



Construction Management Master Contract December 16, 2024

Submitted by: Facility Operations

I. Background

On July 29, 2024, Geneva CUSD #304 advertised in the Daily Herald soliciting a Requests for Qualifications from qualified firms to provide comprehensive Construction Management Services to assist in preparing for and executing construction projects within the School District.

II. Summary

The RFQ information was made available on the Business Office Web site on July 30, 2024, so that interested firms could download it directly. Twelve firms submitted Statements of Interest and Qualification packages. Three firms were invited to interviews based upon the evaluation process. The ad hoc selection team observed presentations by 3 well-qualified firms on September 4, 2024. Reference checks were also conducted on all three firms. Recommendations were submitted to the Superintendent on September 5th.

III. Recommendation

It is the recommendation of the Administration that the Board of Education award a Master Agreement to serve as Geneva CUSD #304 Construction Manager that has been negotiated between Pepper Construction Company and the District's legal counsel. Such Master Agreement allows for the engagement of Pepper Construction Company on a project-by-project basis, with fees to be negotiated on a percentage basis based on the size and scope of the Project and reflected in each Project Work Order approved by the Board, as more fully set forth in the Master Agreement.