

**Wood Dale School District 7 Board of Education**  
**543 N. Wood Dale Rd. • Wood Dale, Illinois**  
**Regular Meeting • June 21, 2017 • 7:30 p.m. • Board Room**

**MINUTES**

**ROLL CALL/QUORUM/PLEDGE OF ALLEGIANCE**

President Petrella called the meeting to order at 7:30 p.m. and he directed the secretary to call the roll. Upon roll call the following members answered present: Cox, Petrella, Daniels, Lange, Fletcher-Gomez, Woods, and Botello.

Absent members: None.

Also present were: Dr. John Corbett, Superintendent; Mr. Abe Singh, Business Manager; Dr. Merri Beth Kudrna, Curriculum Director; Mrs. Shelly Skarzynski, Principal; Tim Shermak, Principal, Mr. Al Buttimer, Principal; Ms. Cristina Montano, Administrative Secretary, staff & community members.

The Board and audience members recited the Pledge of Allegiance.

**NOTICES AND COMMUNICATIONS**

- Dr. Corbett recognized Mrs. Daniels and Mrs. Fletcher-Gomez for representing the Board at the 8<sup>th</sup> grade promotional exercises.
- Dr. Corbett recognized the Buildings and Grounds Department for all the work that has already been completed to ready the schools for the fall.

**PUBLIC COMMENT**

There was no public comment.

**CLOSED SESSION** – It was moved by Mr. Lange and seconded by Mrs. Fletcher-Gomez that the Board enter into closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees.

Roll call vote: Yeas – Botello, Daniels, Lange, Fletcher-Gomez, Woods, Cox, and Petrella.  
Nays – none. Motion carried.

The Board went into closed session at 7:34 p.m.

The Board came out of closed session at 7:38 p.m.

**APPROVAL OF CONSENT AGENDA INCLUDING MINUTES, FINANCIAL REPORTS AND PERSONNEL REPORT**

1. Approved Regular Board Meeting Minutes for May 17, 2017, Closed Session I for May 17, 2017, and Closed Session II for May 17, 2017.
2. Approved Treasurer's Report for May 2017.  
Approved Budget Status Report for May 2017.  
Approved Payroll for May 2017 and bills for June 2017 as summarized herein:

Payroll	5/17	\$ 677,429.35
Bills Payable	6/17	<u>\$ 206,347.41</u>
Totals		\$ 883,776.76
3. Approve Personnel Report for the month of June, 2017.
  - a. **Employment** – ratified the employment of **Katherine Berger**, ESL Special Education Resource Teacher @ WV effective 6/21/17.
  - b. **Resignations** – approved the resignations of **Rosa Soto**, Paraprofessional @ JH effective 6/6/17; **Abe Singh**, Business Manager @ DO effective 6/30/17; **Gloria Dotson**, 1<sup>st</sup> Grade Teacher @ OB effective 6/6/17; and **Sandra Alvarez**, Secretary @ OB effective 6/30/17.
  - c. **FMLA** – approved the 12-week FMLA request for **Megan Kile**, 8<sup>th</sup> Grade Teacher @ JH, starting 8/17/17.

It was moved by Mr. Lange and seconded by Mrs. Daniels that the Board approve the consent agenda for the month of June, 2017.

Roll call vote: Yeas – Woods, Botello, Cox, Petrella, Daniels, Lange, and Fletcher-Gomez.  
Nays – none. Motion carried.

