

BOARD OF EDUCATION
BEEVILLE INDEPENDENT SCHOOL DISTRICT

Date: January 20, 2009

Subject: Prekindergarten Early Start
Grant Program Tier 3, Year 1

Submitted by: Cindy Clendennen

CONSENT

BACKGROUND INFORMATION:

Beeville ISD currently receives the Prekindergarten Expansion Grant which allows the district to offer a full day program rather than a half-day program for students registered in Prekindergarten. The Texas Education Agency has discontinued the PreK Expansion Grant but allows districts to compete for the newly designed Prekindergarten Early Start Grant. If awarded, the grant will be available for two years then districts are required to have strategies in place to financially support the program.

Because the grant is competitive, the Region 2, ESC has offered to apply for the grant as the fiscal agent and allow school districts currently involved in the PreK Expansion Grant to join in as a shared service arrangement member with the ESC.

ITEMS ADDRESSED:

Beeville ISD as a SSA member with ESC 2 in the Prekindergarten Early Start Grant Program Tier 3, Year 1

RECOMMENDED ACTION:

Participate in the Region 2, ESC SSA for the Prekindergarten Early Start Grant Program Tier 3, Year 1

BUDGETARY INFORMATION:

Grant Allocation, approximately \$132,300

ACTION REQUIRED

January 6, 2009

To: Dr. John M. Hardwick, Jr. Superintendent
Beeville ISD

As mentioned at the Superintendent December Cluster Meetings, Region 2 Education Service Center is in the process of compiling information in order to offer a new shared-service arrangement in order to provide Pre-Kinder Early Start services. Your district has been identified as a Tier 3 eligible recipient of \$132,300. Grant requirements require that Tier 3 districts use the TEEM project model. By participating in the shared service arrangement, ESC2 may provide programs and services as shown on the tentative program and services agreement. Remainder of grant funds would be flowed back to the districts for allowable grant expenditures such as salaries, etc.

To participate in this shared service arrangement, the district will need to have:

- 4) Board action on the resolution approving the shared service arrangement with ESC2;
- 5) Superintendent or designee sign the Shared-Service Agreement and return to the ESC2; and
- 6) Superintendent or designee submits the signed Schedule #2— Shared-Services Arrangement Certification required for inclusion in the grant application.

These items from the district will be due on or before January 20th in order for staff to plan for the grant application. In the event that the Board of Trustees meets after January 20th, a letter of commitment indicating that the board resolution will be presented to the board and the above items will be submitted to the ESC before January 31 will be sufficient to include the district in the grant application.

After all districts are identified for participation in the shared-service arrangement with a detail of their number of campuses, classrooms, and level of teacher participation, the ESC2 will provide a final 2009-10 Program and Services Schedule. Districts should also keep in mind that participation in the TEEM project may be affected by the ultimate outcome of the shared-service arrangement. Staff will be prioritizing participation by district need for 2009-10.

We realize this is very short notice, but TEA has accelerated the timeline for this grant in order to facilitate funding for the grant during the 2009-10 school year.

Education Service Center, Region 2
Shared Service Arrangement
For Participation in the Early Childhood Program

1. General Provisions:

- 1.1 The purpose of this arrangement is to provide for efficient and effective delivery of quality early childhood programs, whereby the Member may be allowed to participate in coordinated services and an integrated school readiness model in order to improve the early reading, math, science, and social development of early childhood students that allows maximum flexibility while maintaining compliance with state and federal laws.
- 1.2 Participation will be highly beneficial to local participating governments through potential savings by fulfilling and implementing their respective public and governmental purposes, needs, objectives, programs, functions, and services.

2. Governance:

- 2.1 This shared service arrangement will be governed by the Education Service Center, Region 2 Board of Directors, which functions under the Education Service Center, Region 2 policies and procedures. The Board of Directors meet six times per year at the Education Service Center, Region 2. Minutes are maintained and records are retained by the Education Service Center, Region 2.

