



# UNITED INDEPENDENT SCHOOL DISTRICT INFORMATIONAL ITEM

**TOPIC:** Budget 2011 Update

**SUBMITTED BY:** Laida P, Benavides, CPA **OF:** Division of Finance

**APPROVED FOR TRANSMITTAL TO SCHOOL BOARD:** \_\_\_\_\_

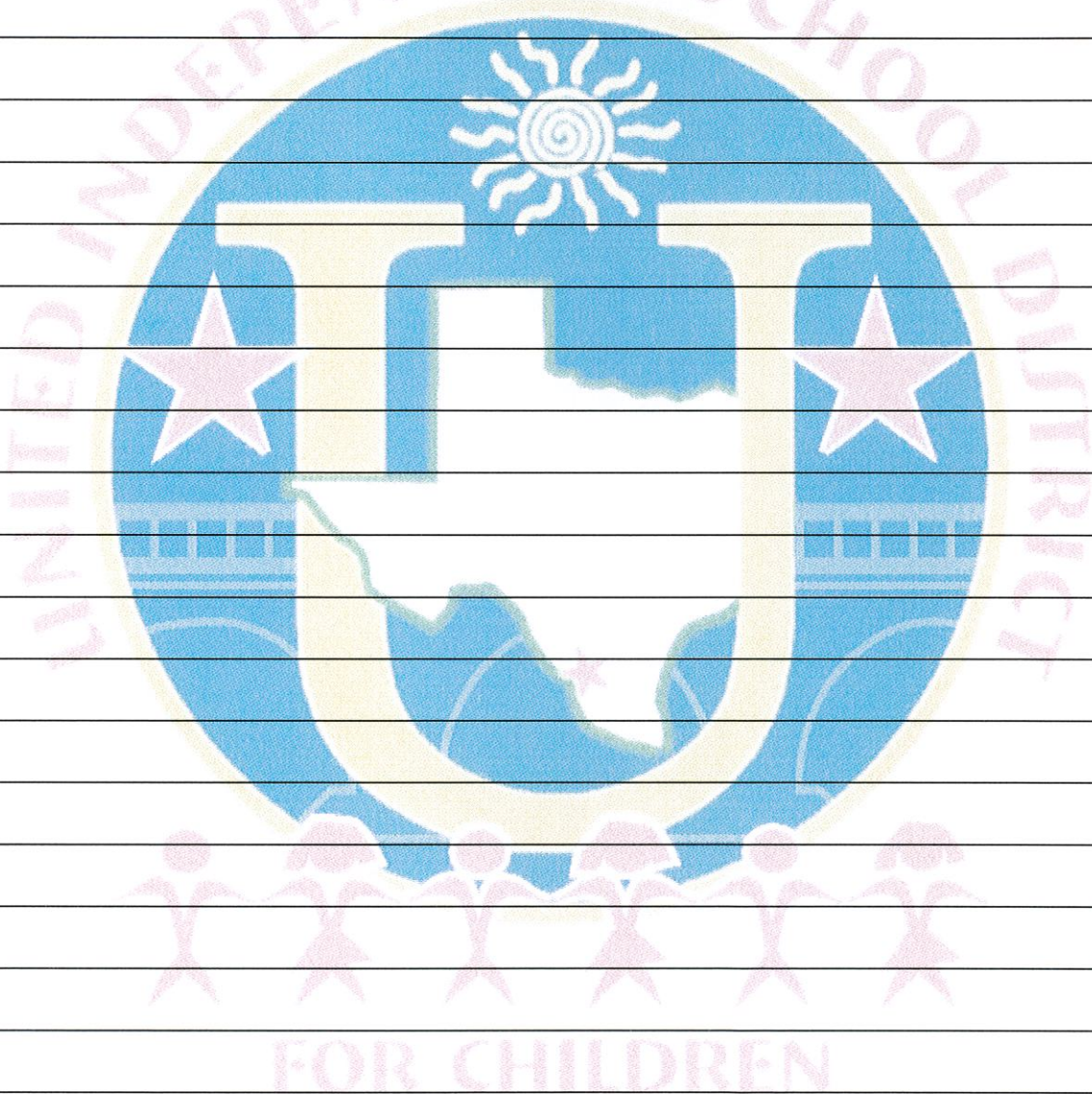
**DATE ASSIGNED FOR BOARD CONSIDERATION:** January 20, 2010

## **Informational Item:**

- Board Budget Goals/Initiatives (worksheets)
- Budget 2011 Calendar
- Enrollment projections for 2010-11

