

**Crosslake Community School Board of Education
Closed Special Board Meeting - Director Evaluations
May 22, 2023
5:00 PM
Crosslake Community School
Commons Area
35808 Co Rd 66
Crosslake, MN 56442**

1. Call Meeting to Order 4:04

2. Roll Call and Establish a Quorum

Jared Griffin, Josef Garcia, Mike Neumann, Chris Rhinehart, Abi Swenson, Karen Teff, Clare Thompson, Colin Williams
Clare Thompson Absent

3. Agenda

I motion to close the meeting under MN Statute 13D.05, Subdivision 3(a) to evaluate the performances of both Holly Amaya, Director of Online Learning, and Annette Klang, Director of Seat-Based Learning, of Crosslake Community School. - Jared Griffin

May I have a Second: Josef Garcia

Roll Call: Jared Griffin, Josef Garcia, Mike Neumann, Chris Rhinehart, Abi Swenson, Karen Teff, Colin Williams

Motion passes: 7-0

Meeting is now closed.

Begin evaluation discussions.

Board's Conclusion for Holly Amaya: Positive Evaluation

- The board of Crosslake Community School has conducted the evaluation of performances of Holly Amaya, Director of Crosslake Community Online School. The board-approved Director's job description has formed the basis of the evaluation. The Director provided the board with written and verbal descriptions of the activities and milestones accomplished in each area of the job description, survey data from stakeholders was reviewed by the board, strengths and opportunities for continued professional growth and development were identified that will be included in the Director's professional plan. Holly Amaya is encouraged to continue her efforts to seek options and ideas from a wide range of sources as she develops plans of action and implements initiatives. Holly Amaya is a valued asset to Crosslake Community School.

Board's Conclusion for Annette Klang: Positive Evaluation

- The board of Crosslake Community School has conducted the evaluation of performances of Annette Klang, Director of Crosslake Community Seat Based School. The board-approved Director's job description has formed the basis of the evaluation. The Director provided the board with written and verbal descriptions of the activities and milestones accomplished in each area of the job description, survey data from stakeholders was reviewed by the board, strengths and opportunities for continued professional growth and development were identified that will be included in the Director's professional plan. Annette Klang is encouraged to continue her efforts to seek options and ideas from a wide range of sources as she develops plans of action and implements initiatives. Annette Klang is a valued asset to Crosslake Community School.

May I have a motion to reopen the meeting?

Motioned: Josef Garcia

Seconded: Abi Swenson

Roll Call: Josef Garcia, Jared Griffin, Jennifer Muller, Chris Rhinehart, Abi Swenson, Karen Teff, Ronda Veit.

Motion passes: 7-0

Meeting is now open

Jared Griffin made the statement, We just conducted a closed meeting under MN Statute 13D.05, Subdivision 3(a) to evaluate the performance of both Holly Amaya, Director of Online Learning, and Annette Klang, Director of Seat-Based Learning.

In accordance with our agreed upon process, the Board conducted a Performance Evaluation on Holly Amaya, Director of Online Learning, and Annette Klang, Director of Seat-Based Learning. The formative evaluation is based on the board-approved Director job descriptions. This meeting was productive and positive. The Board reviewed Director performances, Director Self-Evaluations, and CCS' Staff Survey feedback. Strengths and opportunities for continued professional growth and development were reviewed. The Board would like to seek approval of the Performance Evaluations so that we can share these evaluations with each Director, separately, in the very near future.

May I have a motion to add two agenda items:

1. Approve the Director of Online Learning's Performance Director Evaluation for Holly Amaya.
2. Approve the Director of Seat-Based Learning's Performance Director Evaluation for Annette Klang.

Motioned: Jared Griffin

Seconded: Chris Rhinehart

Roll Call: Jared Griffin, Josef Garcia, Mike Neumann, Chris Rhinehart, Abi Swenson, Karen Teff, Colin Williams

Motion passes: 7-0

May I have a motion to approve the performance evaluation for Holly Amaya, Director of Online Learning.

Motioned: Josef Garcia

Seconded: Chris Rhinehart

Roll Call: Jared Griffin, Josef Garcia, Mike Neumann, Chris Rhinehart, Abi Swenson, Karen Teff, Colin Williams

Motion passes: 7-0

May I have a motion to approve the performance evaluation for Annette Klang, Director of Seat-Based Learning.

Motioned: Josef Garcia

Seconded: Abi Swenson

Roll Call: Jared Griffin, Josef Garcia, Mike Neumann, Chris Rhinehart, Abi Swenson, Karen Teff, Colin Williams

Motion passes: 7-0

4. Adjourn the Closed Special Board Meeting

May I have a motion to adjourn the special board of education meeting at 4:28 p.m.?

Motioned: Abi Swenson

May I have a Second: Chris Rhinehart

Roll Call: Jared Griffin, Josef Garcia, Mike Neumann, Chris Rhinehart, Abi Swenson, Karen Teff, Clare Thompson, Colin Williams

Motion passes: 7-0