

The Board of Education of Pana Community Unit School District #8 of the Counties of Christian, Shelby and Montgomery, Illinois met in Regular Session on Monday, October 20, 2008 at 6:30 p.m. in the Board Room at the Unit Office at 14 East Main Street.

MEETING CALLED TO ORDER/ROLL CALL

President Allen called the meeting to order at 6:30 p.m. The following board members were present: Allen, Foor, Koontz, Metzger, Mizeur. Absent: Beyers, Schafer.

Executive Session

A motion was made by Mizeur and seconded by Koontz to adjourn to executive session at 6:32pm for the purpose of Resignation/Employment/Compensation Recommendations.

ROLL CALL: Foor, Koontz, Metzger, Mizeur, Allen. All aye, motion carried.

Aaron Schafer arrived at 6:35 pm and Steve Beyers arrived at 7:08pm.

Executive Session ended and 7:10pm and open session began at 7:13pm.

The purpose of Executive Session was for discussing Resignation/Employment/Compensation Recommendations. No action was taken.

Roll Call: Allen, Beyers, Foor, Koontz, Metzger, Mizeur, Schafer.

A motion was made by Koontz and seconded by Foor to approve the minutes as read in executive session.

ROLL CALL: Allen, Beyers, Foor, Koontz, Metzger, Mizeur, Schafer. All aye, motion carried.

ADDITIONS TO THE AGENDA - None

CONSENT AGENDA

A motion was made by Foor and seconded by Metzger to approve the consent agenda, items III, IV, and V with payables totaling \$4,386,778.34 payroll totaling \$719,412.05 for a total of \$5,106,190.39.

ROLL CALL: Beyers, Foor, Koontz, Metzger, Mizeur, Schafer, Allen. All aye, motion carried.

VISITOR, TEACHER, & SUPPORT STAFF CONSIDERATIONS

COMMITTEE REPORTS

Facilities

The Facilities Committee did meet to discuss some of the on going issues. Some of the items discussed will be reviewed or updated in Mr. McMillen's report and Dr. Lett's report. Mr. Dave Koontz wanted to point out the QZAB funds and the interest earned.

Finance

The Finance Committee met and reviewed the district audit and the quarterly financials. The next meeting is scheduled for January. Dr. Lett also touched on a few items from the audit that he discussed.

The auditors discussed with the committee the capital expense threshold. A motion was made by Beyers and seconded by Mizeur to decrease the capital expense threshold from \$1,000 to \$500 per the auditors discussion.

ROLL CALL: Foor, Koontz, Metzger, Mizeur, Schafer, Allen, Beyers. All aye, motion carried.

Curriculum Committee

Did not meet.

Policy Committee

The Policy Committee did not meet but need to approve a 2nd reading of the policy updates. A motion was made by Foor and seconded by Schafer to approve the second reading of the following policies: 2:105 Ethics and Gift Ban, 2:120 Board Member Development, 4:20 Fund Balances, 4:50 Payment Procedures, 4:55 Use of Credit and Procurement Cards, 4:80 Accounting and Audits, 4:90 Activity Funds, 4:170 Safety, 6:20 School Year Calendar and Day.

ROLL CALL: Koontz, Metzger, Mizeur, Schafer, Allen, Beyers, Foor. All aye, motion carried.

Pana Educational Foundation

The Education Foundation met last week. They approved nearly \$6,800 in mini-grants for classrooms in the district.

President Don Allen discussed the PEF Courtyard Committee and how they are going to proceed with the Courtyard project.

Technology Committee

The Technology Committee did meet this month and reviewed the technology plan. They also discussed the e-rate funds and a project that Technology Coordinator Mr. Scott Savage would like to start.

Strategic Planning Committee

Did not meet.

ADMINISTRATIVE REPORTS

Principals -

Richard Nicolas, Washington/Lincoln Elementary School

Mr. Nicolas thanked the Pana Education Foundation for the mini-grants awarded.

Deb Zueck, Jefferson Middle School

Ms. Zueck also thanked the Pana Education Foundation. The grants have made a difference in Jefferson.

Paul Lauff, Jr. High

Mr. Lauff was not in attendance.

Gayle McRoberts, High School

Ms. McRoberts mentioned the new Panther Costume that was purchased by the Quarterback Club, Sports Boosters and the High School. She also talked about the volley for the cure night that our volleyball team had that raised over \$1,000 for breast cancer research. On December 22nd the basketball team will be having a pink out for the same cause.

Building and Transportation-Mr. Ron McMillen

Mr. McMillen gave an up date on roof repairs at the Jr. High and Lincoln. He also mentioned that the bus garage and Lincoln School chimney is in need or repair. These repairs will be taken to the facilities committee in November. Lake Land will be using the Jefferson Middle School old Ag Shop so some general maintenance will need to be done for that. After school tutoring will be starting so you may see some buses out till 5 o'clock or after. The Health Life Safety Inspection was done this last week. A report will be sent at a later date.