3. Ownership of Assets:

- 3.1 All assets for the project are owned by the Education Service Center, Region 2.

4. Liabilities:

- 4.1 Since this shared service agreement does not constitute a separate legal entity, any legal action taken against the fiscal agent and/or a member district will be the responsibility of the fiscal agent and/or the member district.

5. Responsibilities of the Fiscal Agent:

- 5.1 Serve as Fiscal Agent
- 5.2 Provide personnel to carry out the intents and purposes of the program
- 5.3 Provide coordinated assistance based on program evaluation and needs assessment as requested.

6. Responsibilities of Member School Districts:

- 6.1 Attend any necessary training related to early childhood programs.
- 6.2 Receive and process requests regarding assessment needs of the district.
- 6.3 Request staff development and coordinated assistance.
- 6.4 Employment of district personnel for early childhood classrooms
- 6.5 Budgeting, and accounting, and reporting for flow-through funds to district

7. Compensation:

- 7.1 The parties agree that the payments under this agreement and all related documents shall be amounts that fairly compensate the Early Childhood Program for the services or functions performed and outlined in the fee schedule provided under the Programs and Services Agreement document.

8. By the execution and delivery of this Shared Service Arrangement, the undersigned warrants that they have been duly authorized by all requisite administrative action required to enter into and perform the terms of this arrangement.

Designated District: Beeville ISD

Designated Contact: Cindy Clendennen

Title: EX. Director Special Programs/Special Ed

Signature: _____ Phone: (361) 358-7111

Superintendent's Signature: _____

Date: _____

Executive Director
Education Service Center, Region 2

Date

Education Service Center, Region 2
 Shared Service Arrangement
 For Participation in the Early Childhood Program
Tentative 2009-10 Programs and Services Agreement

\$ 2,000

Each campus:

1. Personnel assigned for:
 - a. Identification of community partners, i.e. Head Start, childcare facilities, etc. and assistance in preparation of Memorandum of Understandings with community partners (grant requirement)
 - b. Assistance with School Readiness Certification (grant requirement) data entry for campus/classroom information
 - c. Indirect costs to include budgeting, accounting and reporting for grant

\$6,000- 8,000

Each early education classroom:

1. Personnel
 - a. One mentor teacher to be assigned for approximately 15 classrooms.
 - i. For a T1 teacher—Bi-weekly visits of 2 hours
 - ii. For a T2 teacher—Monthly visits for 2 hours
 - iii. For a T3 teacher—Monthly observations
 - iv. For a T4 teacher—Data Assistance review for student information
 - b. \$1,000 stipend for each teacher completing at least 16 out of 20 eCircle trainings.
2. Supplies
 - a. PDA and License for assessment (\$810)
 - b. Supply kit for classroom (\$1,750)
3. Professional development
 - a. eCircle License (\$350)
 - b. eCircle training with mentor teachers
 - c. Additional classroom assistance with interactive lessons, both on and off-site
 - d. Professional Development Workshops, Conferences, Institute, etc.

Cost to be developed for each district with remainder of grant funds flowed to individual districts to assist in offsetting district's cost for early childhood program within grant guidelines.

Education Service Center, Region 2
Shared Service Arrangement
for Participation in the
Early Childhood Program

Board Resolution

WHEREAS, the Beeville ISD, local government (Hereinafter "Member") pursuant to the authority by Article 791 et. seq. of the Inter-local Cooperation Act, as amended, desires to participate in the Early Childhood Program of the Education Service Center, Region 2.

WHEREAS, the Beeville ISD, local government has elected to be a Member in the Early Childhood Cooperative, a program created by local governments in accordance with the Inter-local Cooperation Act 791, Texas Government Code.

