

**Kristy Andrew**  
**Director of Budget and Finance**  
**Board Report | June 14, 2017**

**2016-17 Business Office Department Goals**

- Develop a deeper understanding of our financial system (Alio) capabilities which we can capitalize on to provide more transparent and timely financial data to stakeholders.
- Provide clear, thoughtfully defined, and updated procedures and departmental policies.
- Investigate and implement best-fit cost savings strategies related to employee healthcare..
- Eliminate causes of the “Findings and Questioned Costs” resulting from the audit of our financial statements.

**Current Contract Service Agreements (CSAs)**

<b>CONTRACT SERVICE PROVIDER</b>	<b>Type of Services Provided</b>	<b>District CSA #</b>	<b>Maximum Amount Authorized Under Agreement</b>	<b>Amount Invoiced To-Date</b>
Jo Ann Jarnac, M.S., CCC-SLP	Speech and Language Pathology	FY17-001	45,000	40,491
Kidability Physical Therapy, LLC (Kristin Bacon)	Physical Therapy	FY17-002	16,800+	19,426
Southeast Regional Resource Center (SERRC)	Psychology	DCRS 17-11-001	12,421	13,117
Cordova Community Medical Center (\$109.27 per hour)	Occupational Therapy	2013	-	-
Alaska Education & Business Services, Inc. (\$150.00 per hour)	Business	2016-101 4	-	3,933.86
Association of Alaska School Boards	Board Workshop (Goal Setting / Self Assessment)	-	2,250	2,248
USI / Paula Scott	Insurance Broker	FY17-003	2,000	1500

**Current Projects/Considerations**

- Budget Process.
  - The FY18 Proposed Budget was presented to the Board at our last regular meeting.
- Student Activity Fund process, reporting, and internal control improvements.
  - No updates at this time.
- Clarifying human resource and payroll procedures. I have found many important processes which are not currently documented, or for which documentation is incomplete, inconsistent, or unclear. It is my belief that by thoughtfully reviewing and recording procedures we can enhance the relationship between the district and its employees by providing clear expectations moving forward.

- No updates at this time.

### **Upcoming Projects/Considerations**

- Financial report development and user access updates.

### **Staff Professional Development Opportunities**

- FY18 ALASBO Leadership Conference has been scheduled for July 21-23, 2017.

### **Other**

- The 2016-17 Financial Audit has been scheduled for the beginning of August 2017.