**BUDGET 2010-11  
PLANNING DOCUMENT  
BOARD INITIATIVES**

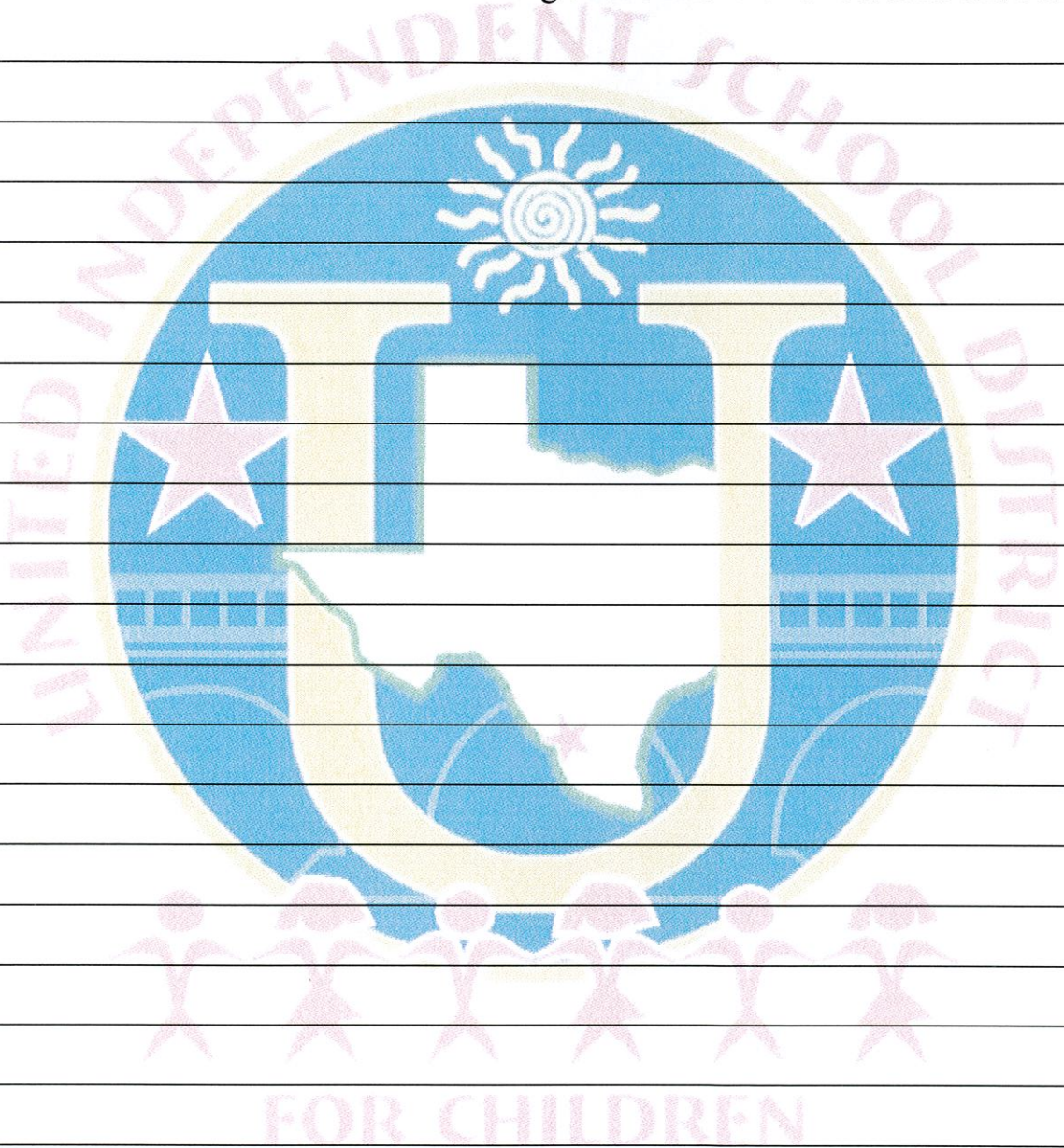
**District Goal #1:** Provide consistent quality TEKS based instruction and/or an alternative curriculum for all students, resulting in improved student achievement.



Board Member Name:

