



# Craig City School District

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## Memorandum Item 5

FOR: School Board Members  
FROM: Chris Reitan  
DATE: June 26, 2024  
SUBJECT: CCSD Board Member Appointment

CCSD accepted the resignation of Josh Andrews from the CCSD School Board during the May 22, 2024 CCSD Board meeting. CCSD has advertised the Board vacancy on the CCSD website, on the district bulletin board, and at the Craig Post Office. Included with this memo are BB 9222 Board Resignation and BB 9223 Board Vacancies that provide guidance for the district's response to this issue.

The CCSD Board vacancy was advertised with a deadline of Wednesday, June 19, 2024. CCSD received two letters of interest and one resume from Craig residents interested in filling this position until the scheduled October 2024 municipal election.

BB 9223 stipulates the following Board responsibilities for filling a vacant school board seat:

1. Advertise the vacancy in suitable local media
2. Solicit applications or nominations of any legally qualified citizen interested in serving on the Board.
3. Provide candidates with appropriate information regarding Board member responsibilities.
4. Announce names of candidates and accept public input either in writing or at a public meeting.
5. Interview the candidates at a public meeting.

The two candidates who have expressed interest in the vacant CCSD School Board seat are James Seley and Bonnie Morris.

Suggested Motion: Move to approve \_\_\_\_\_ as a CCSD School Board member until the scheduled October 2024 Craig municipal election.