**SUPERINTENDENT'S REPORT**

- a. **Enrollment Status Report** – Dr. Corbett provided the Board with a written report of the current student enrollment in the district.
- b. **Staff Summer Professional Development Opportunities (Board Goals 1a)** – Dr. Kudrna and the Instructional Coaches arranged numerous opportunities for district staff to receive professional development over the summer. The trainings are also open to teachers from outside districts. Dr. Kudrna provided the Board with a brief summary of these learning opportunities.
- c. **Online Student Registration Program Implemented for 2018/19 School Year** – In the spring of 2018 the administration will be implementing online registration for all families. This process will be more convenient for families and save the district money in labor and paper costs. Dr. Kudrna and Mr. Halverson provided a presentation to the Board.
- d. **Summaries of the 2016/17 School Improvement Plans (Board Goals 1a, 1b, 1c, 1d & 1e)** – The Principals presented summaries of their 2016/17 School Improvement Plans to the Board.
- e. **Parent/Student Handbook 2017/18 Revisions** – Dr. Corbett presented and reviewed the recommended changes/additions to the 2017/18 Parent/Student Handbook
- f. **Proposed Combined Board Meeting with Fenton #100 & Bensenville #2** – The Fenton Board proposed a joint meeting between the Bensenville, Wood Dale and Fenton Boards of Education in October. Dr. Corbett asked the Board members if they were interested in such a meeting. The Board is interested in joining the meeting but requested Dr. Corbett find out more information regarding the purpose of the meeting.
- g. **Monthly Financial Update (Board Goals 2a, & 2b)** – Mr. Singh provided the Board with a detailed report regarding the financial status of the District, including an update on the summer work projects.
- h. **Informational Items and Communications** – The following are important dates for upcoming school district events:
 

<ul style="list-style-type: none"> <li>➤ Monday, July 10</li> <li>➤ Friday, August 4</li> <li>➤ Tuesday, August 8</li> <li>➤ Wednesday, August 9</li> <li>➤ Thursday, August 10</li> <li>➤ Tuesday, August 15</li> <li>➤ Thursday, August 17</li> <li>➤ Friday, August 18</li> <li>➤ Monday, August 21</li> <li>➤ Wednesday, August 23</li> <li>➤ Thursday, August 24</li> <li>➤ Friday, August 25</li> <li>➤ Monday, August 28</li> <li>➤ Tuesday, August 29</li> <li>➤ Wednesday, August 30</li> <li>➤ Thursday, August 31</li> </ul>	<ul style="list-style-type: none"> <li>Summer School Begins</li> <li>Last Day of Summer School</li> <li>EC Developmental Screening 8am-5pm</li> <li>WV New Family Orientation &amp; Building Tour @ 7pm</li> <li>OB New Family Orientation &amp; Building Tour @ 6pm</li> <li>EC Developmental Screening 8am</li> <li>JH New Panther &amp; Family Orientation from 11-1pm &amp; 5-7pm</li> <li>Teacher Professional Development – No School</li> <li>School Board Meeting @ 7pm</li> <li>Teacher Professional Development – No School</li> <li>OB Teacher Meet &amp; Greet 1:30pm</li> <li>WV Teacher Meet &amp; Greet 2pm</li> <li>First Day of School Grades K-8</li> <li>WV Outdoor Education Parent Meeting @ Gym 6:30pm</li> <li>OB Back to School Family Night 6:30pm</li> <li>EC Parent Orientation 8am-3pm</li> <li>EC First Day of School</li> <li>WV 5<sup>th</sup> Grade Bring Your Parents to School Night 7</li> <li>JH 6<sup>th</sup> Gr Back to School Family Night 6:30pm</li> <li>JH 7<sup>th</sup> &amp; 8<sup>th</sup> Gr Back to School Family Night 6:30pm</li> <li>WV 4<sup>th</sup> Gr Bring Your Parents to School Night 7pm</li> </ul>
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It was moved by Mrs. Daniels and seconded by Mrs. Fletcher-Gomez that the Board approve the Superintendent's Report for the month of June, 2017. After a voice vote President Petrella declared the motion carried.

**COMMITTEE REPORTS**

- a. **Wellness Committee Report:** The Wellness Committee held a meeting on May 25<sup>th</sup>. The committee members visited Westview and Wood Dale Junior High during the lunch periods. They observed lunches being served and met with students and representatives from Arbor Management to discuss the food service program. Mr. Singh, Mrs. Fletcher-Gomez and Mr. Woods provided a report.

## ACTION ITEMS

1. **Approval of Resolution on Prevailing Wage Rates** – Mr. Lange presented the Resolution to approve the Prevailing Wage Rates. It was moved by Mrs. Daniels and seconded by Mrs. Botello to approve the Resolution.  
  
Roll call vote: Yeas – Cox, Petrella, Daniels, Lange, Botello, Fletcher-Gomez, and Woods.  
Nays – none. Motion carried.
2. **Approval of 2017/18 Contract - Business Manager** - It was moved by Mr. Lange and seconded by Mr. Cox that the Board approve the 2017/18 contract for Mr. Steven Wilt to serve as Business Manager of Wood Dale District 7.  
  