WHEREAS, the Member, is of the opinion that participation in the Early Childhood Program will be highly beneficial to the taxpayers of the local government through the efficiencies and potential savings to be realized through participation in this Shared Service Arrangement Resolution; and

WHEREAS, the Member desires to participate and join with other local governments in a cooperative inter-local agreement and a shared service agreement for the purpose of fulfilling and implementing their respective public governmental purposes, needs, objectives, programs, functions and services.

NOW, THEREFORE, BE IT RESOLVED, that the Member does request the Early Childhood Program include its stated needs for the delivery of quality early childhood programs, whereby the Member may be allowed to participate in coordinated services and an integrated school readiness model in order to improve the early reading, math, science, and social development of early childhood students; and that the Early Childhood Program is authorized to sign and delivery all necessary requests and other documents in connection therewith for and on behalf of the Members that have elected to participate in this agreement.

FURTHER, BE IT RESOLVED, that the Board of Directors of the Member does hereby authorize its Board President, Superintendent or other officer to execute this Agreement.

FINALLY, BE IT RESOLVED that the execution of this Resolution shall evidence the election of the Member and eligible local governments to become members of the Early Childhood Program Shared Service Agreement upon the terms and conditions stated. The Board of Directors has, and at the time of adoption of this Resolution had, full power and lawful authority to adopt the foregoing Resolution and to confer the obligations, powers, and authority to the persons named, who hereby grant the power to exercise the same.

I certify that the foregoing is a true and correct copy of the Resolution duly adopted by the Beeville ISD local government on the 20th day of 2009, and that the same now appears of record in its official minutes.

Adopted and approved this 20th day of January, 2009.

By: _____, Date: _____
(Local Government Official)

(Title of Official)

Attest:

(Secretary of the Board of Directors) Date: _____

<p>For TEA Use Only Adjustments and/or annotations made on this have been confirmed with _____ by telephone/FAX on _____ by _____ of TEA.</p>	<p>TEXAS EDUCATION AGENCY Standard Application System (SAS)</p> <p>School Year 2009-2010</p>	<p>_____ County District No. _____ Amendment No.</p>
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Prekindergarten Early Start Grant Program Tier 1, Cycle 1, Year 1
Schedule #2—Shared Services Arrangement Certification

I, as one of the above member district authorized officials, certify that to the best of my knowledge, the information contained in this application is correct and complete, that the local education agency (LEA) that I represent has authorized me to file this application, and that such authorization action is recorded in the minutes of the agency's board meeting.

The participating or intermediate education agency named has been designated as the administrative and fiscal agent for this project and is authorized to receive and expend funds for the conduct of this project. The fiscal agent is accountable for all shared services arrangement activities and is therefore responsible for ensuring that all funds including payments to members of shared services arrangements are expended in accordance with applicable laws and regulations.

All participating agencies have entered into a written shared services agreement which describes the responsibilities of the fiscal agent and SSA members, including the refund liability that may result from on-site monitoring or audits and the final disposition of equipment, facilities, and materials purchased for this project from funds specified below. An SSA is allowed only where an ESC is designated fiscal agent for two or more school districts or open-enrollment charter schools.

It is understood that the fiscal agent is responsible for the refund for any exceptions taken as a result of on-site monitoring or audits; however, based upon the SHARED SERVICES AGREEMENT, which must be on file with the fiscal agent for review, the fiscal agent may have recourse to the member agencies where the discrepancy (ies) occurred.

Any additional funds that result from an increase will not require additional signatures. **Each member identified below acknowledges accountability for the requirements contained in Schedules #6A and #6F as applicable.** Each member district certifies their agreement to participate in this Shared Services Arrangement, as stated throughout this grant application.

Part 1. Participant List

#	County-District # And Name	Authorized Official Name And Signature	Telephone Number And E-Mail Address	Funding Amount
Fiscal Agent				
1		Signature		
Member Districts/Open-Enrollment Charter Schools				
2	Beeville ISD	Signature		
3		Signature		
4		Signature		
		Signature		