

Minutes from the Personnel Committee Meeting  
Dec. 7, 2022, 1 PM

Present: Monica Fink, Kate Powers, Dori Leyko, Rulesha Glover-Payne, Debbie Walton

### **Review of Hiring Process**

Rulesha Glover-Payne gave a thorough review of the hiring process. Packet was distributed containing details of all aspects of the process from determining the need for a position, the interview process, notification of successful and unsuccessful applicants, to onboarding. Discussion also included information about InformedK12, which the district is planning to use to take this entire process online to streamline the process and reduce the need for paper storage.

### **Discussion of Upcoming Superintendent Review**

Committee assignments will change after Jan. 9th, 2023 organizational meeting, so we will need to discuss again in the new year, but next year will be a required Superintendent evaluation. The committee should have a meeting early in the new year to determine which tool will be used and to ensure that all board members have the required training to participate in the evaluation.

**New Action Item being added to Monday night's board meeting.** Employment contract for Director of Operations and Maintenance. Reason is that the timing requires us to move quickly in order to maximize the amount of time that the new hire can spend working with Mike Stahlmann before he retires in March.

Meeting adjourned at 1:55 PM  
DHW