

Manor Independent School District

Board of Trustee Meeting Agenda Item

Date: March 25, 2025

ACTION ITEM SHEET

RE: Approval of Non Business Day Designation For Public Information Act For 2025-2026 and 2026-2027

Supporting Documents:

District Goals*: Goal 2

COMMUNICATION- By 2026, 100% of Manor ISD communication to all scholars, family, staff, & community members will be interactive, accurate, timely, & accessible to ensure the Manor ISD community is routinely informed.

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Background Information:

Under the law, school districts are required to designate up to 10 days they intend to be closed, besides state and federal holidays, each calendar year to not count for the Public Information Act.

Administrative Recommendation:

Administration recommends that the Board of Trustees approve the following 10 non-business days to not count towards the Public Information Act for 2025-2026 and 2026-2027.

2025-2026

Oct. 13, 14, 15 and 16

Nov. 24, 25 and 26

Dec. 22, 23 and 26

2026-2027

Oct. 12, 13, 14 and 15

Nov. 23, 24 and 25

Dec. 21, 22, 23

Motion Language:

I move that the board approve: the 10 non-business days to not count towards the Public Information Act for 2025-2026 and 2026-2027 as submitted.

Maritza Gallaga

Contact Person

Dr. Robert Sormani

Approved by Superintendent