Roll call vote: Yeas – Lange, Fletcher-Gomez, Woods, Cox, Petrella, Botello, and Daniels.  
Nays – none. Motion carried
3. **Approval of Resolution Appointing School District Treasurer** – Mrs. Daniels presented the Resolution Appointing Mr. Steven Wilt to serve as the School District Treasurer. It was moved by Mr. Lange and seconded by Mrs. Botello to approve the Resolution.  
  
Roll call vote: Yeas – Daniels, Cox, Lange, Petrella, Fletcher-Gomez, Woods, and Botello.  
Nays – none. Motion carried
4. **Approval of Resolution Designating Appointment of Authorized Agents for Itasca Bank & Trust Accounts** – Mr. Cox presented the Resolution Designating the Appointment of Mr. Steven Wilt and Mrs. Christina Feely to serve as Authorized Agents for Itasca Bank & Trust Accounts. It was moved by Mrs. Fletcher-Gomez and seconded by Mrs. Daniels to approve the Resolution.  
  
Roll call vote: Yeas – Lange, Fletcher-Gomez, Woods, Cox, Petrella, Botello, and Daniels.  
Nays – none. Motion carried
5. **Approval of Resolution Designating Appointment of Authorized Agents for IL Municipal Retirement Fund** – Mrs. Daniels presented the Resolution Designating the Appointment of Mr. Steven Wilt and Mrs. Christina Feely to serve as Authorized Agents for IL Municipal Retirement Fund. It was moved by Mr. Lange and Mrs. Fletcher-Gomez to approve the Resolution.  
  
Roll call vote: Yeas – Petrella, Daniels, Lange, Cox, Botello, Woods, and Fletcher-Gomez.  
Nays – none. Motion carried
6. **Approval of WDPD After School Program Intergovernmental Agreement** – It was moved by Mr. Cox and seconded by Mrs. Fletcher-Gomez that the Board approve the Intergovernmental Agreement with the Wood Dale Park District regarding the continued use of our facilities at Westview School for their after school program.  
  
Roll call vote: Yeas – Cox, Woods, Fletcher-Gomez, Botello, Petrella, Daniels, and Lange.  
Nays – none. Motion carried
7. **Approval of 2017/18 Parent/Student Handbook** - It was moved by Mrs. Daniels and seconded by Mr. Lange that the Board approve the changes/additions to the 2017/18 Parent/Student Handbook as presented.  
  
Roll call vote: Yeas – Woods, Cox, Botello, Petrella, Lange, Fletcher-Gomez, and Daniels.  
Nays – none. Motion carried
8. **Approval of Cancellation of July 2017 Board Meeting** – It was moved by Mr. Cox and seconded by Mrs. Botello that the Board approve the cancellation of the July 19, 2017 Board Meeting.  
  
After a voice vote President Petrella declared the motion carried.
9. **Approval of Authorization to Pay July 2017 Bills** – It was moved by Mr. Cox and seconded by Mrs. Daniels that the Board authorize the Superintendent to pay July bills on July 20<sup>th</sup> subject to Board receipt of the bills payable list for review on July 14<sup>th</sup>; any bills in question would be removed and held for approval at the August Board meeting.  
  
Roll call vote: Yeas – Cox, Petrella, Daniels, Lange, Fletcher-Gomez, Woods, and Botello.  
Nays – none. Motion carried

**CLOSED SESSION** - It was moved by Mr. Cox and seconded by Mrs. Daniels that the Board enter into executive session for the purpose of discussing negotiations.

Roll call vote: Yeas – Botello, Daniels, Lange, Fletcher-Gomez, Woods, Cox, and Petrella.  
Nays – none. Motion carried.

The Board went into closed session at 9:19 p.m.

The Board came out of closed session at 9:34 p.m.

**ADJOURNMENT:** It was moved by Mrs. Daniels and seconded by Mrs. Botello that the meeting be adjourned. After a voice vote President Petrella declared the motion carried.

The meeting adjourned at 9:35 p.m.

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Joe Petrella, President

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Araceli Botello, Secretary