**BUDGET 2010-11  
PLANNING DOCUMENT  
BOARD INITIATIVES**

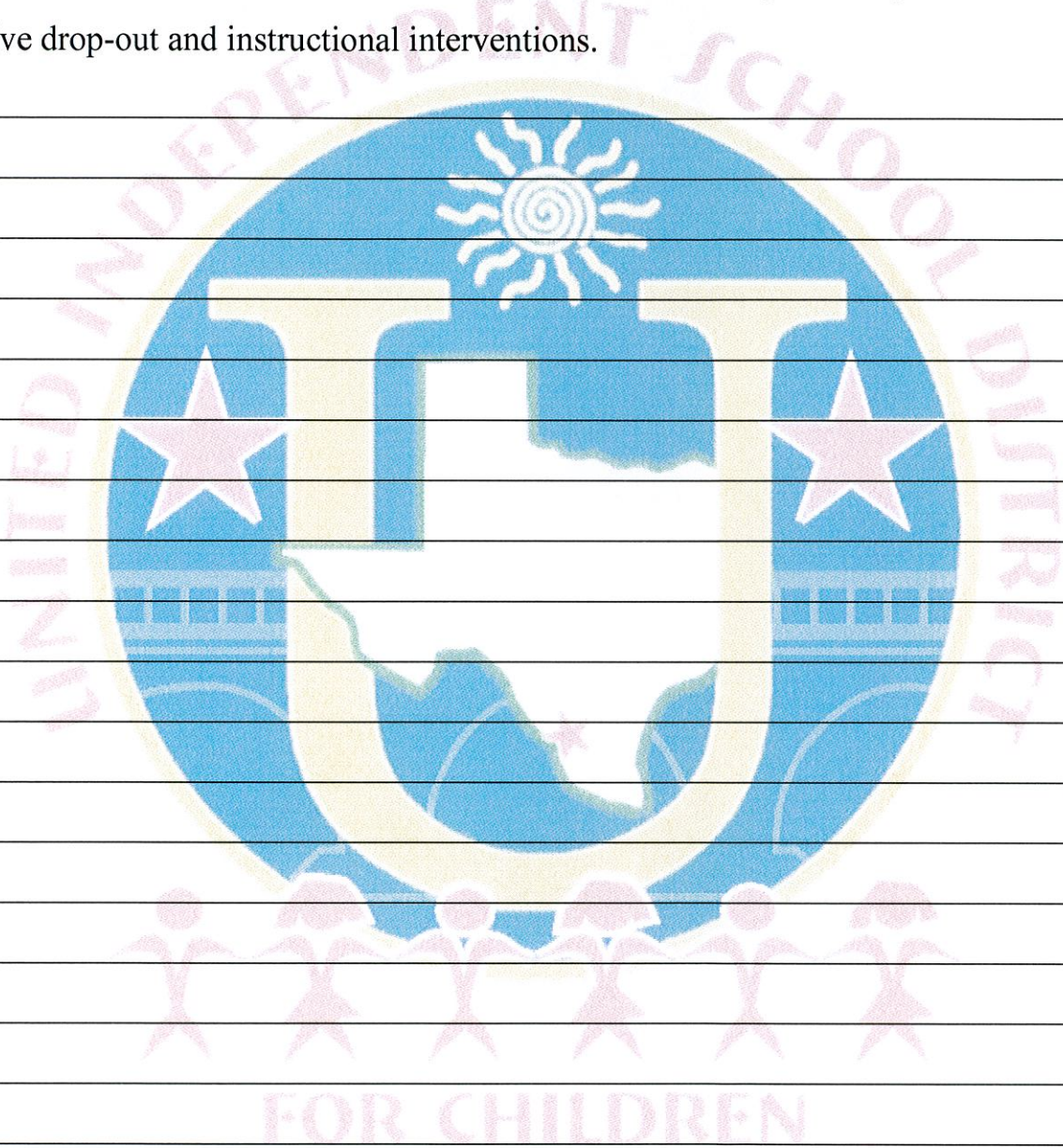
**District Goal #2:** Provide a safe and nurturing environment for all students and staff.



Board Member Name:

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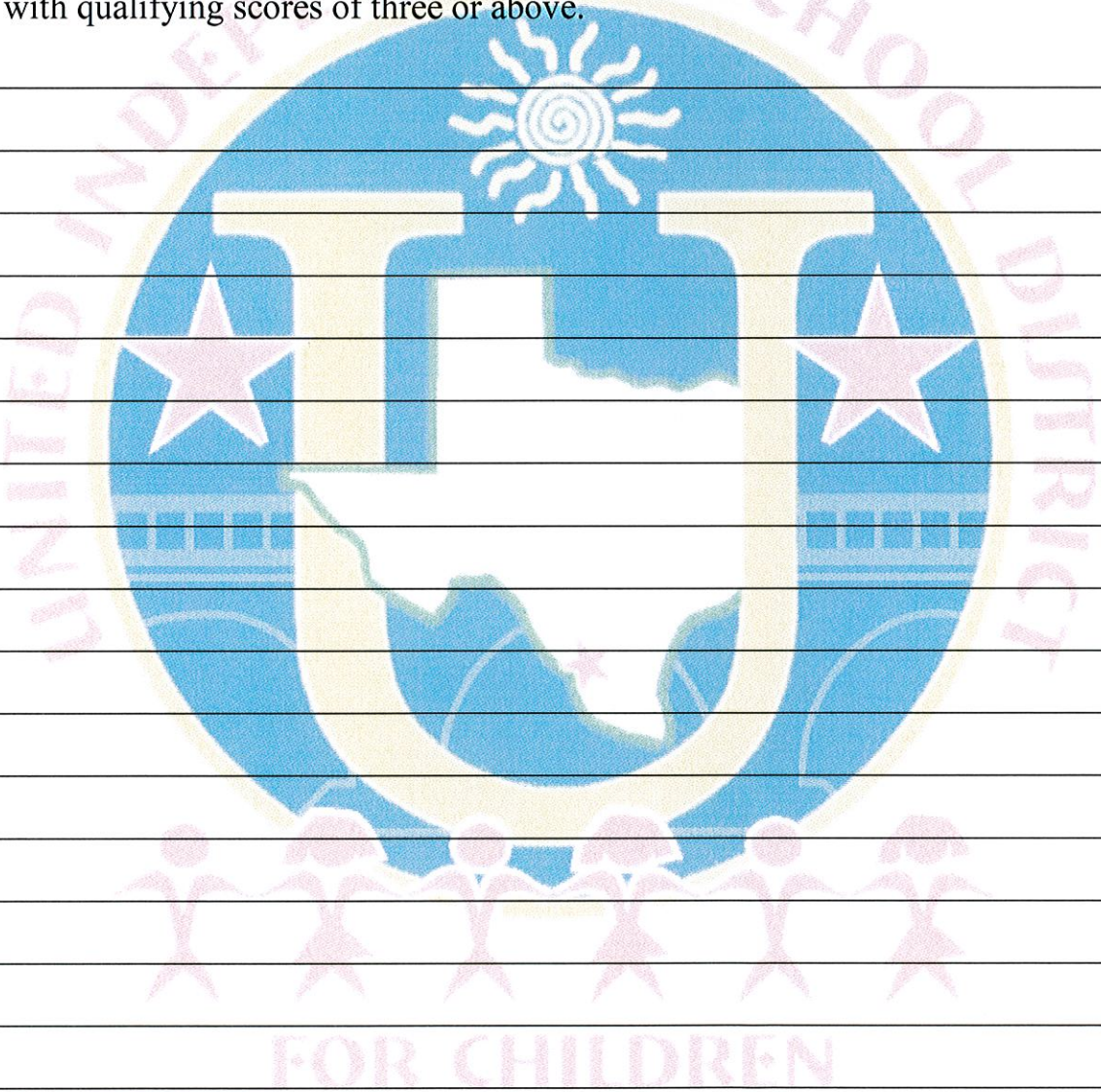
**District Goal #3:** Increase the district's graduation rate through the implementation of effective drop-out and instructional interventions.



