tuesday is VSCO, Wednesday is Western, Thursday is meme day, and Friday is Spirit Day.

Robotics: The team elected new leadership for the 2019-2020. Congratulations to President Derrin Honts - Vice President Parker Fagen - and Quartermaster Kyla Clark. NKN now has two Robotics teams the returning Goblet of Wires and the new rookie team CTRL+ALT+SUCCEED. The teams are rapidly preparing for Meet 0 on November 9th at Tillamook High School.

School Climate and Culture- Kelly Thayer: Team members are: Dr. Buckmaster, Alice St. Clare, Derrin Honts, Megan Troutman, Bella Grimes, Seth Jesse, and Samantha Saenz. A large number of students report having stress, sleep issues, depression and anxiety, our plan is to teach calming strategies through advisory lessons that will be led by the students with support from the adults.

6  **College/Career Ready - Counselor Reports**

Dual Credits 2018-2019: Total credits earned: 759

Dual Credit classes Tri 1: AP Eng (COMM111) 21 students; PreCalcA (MTH111) 21 students; AP Bio (BIO101) 9 students Government (PS201) 34 students; Welding (WLD111) 9 students; Health Occ (MP111) 2 students; TBCC classes, 13 students

Class of 2023: 81 students (16 SPED, 6-504's, 8 modified diploma)

Class of 2022: 52 students (8 SPED, 3-504's, 2 modified diploma, 1 certificate)

Class of 2021: 62 students (8 SPED, 2 504's, 4 modified diploma, 1 ext diploma, 2 certificate)

Class of 2020: 62 Students (4 ext. diploma, 2 mod. diploma)

Math: 79% passing      Reading: 84% passing      Writing: 84% passing

College/Career Visits/Speaker/Field Trips to date: 2

FAFSA Completion Week: October 1-5

7  **School Updates**

PBIS: At our last PBIS meeting we discussed the vape crisis and how our school data reflects that trend. We are interested in installing "vape detectors" as a deterrent.

Attendance report- Margaret Whiting : We are currently at 92.4 % for overall attendance and each class is reporting at over 90 %, our attendance goal for the year!

ASPIRE report- Margaret Whiting: We are excited to offer meeting times for our students and mentors after school on Tuesdays and Thursdays from 4:00-6:00 pm. My hope is this will allow more working community members a chance to get involved. Students can have longer meeting time with their mentors and can utilize our after school tutoring as well. As always please send any interested mentors my way, I can be reached at 503-355-2272 or margaretw@nknsd.org



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always please send any interested mentors my way, I can be reached at 503-355-2272 or [margaretw@nknsd.org](mailto:margaretw@nknsd.org)

9th Grade On Track- as of the first 6 weeks 89% freshman are on track

Other committees at work: Pirate- rebranding , Hispanic Parent Group, Pirate recording studio focus group, Soccer focus group, CTE revitalization grant, Measure 98 plan revisions, Climate and Culture team..

8  **Site Council Report:**

Members: Heidi Buckmaster, Esther Troyer, Kathryn Harmon, Jaime Simpson, Kara Ramage, Jenni Stinnett

Accreditation review is scheduled for January, we will be utilizing SSA data from surveys, other school data and a needs assessment to develop 3 priority goals.

9  **Pirates to Celebrate**

Brennan Hall, Leila Newkirk, Yasmine Cruz and

New Wellness Center being put to great use by our Community partners and counseling support staff. Thank you Dr. Buckmaster For designing such a peaceful space for important work!

Jonathan Lommen outdoor school counselors!

Sarah Mendoza and Dario Ayala new student partners for NKN's Juntos program! They will be joining Mr. Q and Ms. Scudder in providing college/career supports for our Hispanic population.



Kathie Sellars <kathies@nknsd.org>

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## Board Report

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Angie Douma <angied@nknsd.org>  
To: Kathie Sellars <kathies@nknsd.org>

Mon, Oct 14, 2019 at 7:03 PM

GGS

Our 2/3 team has been working to provide students with focused social studies and science units that are aligned with our state standards. We have studied economics (saving/spending, consumers/producers/needs and wants) which was successful! We are excited to teach about Native American's in Oregon next. In addition, our team learned at our 100% meeting that our walk to phonics instruction last year was very successful as we maintained our dibels scores over the summer. We plan to continue supporting out studies with explicit phonics instruction this year.

HS

Three teachers gave up significant weekend time to improve the work they do with students both in and outside of their classrooms. Steve A, Tim G. and Hannah R attended/participated in trainings this past weekend for professional development. Steve had the OAEA (Oregon Art Educators Association) here in Rockaway Beach at Twin Rocks Camp for a variety of trainings. He also led a ceramics workshop as one of the offerings. Hannah went to a workshop where she learned how to run a speech and debate tournaments, which will help her when she hosts Octoberfest in two weeks. Tim G. went to a basketball conference to get information on how to better drill basketball in the winter.

Grade level meetings are happening regularly during late start to support student success. The teachers are grouped by advisories and they are by grade level. Each group discusses students of concern and develop plans of action to help them be successful. A variety of services are evaluated to determine may work best for a particular child.

We are also meeting by specific data teams. We do this to support the collection and analysis of data for teacher goals and evaluations. Currently, we are in a writing group, a reading group and a math group. Based on the goals the teacher wants to work on or needs support doing, we gravitate towards a particular group. We share data with our team mates, discuss what worked (and what did not) and plan on next steps to take to improve scores.

[Quoted text hidden]