

# **Livonia Public Schools**

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***Director of Operations***

To: Andrea L. Oquist, Superintendent

From: Phillip Francis, Director of Operations

Date: June 14, 2017

Re: Recommendation to Purchase Food Service Equipment

I would like to discuss the purchase of new service line equipment for the Churchill High School cafeteria at the next Committee of the Whole meeting on Monday, June 19, 2017. This is a planned purchase in order to update the outdated service line equipment currently in use at Churchill's cafeteria.

Attached is a memo from Harry Lau, Administrator of Facilities and Operations, and the Bid Tabulation to support this recommended purchase from Stafford Smith, Inc., Kalamazoo, Michigan in the amount of \$256,864 for the requested equipment. Stafford Smith's bid is \$534 higher than the next lowest bidder, but we are recommending them based upon the fact the District's manufacture representative has a working relationship with the company and because Stafford Smith is a Michigan-based company, rather than out of state. Funds for this purchase will be from the Food and Nutrition Service Department's surplus budget.

Attachments

PF/ko

C: Board of Education