Board Member Name:

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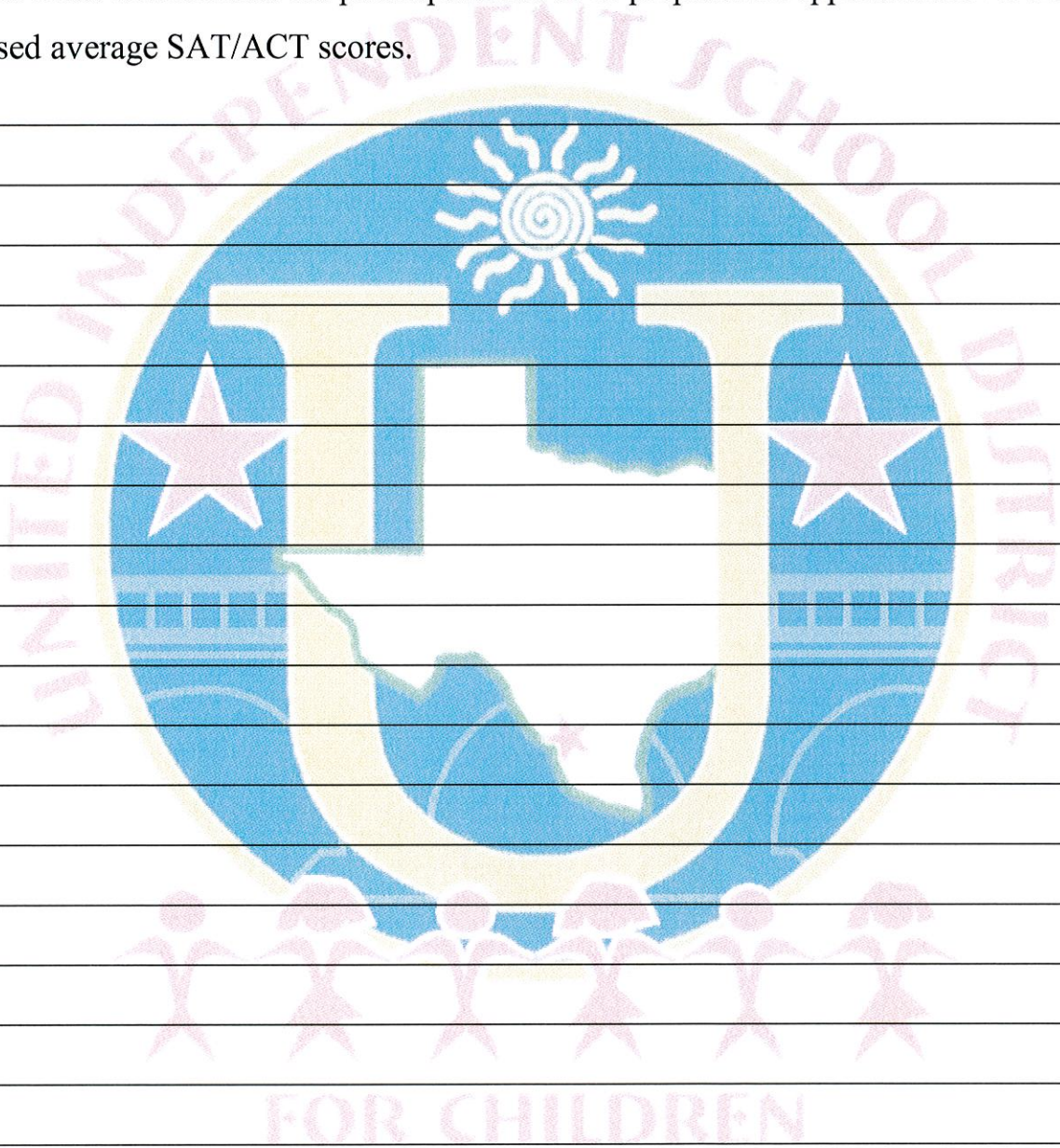
**District Goal #4:** Increase participation in advanced academic courses/dual credit courses with successful completion and increase the number of Advance Placement exams with qualifying scores of three or above.



