



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: September 6, 2011

TITLE: Award of Contracts for Professional Development Consultant Services Based on Responses to Request for Proposal (RFP) 11-0005

BACKGROUND:

Request for Proposal (RFP) 11-0005 was mailed to eight vendors; consultants providing full and half day certified staff professional development training. The successful vendor(s) are to provide training relating to:

- Developing Individual Education Plans
- Procedures to measure student progress
- Strategies for co-teaching & collaboration with Special Education Teachers
- Managing Special Education meetings
- Training to support the District's IEP System

Two vendors responded, Ms. Carol Kosnitsky, a Special Education consultant and EES, Exceptional Education Services Company. Cathy Eiting, Director of Student Services reviewed both vendor responses based on the evaluation criteria provided in the request for proposal; availability, references provided, cost of service and RFP submittal information. Ms. Eiting determined both vendors were qualified to provide professional development consultant services to the District.

Ms. Kosnitsky provided a training syllabus, a schedule of available dates, references and cost of service. EES located in the Phoenix metropolitan area, offered a number of qualified consultants, also provided their syllabus, references, cost, etc. Ms. Kosnitsky would be utilized for training sessions covering multiple days and large groups of certified staff, which would justify the cost for airfare and hotel accommodations.

EES offers the advantage of reduced cost due to their mid-state location and ability to travel to the district and return on the same day. Ms. Kosnitsky has a strong résumé as K-12 Director of Special Education, a university-level instructor in Special Education Leadership, and as a nationally recognized Special Education Consultant.

RECOMMENDATION:

The Administration recommends the Governing Board make the determination that a single award is not advantageous to the District and approve the award of contracts for Professional Development Consultant Services to: Ms. Carol Kosnitsky and EES, Exceptional Education Services based upon their responses to RFP 11-0005.

INITIATED BY:

Scott Little

Scott Little, Chief Financial Officer

Date: August 29, 2011

Vicki Balentine

Vicki Balentine, Ph.D., Superintendent