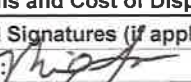
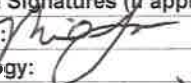
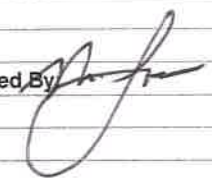


REQUEST FOR DISPOSAL OF CAPITAL ASSET ITEMS							
Name of Individual Requesting Disposition: <u>Sam Maranto</u>		Building: <u>Prescott</u>		Location of Items: <u>Vault</u>			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
						Disposal: Please Indicate Method	
						Selling: Competitive Bid Process	
						Donation: List Organization	
						Other: List Means and/or Place	
Description of Property including Brand & Serial #	District Tag #	Date Acquired	Purchase Price	Replacement Price	Qty	Total Cost of Disposition (5) x (6)	
Literacy By Design (25 per) HHH HHH 1111 box	Items not	2006		old adoption.	14		Recycle if able Too old for donation
Harcourt Brace (25 per) HHH HHH 1111 box	tagged	1998		does not need to be replaced	9		
Leveled Readers (Lit. by Design)		2006			12		
Interactive Reading (Lit by Design)		2006			9		
SRA Kits		Sample form 2010			2		
Second Step Kits					15		
Math Trailblazers Teacher Kit		2006					
Grab and Go Math	✓	2006			5		
Total Items and Cost of Disposal:							
Required Signatures (if applicable)							
Principal: 		Date Approved: 10/28/16					
Technology: 		Date Approved: 10/28/16					
Request Approved? Yes <u>X</u> No <u> </u>		Approved By: 					
*If denied, recommended action:							
To Operations for Equipment Removal		Date:					
To District Office to Remove from Inventory		Date:					