Board Member Name:

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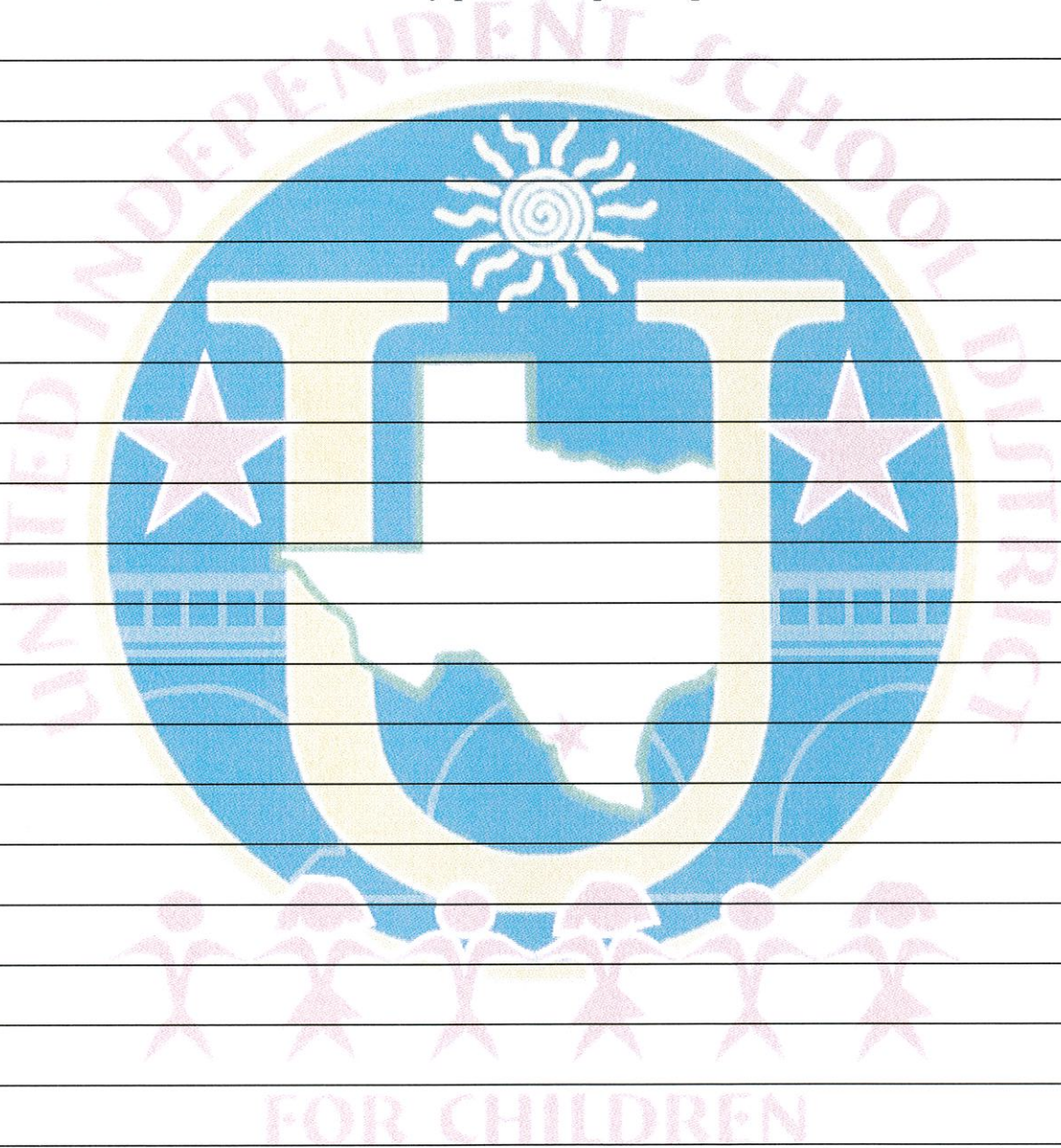
**District Goal #5:** Increase the participation at SAT preparation opportunities resulting in increased average SAT/ACT scores.



