

Minutes of Regular Board Meeting

The Board of Trustees Wharton County Junior College

A Regular Board Meeting of the Board of Trustees of Wharton County Junior College was held Tuesday, July 17, 2018, beginning at 6:30 PM in the Hutchins Memorial Board Room. Mr. Gertson presided.

Trustees Present: Mr. Danny Gertson, Chair; Mrs. Amy Rod, Vice Chair; Mrs. Ann Hundl, Secretary; Mr. Scott Glass; Mr. Oliver Kunkel, Jr.; Mrs. Mary Ellen Meyer; Mr. Jack Moses; Mr. J. Paul Pope; and Mr. Larry Sitka

Trustees Absent: None

Others Present: Ms. Betty McCrohan, President; Mr. Bryce Kocian, Vice President of Administrative Services; Mrs. Leigh Ann Collins, Vice President of Instruction; Mrs. Pam Youngblood, Vice President of Technology; Mr. Dave Leenhouts, Vice President of Student Services; Dr. Amanda Allen, Vice President of Planning and Institutional Effectiveness; Mrs. Deanna Feyen, Executive Secretary to the President; Mr. Shane Benich; Ms. Zina Carter; Ms. Carol Derkowski; Mr. Mike Feyen; Mr. Stephen Fojtik; Dr. Liz Rexford; Ms. Dicey Schauer (Wharton Journal Spectator); Mr. Sabas Vasquez; Mrs. Cindy Ward; and Mr. Gus Wessels

I. Determination of Quorum and Call to Order

-Mr. Gertson welcomed everyone to the meeting and declared a quorum.

II. Pledge of Allegiance

-Mr. Gertson led the pledge of allegiance.

III. Reading of the Minutes

A. The regular Board of Trustee meeting minutes from June 19, 2018

-The June 19, 2018 Board of Trustee meeting minutes was approved as presented.

IV. Citizens' Comments (approved by board on 5-20-99)

This is an open forum for those persons who wish to make presentations to the board and who have signed up to do so under board policy. Presentations are limited to five minutes each with a total of twenty minutes for all presentations.

During the Citizens' Comments section of the agenda, any citizen/taxpayer (that is, any member of the public, including college employees) may request to address the board in open meeting. If, however, the topic of the presentation to the board falls within one of the other policies of the college, such as the employee complaint

or grievance policy or student complaint policy, the person must first go through the proper administrative channels. In such cases, the right to address the board is guaranteed after the administrative channels have been exhausted.

If any speaker's presentation contains complaints or concerns about an individual employee or officer of the district, that presentation will be conducted in executive session with the board members unless the employee or officer about whom the comments are made requests that the comments be made publicly.

These presentations are made for information purposes only. The board is required to listen to the presentations but not to discuss or act on the items presented. If the board feels the matter warrants further attention, it can be placed on the agenda for a subsequent meeting.

V. Special Items

VI. Presentations, Awards, and/or President's Report

VII. Student Success

VIII. Reports to the Board

A. Financial Reports for June 2018

-Mr. Wessels presented the June 2018 financials.

-Mrs. Ward presented the 3rd quarter investment report.

BOARD ACTION: On a motion by Mrs. Hundl, and a second, the board unanimously approved the June 2018 and the 3rd quarter investment report as presented.

B. Management Reports

1. Technology Report

2. Financial Aid Report

3. Testing Report

C. Reports from College Governance Councils

IX. Matters Relating to General Administration

X. Matters Relating to Academic Affairs

A. Approve the donation of simulation equipment to Wharton Independent School District

B. Approval to accept the proposal submitted by Pearson's Smarthinking to provide on-line tutoring services to assist students with writing assignments and homework tutoring while keeping up with individual access and hours connected (estimated \$55,000.00 - unrestricted current operating budget for 2018 - 2019)

C. Approve the state and federal funding for Adult Education and Literacy Program (\$750,000.00)

XI. Matters Relating to Administrative Services

A. Approval to establish the Lloyd Rust Memorial Scholarship Endowment

- B. Approve the endowment fund investment policy
- C. Approve the investment policy
- D. Approval to establish the Jordyn Kaylee Walther Memorial Scholarship Fund

XII. Matters Relating to Technology

- A. Approve the estimated costs for upcoming annual hardware and software maintenance contracts (\$750,586.00 - current unrestricted operating budget for 2018 - 2019)

XIII. Matters Relating to Student Services

XIV. Matters Relating to Planning & Institutional Effectiveness

XV. Matters Relating to Personnel

- A. Board of Trustees
- B. Office of President
- C. Office of Academic Affairs
 - 1. Approve 2018 Summer I Overloads
 - 2. Constance P. Bowie changed from part time to regular full time instructor of associate degree nursing, FAC-3A-21, effective August 20, 2018
 - 3. Karl Johnson changed from part-time to temporary, full-time instructor of EMS, FAC-1-10, effective August 1, 2018
- D. Office of Administrative Services
- E. Office of Student Services
- F. Office of Technology
 - 1. Saul Cisneros employed as regular, full-time system administrator, CA-1-16, effective July 18, 2018
- G. Office of Planning & Institutional Effectiveness

XVI. **END OF CONSENT AGENDA**

BOARD ACTION: On a motion by Mrs. Rod, and a second, the board unanimously approved the consent agenda as presented.

XVII. Paid Professional Assignments

XVIII. Executive Session: According to the Texas Government Code (Chapter 551, Open meetings), the Board may conduct a closed executive session for the following reasons: Consultation with attorney (551.071), deliberation regarding real property (551.072), deliberation regarding prospective gift (551.073), personnel matters (551.074), deliberation regarding security devices, or a security audit (661.076), deliberation regarding economic development negotiations (551.086).

XIX. Consideration and possible action on items discussed in closed session

XX. Discuss Matters Relating to Formal Policy

XXI. Other Business

-Ms. McCrohan reminded the board of the campus tours and the donor dinner.

XXII. Adjourn

-The meeting adjourned at 6:47 P.M.