

## MINUTES OF THE HYBRID WBOE FINANCE COMMITTEE MEETING

Tuesday, May 7, 2024

<https://woodbridgeps.webex.com/woodbridgeps/j.php?MTID=m91dc4f91d98f20fe096b5376392a9908>

Meeting number (access code): 2499 619 4860

Meeting password: upSqFCmK526

**Attendees:** Steven Lawrence (in-person), Dr. Lauren Francese (remote), Sarah Beth Del Prete (in-person), Lynn Piascyk, (in-person), WBOE; Vonda J. Tencza, Superintendent; Donna Coonan, Business Operations Manager and Marsha DeGennaro, Clerk of the Board.

Mr. Lawrence, Chair called the meeting to order at 4:30 PM.

**Public Comment:** None

Items reviewed and discussed included the monthly financials inclusive of the FY Budget Narrative, Summary, Detail and Combined Financial Reports. Financials are running close to budget with significant savings identified in certified / non-certified salaries / vacancies and purchased property services. Increases continue to occur in legal fees, substitutes and special education consultant line items. It was noted that a one-time payroll adjustment will be made in June pertaining to the 12 month employee payroll calendar. This adjustment will allow the district to align 12-month employees to either a 26 or 27 payroll calendar going forward and avoid the past practice of “paying two weeks ahead”.

2023/24 Budget Surplus – It is anticipated there will be a significant projected surplus upon completion of the 2023/24 school year. We are currently in process of purchasing new emergency lighting for the building and additional motors/ parts for building maintenance projects.

Possible projects identified by administration include:

- Kindergarten playground refurbishment
- Asbestos removal / rug replacement by band area
- Replace band room carpet
- Replace ramp carpet down to band room
- SpEd Room floor replacement
- Gravel / brick / tree repair work in the loop area
- Replenishment of classroom libraries in Grades 4-6
- Technology app renewals---Pikmykid / Lexia / increasing external wireless areas
- Backup battery operated safety light units
- Headphone replacements in computer lab
- Communication board displays in North Office area
- Zamboni batteries
- Refinishing of North Office conference room floors
- Exterior painting in south and D-Wing areas
- Elevator door modernization
- Fence repair behind tennis court area and gate repair on K-Wing fence
- Teacher desks / student desks/chairs
- Expansion joint replacement in K-Wing
- Heat exchanger leak alarm

There was general consensus that asbestos abatement be the top priority. Suggestions were made to incorporate the various flooring projects as it is possible it could be more cost effective if grouped together into one project.

Options were presented for switching third party vendor administrators relative to employee 403b, a social security alternative plan and wellness offerings for the 2024/25 school year.

**Public Comment:** None

**Meeting Adjourned:** 5:15 PM