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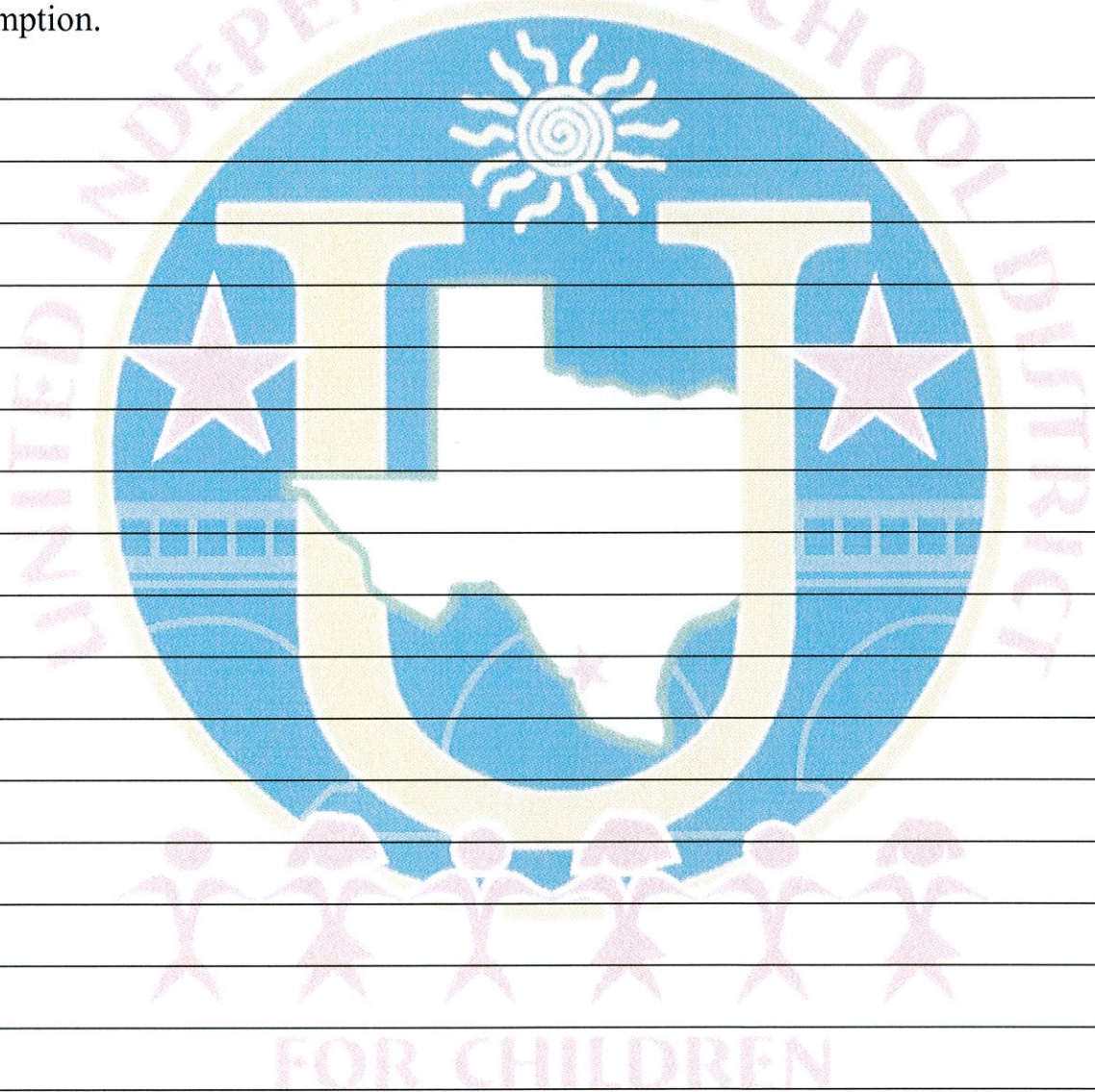
**District Goal #6:** Promote community partnerships and parental involvement.



Board Member Name:

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**District Goal #7:** Ensure that the District is fiscally accountable and fiscally efficient, including efforts in the maximum possible reduction of the District's electricity consumption.

