

**MINUTES
FINANCE COMMITTEE
BOARD OF MANAGERS
NUECES COUNTY HOSPITAL DISTRICT**

January 10, 2017

The Finance Committee of the Nueces County Hospital District Board of Managers met at 11:30 a.m., Tuesday, January 10, 2017, in the NCHD Board Room at 555 N. Carancahua, Suite 950-A, Corpus Christi, TX.

HOSPITAL DISTRICT REPRESENTATIVES:

Jonny F. Hipp, Administrator/CEO
Dena B. Bruni, Assistant Administrator, Administrative Services
Donna Littlefield, Director, Accounting & Finance
Wm. DeWitt Alsup, Attorney, Alsup Law Firm
Catherine Heller, Nueces Assistant County Attorney
Sara G. Lopez, Administrative Specialist
Carmen H. Ramos, Administrative Assistant

OTHER(S) PRESENT:

Brigid Cook, Partner, Collier Johnson & Woods, PC, Certified Public Accountants
Melissa Pullin, Director of Business Development, Corpus Christi Medical Center
Angela Rhoden, Corpus Christi Medical Center
Rodney J. Hart, Board Member, Nueces County Hospital District
Irma Caballero, Board Member, Nueces County Hospital District

1. **Call to Order** - Mr. Jennings, Chairman
The meeting was called to order by Mr. Jennings at 11:40 A.M.

2. **Establishment of Quorum** - Mr. Jennings
A quorum was present with two members in attendance.

Claude "Cal" Jennings, Chair - PRESENT
Robert N. Corrigan, Member - PRESENT

Ted A. Daniel, Member - **ABSENT**

3. **Pubic Comment:**
None requested. Copy of "Request to Speak Sign-In Sheet" is attached hereto for information.

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4. **CONSENT AGENDA:**

A. **Approve minutes of June 28, 2016 Finance Committee regular meeting.**

Motion by Mr. Jennings, seconded by Mr. Corrigan, the Finance Committee approved the June 28, 2016 regular meeting minutes as written.

B. Received and recommends receipt of revenue report relating to CHRISTUS Spohn Health System Corporation Membership Agreement for current fiscal year-to-date.

Copy of Spohn Corporate Member Revenue Analysis for current FY 2016 is attached hereto and made a part of these minutes.

C. Received and recommends receipt of summary information relating to medical and hospital care provided to the Nueces Aid population consistent with the Christus Spohn Health System Corporation Membership Agreement for calendar year-to-date ended November 30, 2016.

Copy of Nueces County Hospital District imputed Claims Experience for Calendar Year 2016 As if adjudicated January 1, 2016 through November 30, 2016 is attached hereto and made a part of these minutes.

D. Received and recommends summary payment information for current fiscal year-to-date:

- 1) Medical services at Nueces County juvenile detention facility;
- 2) Emergency medical services in unincorporated areas of Nueces County;
- 3) Supplemental funding for Behavioral Health Center of Nueces County; and
- 4) Salaries, benefits, and supplies at Corpus Christi/Nueces County Public Health Department.

Copy of Nueces County Hospital District Health Expenditures Cash Disbursements Relating to Fiscal Year 2016 is attached hereto and made a part of these minutes.

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- F. Recommend ratification of Administrator's action(s) performed as part of duties required by the Board of Managers; duties established pursuant to Texas Health and Safety Code, §281.026(e):
- 1) Engagement of Collier, Johnson & Woods, P.C. Certified Public Accountants to perform an audit of the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Nueces County Hospital District for the fiscal year ended September 30, 2016.
- Copy of Engagement Letter from Collier, Johnson & Woods, P.C., Certified Public Accountants to Administrator Jonny F. Hipp, Nueces County Hospital District dated October 19, 2016 is attached hereto for and made a part of these minutes.

5. **REGULAR AGENDA:**

- A. **Recommend approval of Annual Financial Report from Collier, Johnson, & Woods, P.C., Certified Public Accounts on Nueces County Hospital District's governmental activities financial statements, major funds, and aggregate remaining funds for fiscal year ended September 30, 2016 - ACTION**
Ms. Cook presented for Board of Managers' approval the Annual Financial Report for fiscal year ended September 30, 2016. A discussion followed and also presented were the highlights of the financial audit.

Motion by Mr. Corrigan, seconded by Mr. Jennings the Finance Committee accepted the Annual Financial Report for FY ended September 30, 2016 and recommends Board of Managers approval. **MOTION CARRIED.**

Copy of the audited Annual Financial Report from Collier, Johnson & Woods, P.C., Certified Public Accountants on the financial statements for fiscal year ended September 30, 2016 and overview of the financial statements and it's highlights are attached hereto and made a part of these minutes.

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B. **Recommend receipt of unaudited financial statements for the months and fiscal year-to-date periods ended August 31, 2016 - November 30, 2016 - ACTION**

Motion by Mr. Corrigan, seconded by Mr. Jennings, the Finance Committee accepted the unaudited financial statements for the months and fiscal year-to-date periods ended August 31, 2016 - November 30, 2016; and further recommends Board of Managers receipt of unaudited financial statements as presented by Mr. Littlefield. **MOTION CARRIED.**

Copies of the unaudited financial statements for the periods mentioned above are attached hereto for information and made a part of these minutes.

C. **Recommend receipt of investment report(s) and ratify related investment transactions: ACTION**

Motion by Mr. Corrigan, seconded by Mr. Jennings, the Finance Committee accepted the investment reports and recommends Board of Managers' receipt and ratification of related investment transactions as noted below: **MOTION CARRIED.**

1) Quarterly Investment Report for fiscal quarter ended September 30, 2016.

Copy of Quarterly Investment Report for the periods noted above is attached hereto and made a part of these minutes.

D. **Recommend receipt of select statements of escrow amounts deposited by CHRISTUS Spohn Health System Corporation; deposits pursuant to and consistent with Section 3.9.7 of Amended and Restated Schedule 1 to Spohn Membership Agreement, a schedule to CHRISTUS Spohn Health System Corporation Amended and Restated Membership Agreement, and Attachment B, Paragraph 9 of Amended and Restated Memorandum of Understanding; statements of escrow amounts for the monthly periods: - ACTION**

The Finance Committee accepted the escrow amounts deposited by CHRISTUS Spohn Health System Corporation and recommends Board of Managers' receipt of escrow amounts for the monthly periods noted below:

1) January 1, 2016 - January 31, 2016; and

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- 2) November 1, 2016 - November 30, 2016

Copy of Statement of Investment Position from Bank of America Merrill Lynch of escrow amounts deposited by CHRISTUS Spohn Health System Corporation is attached hereto and made a part of these minutes.

E. Confirm FY 2017 Annual budget; Annual Budget comprised of: ACTION

The Finance Committee confirmed the FY 2017 Annual Budget comprised as noted below:

- 1) Consolidated Budget, inclusive of General, tobacco, and Indigent Care Funds Budgets; and
- 2) Capital Budget.

6. ADJOURN:

There being no further business, the meeting adjourned at 12:21 p.m.