Assistant Superintendent-Mr. Dave Dively

Mr. Dively discussed the districts state test scores for reading, math, writing, and science. He reviewed them by grade level, school and district. He then reviewed each schools AYP status report.

SUPERINTENDENT

Personnel Recommendations

A motion was made by Metzger and seconded by Foor to approve the resignation of Barb Stauder as Jr. High Track Coach. B. Stauder resign
JH Track

ROLL CALL: Metzger, Mizeur, Schafer, Allen, Beyers, Foor, Koontz. All aye, motion carried. Roll Call

A motion was made by Schafer and seconded by Mizeur to approve the addition of a 3 hour aide for Lincoln School to assist with Rtl. add 3hr aide at
Lincoln

ROLL CALL: Mizeur, Schafer, Allen, Beyers, Foor, Koontz, Metzger. All aye, motion carried. Roll Call

A motion was made by Koontz and seconded by Beyers to employ the following Title I Afterschool Tutors: Washington-Trisha Stewardson, Laura Schmitz, Lincoln-Rebecca Westerhouse, Elsie Stewardson, Lisa Magliari, Nancy Lehn, Lori Pieper, Carrie Beyers, Jefferson - Susan Maziarz and Dena Hardy, Jr. High - Matt Sanders, Pete Luzader, Sara Kallal, Ruth Baldock, Stacy Spears. Washington - 1 position, Lincoln - 4 positions, Jefferson - 2 positions, Jr. High - 3 positions. Staff will rotate and some will serve as substitutes. after school tutors

ROLL CALL: Schafer, Allen, Beyers, Foor, Koontz, Metzger, Mizeur. All aye, motion carried. Roll Call

A motion was made by Mizeur and seconded by Foor to employ the following list of spring coaches for 08-09: Dustin McDonald-HS Girls Track Head Coach, Jessica Miller - HS Girls Track Asst.; Kent Stauder - HS Boys Track Head Coach, Kevin Duez - HS Boys Track Asst. Coach; Jr. High Track - Missy Ade, Rich Gibson, Tiffany Ashcraft; Adam Magliari - HS Head Baseball Coach, Justin Matthews - HS Baseball Asst. Coach; Katie Hageman - HS Softball Head Coach, John Scherzer - HS Softball Asst. Coach, Ron Hageman - Volunteer softball; Gary Ade, Rich Gibson, Paul Donahue, Brian Osborn-5th/6th grade Intramural Basketball coaches. Spring Coaches

ROLL CALL: Allen, Beyers, Foor, Koontz, Metzger, Mizeur, Schafer. All aye, motion carried. Roll Call

A motion was made by Koontz and seconded by Schafer to employ Sandra Black as part-time bus aide. Employ S. Black
bus aide

ROLL CALL: Beyers, Foor, Koontz, Metzger, Mizeur, Schafer, Allen. All aye, motion carried. Roll Call

A motion was made by Beyers and seconded by Schafer to post for a 2nd full-time ag teacher for the 09-2010 school year. 2nd full-time ag
teacher 09-2010

ROLL CALL: Foor, Koontz, Metzger, Mizeur, Schafer, Allen, Beyers. All aye, motion carried. Roll Call

FY 08 District Audit/AFR Report(s)

After Superintendent Lett reviewed the audit a motion was made by Foor and seconded by Metzger to approve the FY08 District Audit/AFR reports.

ROLL CALL: Koontz, Metzger, Mizeur, Schafer, Allen, Beyers, Foor. All aye, motion carried. Roll Call

Recognized District Evaluators

A motion was made by Beyers and seconded by Koontz to approve the 08-09 certificated district evaluators.

ROLL CALL: Metzger, Mizeur, Schafer, Allen, Beyers, Foor, Koontz. All aye, motion carried. Roll Call

November Board Meeting Date

A motion was made by Mizeur and seconded by Koontz to approve the November board meeting to be moved from November 10th to November 17th for the regularly scheduled Board Meeting.

ROLL CALL: Mizeur, Schafer, Allen, Beyers, Foor, Koontz, Metzger. All aye, motion carried. Roll Call

JH Baseball/HS Soccer/Independent Participation Consideration Request

Dr. Lett reviewed the material in the board packets on costs associated with adding JH baseball. He also discussed the equity concerns with adding HS boys soccer. He walked them through the information provided in the packets that dealt with Title IX equity issue.

Fund Raising Incentives

Dr. Lett wanted to discuss the fund raising incentives due to some parent complaints. The board has addressed this issue in the past concerning incentives and the way they are handled. There is no easy solution but the way they are handled has improved. Don Allen has asked that the policy committee look into this issue.

Performance Contracting RFP

A motion was made by Koontz and seconded by Foor to authorize Superintendent David Lett to prepare an RFP for the Jr. High HVAC project.

ROLL CALL: Schafer, Allen, Beyers, Foor, Koontz, Metzger, Mizeur. All aye, motion carried.

Communications

Board Member Considerations

Adjournment

A motion was made by Beyers and seconded by Koontz to adjourn the regular meeting of October 21, 2008 at 9:27pm. All aye, motion carried.

Secretary

President