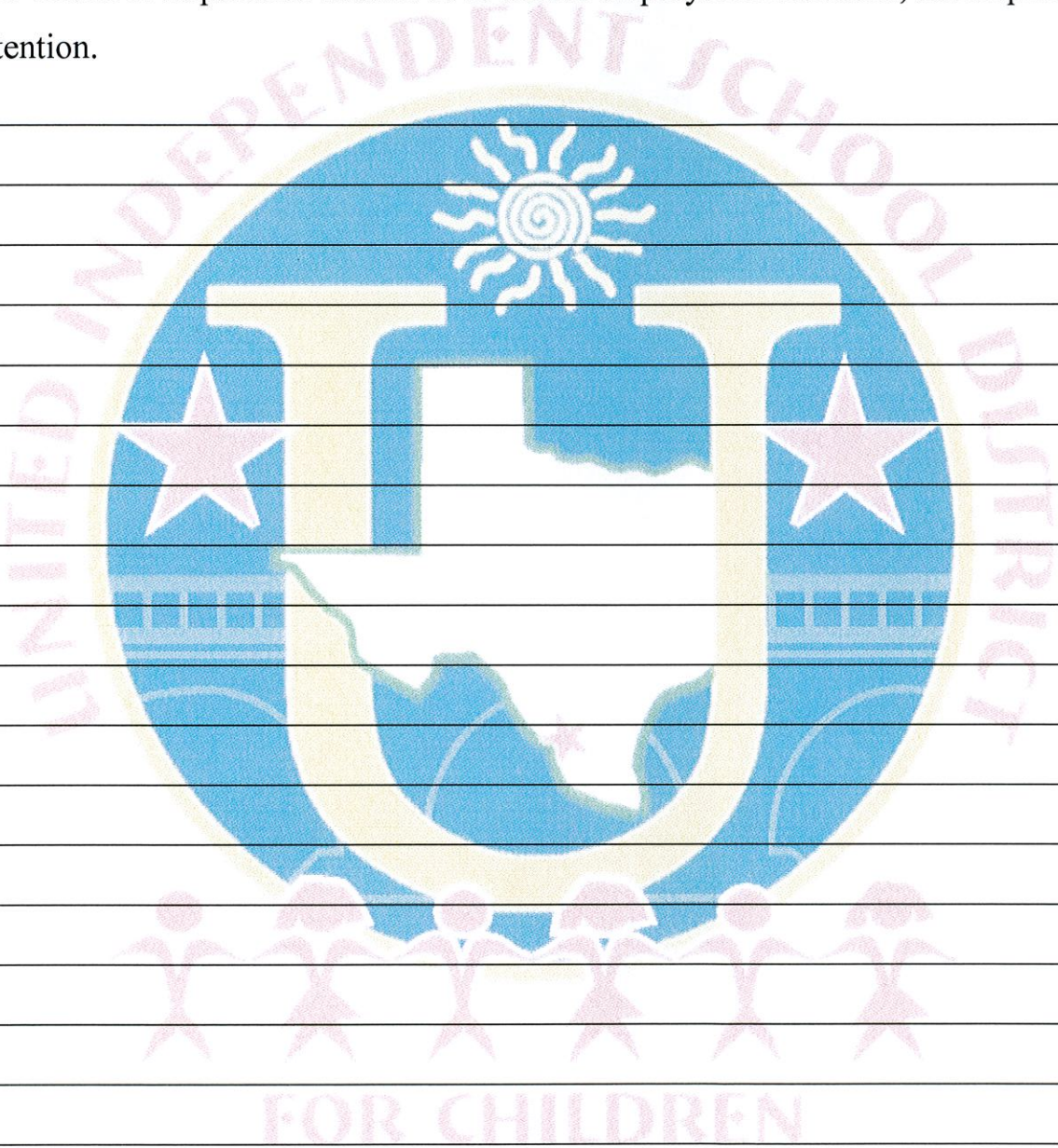


Board Member Name:



**BUDGET 2010-11  
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BOARD INITIATIVES**

**District Goal #8:** Implement initiatives to ensure employee recruitment, development, and retention.



Board Member Name:

# UNITED INDEPENDENT SCHOOL DISTRICT

## Budget 2011 Calendar

TIMELINE	ACTIVITY/PROCESS
September 2009	Approved 2009-2010 operating budget for General Operating, Food Service, and Debt Service funds implemented.
October 2009	Start administrative budget committees. Develop Budget Calendar. Review topics to address for budget building process.
Oct.-Dec. 2009	Review 2009-10 information-enrollment, class sizes, budget issues, etc. Enrollment projection study reviewed. Boundary changes proposals reviewed. Staffing guidelines revised, if necessary. Review of department staffing guidelines with management team; effect on budget. <b>Budget input from Administrators</b> <ul style="list-style-type: none"> <li>- Discuss and obtain management team budget input and suggested formula changes</li> <li>- Discuss and obtain campus administrators budget input and suggested formula changes</li> <li>- Review capital asset planning with appropriate departments</li> </ul>
December 10, 2009	<b>Board Strategic Workshop</b>
January 2010	Student projections per campus established. Review enrollments/boundaries. Receive state values from State Comptroller's office. Prepare Campus/Dept. Budget Training manuals.
January 12, 2010	<b>Board budget workshop-Board Initiatives, projected enrollments, and budget issues.</b>
Early February 2010	- Meeting with Webb County Appraisal District staff/attorneys on Comptroller Value Study, if necessary
Mid-February 2010	Staffing meetings with campuses and Human Resources Department to determine staffing needs for new school year 2010-11.
February 9, 2010	<b>Board budget workshop-Review Board Initiatives, projected enrollments, and proposed boundary changes, if necessary.</b>
February 17, 2010	<b>Board approves new boundaries, if necessary. (Regular Board meeting)</b>
2/22/10-2/26/10	Conduct budget workshops for campuses/departments. Review budget instructions manual and provide instructions for completing required forms.
February 28, 2010	Controlled Budget Management process in effect for campuses.
March 1st-April 2010	Individual campus meetings with Finance Division staff to assist in the completion of required budget documents. All meetings scheduled through the Budget Manager or Budget Accountant.
March 9, 2010	<b>Board Budget Workshop (tentative): Discuss campus/dept. budget requests.</b>
April 13, 2010	<b>Board Budget Workshop (tentative)</b> <ul style="list-style-type: none"> <li>-2009-10 Mid Year Program Review</li> <li>- Board review 2010-11 projected staffing needs; campus needs and non-campus needs. Review projected local/state revenue for 2010-11.</li> </ul>

