

**BHM Schools**  
**Dashboard Indicators: Measurement Tools & Targets**

**Fiscal Responsibility**

✓ **Unqualified Audit**

Measurement Tool: Annual Audited Financial Statements => “Independent Auditor’s Report”

Target: The independent auditor expresses an unqualified (clean) opinion on the District’s financial statements.

Rationale for set target: By hiring an independent, outside party to review the financial records and internal control processes, this target demonstrates the District’s financial records are materially accurate and internal control processes comply with the Generally Accepted Accounting Principals.

✓ **Expenditures/Revenues within 2%**

Measurement Tool: Annual Audited Financial Statements => “Statement of Revenues, Expenditures & Changes in Fund Balance – Budget and Actual General Fund”

Target: The General Fund’s budget variances for revenues and expenditures combined at the end of the fiscal year do not exceed 2%.

Rationale for set target: The budget represents the District’s financial plan for the school year. Through monitoring and other steps taken, this target demonstrates the District is planning accurately and responsibly, and spending within its guidelines and shows fiscal control.

✓ **Instructional Costs**

Measurement Tool: Minnesota Department of Education’s Consolidated Financial Statement

Target: 75% of the General Fund’s expenditures will be spent on instruction, instructional support services, and school level administration expenditures based on the Minnesota Department of Education’s calculations.

Rationale for set target: This target demonstrates a priority of focusing resources on student learning by spending at least 75% of the District’s General Fund expenditures towards instruction, instructional support services, and school level administration.

**Additional costs to the district to implement these indicators: None**

**BHM Schools**  
**Dashboard Indicators**

**Student Performance**

✓ **MAP Results**

Measurement Tool: Fall and Spring MAP Assessments in Reading/Math

Target: BHM student achievement will be at or above the district goal for students grades 2-9 on the MAP Test reported in the fall each year.

Rationale for set target: The MAP Target goal is in alignment with our District goals in the area of MAP assessment data

✓ **MCA-II Results**

Measurement Tool: Spring MCA-II/GRAD assessments in Reading/Math

Target: BHM student achievement will be in the top 25% of comparison districts for students grades 3-12 on the MCA-II Tests as reported annually.

Rationale for set target: The MCA-II Target goal is in alignment with our District goals in the area of MCA-II assessment data.

✓ **ACT Results**

Measurement Tool: ACT assessment

Target: Composite score of 23.0 or above

Rationale for set target: The ACT assessment target goal will let us gather comparative state data regarding student achievement and our BHM students' college readiness. 2009 BHM composite score = 22.4=

✓ **Accuplacer Results** – Not recommending this assessment tool be used\*\*\*

✓ **Post Graduation Survey**

Measurement Tool: Lifetracks graduation/post-graduation survey

Target: BHM will create baseline data on graduation/post-graduation data using the Lifetracks post-graduation survey system beginning with the class of 2011.

Rationale for set target: To gather data regarding the effectiveness of programming options offered K-12 at Buffalo-Hanover-Montrose schools.

**Additional costs to the district to implement these indicators:**

**Lifetracks Survey system**: Approximately \$13/student per year or a total of \$4,000-\$5,000 per year. The cost will be covered by the superintendent. Request senior class funds on an annual basis to supplant some of the funds.

**BHM Schools**  
**Dashboard Indicators**

**Student Engagement**

✓ **Graduation Rate**

Measurement Tool: MDE School Report Card 4-year Graduation Rate

Target: 95%

Rationale for set target: Increase graduation rate from current status.

Graduation Rate Data

2003: 89.2%	2006: 89.6%
2004: 90.0%	2007: 88.1%
2005: 85.8%	2008: 90.6%

✓ **Attendance**

Measurement Tool: MDE District Attendance Rate Link

Target: 96%

Rationale for set target: Increase attendance rate

Attendance Rate Data

02-03: 95.4%	06-07: 95.6%
03-04: 95.93%	07-08: 95.42%
04-05: 95.31%	08-09: Currently unavailable on MDE website
05-06: 95.52%	

✓ **Involvement in Activities – Middle School**

Measurement Tool: Participation Reports

Target: 100% involvement in at least one activity over the three-year middle school experience.

Rationale for set target: Connection to school outside of direct classroom instruction is important to overall student growth.

✓ **Involvement in Activities – High School**

Measurement Tool: Annual Student Survey in April

Target: 75% annual involvement as a spectator/participant

Rationale for set target: Connection to school outside of direct classroom instruction is important to overall student engagement in the school which impacts graduation and attendance rates.

**Additional costs to the district to implement these indicators: None**

**BHM Schools**  
**Dashboard Indicators**

**Healthy Culture**

✓ **Climate/Satisfaction Survey**

Measurement Tool: NSSE Survey utilizing the five point Likert Scale administered every three years

Target: Average composite score of 4.0 out of 5.0 on the survey responses.

Rationale for set target: NSSE guidelines recommend results of 3.0 or lower as an indicator of areas needing improvement, and 4.0 or higher as areas of strength.

✓ **Staff Attendance**

Measurement Tool: TIES year-end sick leave report by employee unit and HR FTE summary by employee unit

Target: Overall 97.5% attendance rate across all employee units

Rationale for set target:

- The school district has two years of documentation.
- A baseline can be established based on Year 1 average of 96.91% attendance rate and Year 2 average of 97.0% attendance rate.

✓ **Student Discipline Data**

Measurement Tool: Infinite Campus Student Discipline Data

Target: 2% or less of the student body involved in a disciplinary incident resulting in a suspension or an expulsion

Rationale for set target: We reviewed three years of student discipline data. Principals use professional discretion around handling minor infractions and so the resulting discipline data that is kept may be inconsistent. All principals found common ground when handling serious discipline issues so that data is accurate and provides a good baseline to work from.

**Additional costs to the district to implement these indicators**: Cost of the NSSE survey administered every three years. Cost to be covered by the superintendent.