

On Wed, Feb 11, 2026 at 2:07 PM <maya@databranchusa.com> wrote:

Dear Public Records Officer,

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140)

The Data Branch is hereby submitting a public records request to your entity for procurement records related to disposable foodservice products.

Requested Details

We are requesting confirmation of whether your entity currently purchases disposable foodservice products, including traditional and sustainable alternatives, and access to relevant procurement records.

Specifically, we seek the following:

1. Purchase Orders and Transaction Records

- Purchase orders, invoices, or transaction histories related to disposable foodservice items (e.g., cups, containers, clamshells, cutlery).
- Line-item details showing product descriptions, quantities, unit pricing, and total spend.

2. Supplier and Distributor Information

- Names of vendors, distributors, or manufacturers from whom these products were purchased, including but not limited to vendors such as Sysco, US Foods, Gordon Food Service (GFS), Pactiv, Dart, Eco-Products, World Centric, or other foodservice distributors or manufacturers.
- Any identifiable competitor or brand names listed in purchase order line items.

3. Contracts and Procurement Documents

- Contracts, contract summaries, or agreements related to these purchases.
- RFQs, RFPs, or bid documents associated with disposable or sustainable foodservice products.

4. Sustainability-Related Products

- Records indicating whether purchased products were compostable, biodegradable, recyclable, or otherwise marketed as sustainable alternatives.
- Documentation comparing sustainable products versus traditional disposable products (e.g., styrofoam or plastic).

5. Buyer and Department Information

- The department(s) responsible for these purchases.
- Buyer or procurement contact names and titles, where available.

Preferred Format & Delivery

We understand recordkeeping systems vary across agencies. We are willing to receive:

- PDF or Word documents (preferred)

- Spreadsheet exports (Excel)
- Standard procurement system reports

Scope of Request

This request seeks records reflecting procurement activities conducted by any department, office, division, or administrative unit within your entity during January 1, 2024 – Present.

Commercial Nature & Flexibility

This request is for commercial research purposes. We are happy to comply with all applicable policies and procedures and are willing to narrow, clarify, or adjust the request to make fulfillment easier for your office.

Contact Information:

My name is Maya Brooks

Email: maya@databranchusa.com

Phone: (302) 585-3132

Address: 1111B S Governors Ave STE 21033, Dover, DE 19904

We appreciate your attention to this matter and look forward to your prompt response. Please confirm receipt of this request and provide an estimated date for the delivery of the requested records.

Thank you for your cooperation.

Sincerely,

The Data Branch Research Team