# UNITED INDEPENDENT SCHOOL DISTRICT

## Budget 2011 Calendar

TIMELINE	ACTIVITY/PROCESS
May 7, 2010	Deadline for budget worksheet submission to immediate supervisor.
May 11, 2010	<b>Board Budget Workshop (tentative)</b>
May 14, 2010	All budgets need to be turned in to the Finance Department.
End-May 2010	Meeting with the Superintendent and management team to review campus and non-campus budgets and prioritize desired programs and projects for 2010-2011.  Individual and department budget worksheets are loaded into the District's Budget Preparation Module and balanced to allocated appropriations; initial draft presented to Superintendent for review in late May 2010.
June 2010	<b>Final "draft" budget document delivered to Board of Trustees for review.</b>
June 18, 2010	Controlled Budget Management process in effect for departments.
June - July 2010	<b>U.I.S.D. Board of Trustees budget workshop; campus and department budgets will be reviewed along with prioritized programs and projects as determined by the Superintendent, Associate and Assistant Superintendents; prioritized projects will include recommended salary adjustments for teachers, paraprofessionals, manual trades, and administrative staff.</b>
June - July 2010	<b>Board budget workshops to be held as determined by the Superintendent and Board of Trustees.</b>
July 2010	72 hour notice of July Board meeting; the certification of anticipated collection rate by tax assessor/collector at regular July Board meeting; appointment of individual to calculate and publish United I.S.D.'s effective tax rate. Announce date, time, and place of public meeting to discuss proposed budget and proposed tax rate.
July 25, 2010	Deadline for Chief Appraiser to certify appraisal rolls to the taxing units.
Early Aug. 2010	Publish notice of public hearing. A ten day notice of public hearing will be posted stating that the purpose of the meeting is to discuss the proposed budget and proposed tax rate for the 2010-2011 fiscal year.  Post 72 hour notice of public hearings to be held on or before the regular August board meeting on the proposed tax rate and proposed 2010-2011 budget.
August 2010	<b>Public hearings on proposed 2010-2011 tax rate and proposed budget. A quorum must be present for public hearing on proposed tax rate. Final 2010-2011 budget approved at the regularly scheduled Board of Trustees meeting. Certified property values approved at regularly scheduled Board of Trustees meeting. Final 2010-2011 tax rate approved at the regularly scheduled Board of Trustees meeting.</b>
September 1, 2010	<b>Approved 2010-2011 operating budget for General Operating, Food Service, and Debt Service funds implemented.</b>

SCHOOL	EC	PK	K	1ST	2ND	3RD	4TH	5TH	6TH	7TH	8TH	9TH	10TH	11TH	12TH	PROJ. 10/11
UNITED HIGH SCHOOL												940	910	906	815	3571
WASHINGTON MIDDLE									415	373	410					1198
TRAUTMANN MIDDLE									527	550	510					1587
BORCHERS ELEM. SCHOOL	4	44	81	81	97	98	91	87								583
DE LLANO ELEM. SCHOOL	4	35	100	107	105	113	111	112								687
FASKEN ELEM. SCHOOL	3	96	148	153	148	165	177	148								1038
FINLEY ELEM. SCHOOL	2	43	80	90	81	76	78	92								542
KAZEN ELEM. SCHOOL	0	50	65	73	75	84	98	96								541
MALAKOFF ELEM. SCHOOL	1	73	137	150	146	146	144	144								941
MULLER ELEM. SCHOOL	2	80	112	125	125	123	104	130								801
TRAUTMANN ELEM.SCH.	1	52	102	105	114	149	151	137								811
UNITED SOUTH HIGH SCH.												785	660	652	600	2697
GONZALEZ MIDDLE SCH.									345	361	313					1019
UNITED SOUTH MIDDLE									495	479	404					1378
CUELLAR ELEM. SCHOOL	0	92	112	108	88	108	98	87								693
B.GARCIA ELEM. SCHOOL	0	131	152	160	155	160	149	136								1043
KILLAM ELEM. SCHOOL	2	120	133	151	141	138	129	133								947
RUIZ ELEM. SCHOOL	1	73	137	142	142	150	144	148								937
SALINAS ELEM. SCHOOL	1	78	129	132	138	125	148	151								902
ZAFFIRINI ELEM. SCHOOL	2	123	160	187	158	157	149	157								1093
ALEXANDER HIGH SCHOOL												772	673	665	608	2718
CLARK MIDDLE SCHOOL									275	282	292					849
UNITED MIDDLE SCHOOL									345	375	330					1050
COL.SANTOS BENAVIDES	1	48	136	158	147	142	146	155								933
CLARK ELEM. SCHOOL	2	37	93	81	95	93	84	71								556
GUTIERREZ ELEM. SCHOOL	0	39	84	88	114	103	119	107								654
NEWMAN ELEM. SCHOOL	1	40	80	85	68	82	78	83								517
NYE ELEM. SCHOOL	2	64	110	128	137	142	132	133								848
LBJ HIGH SCHOOL												718	567	522	510	2317
L. BRUNI VERGARA MIDDLE									273	249	260					782
SALVADOR GARCIA MID.									175	151	161					487
LOS OBISPOS MIDDLE									335	292	279					909
ARNDT ELEM. SCHOOL	2	135	166	154	150	160	148	145								1060
CENTENO ELEM. SCHOOL	3	108	134	143	137	151	115	118								909
JUAREZ LINCOLN ELEM.	8	46	59	60	60	54	50	39								376
KENNEDY-ZAPATA ELEM.	1	73	86	89	82	89	84	70								574
PEREZ ELEM. SCHOOL	0	103	131	137	151	155	141	137								955
PRADA ELEM. SCHOOL	29	95	105	114	113	105	120	118								799
ROOSEVELT ELEM. SCH.	1	105	115	130	111	124	127	126								839
DD HACHAR ELEM. SCH.	0	43	53	59	67	57	66	57								402
S.T.E.P.																50
JJAP																0
TOTALS	73	2026	3000	3190	3145	3249	3181	3117	3185	3112	2959	3215	2810	2745	2533	41593