

**Board of Education
Special Meeting Minutes**
Dr. Alfred B. Tychsen Administration Building
Conference Room B
311 Hunting Hill Avenue, Middletown CT
Sunday, November 16, 2025 1:00PM

Board Members Present: Kelly Bee, Chris Cardella, Sheila Daniels, Rakim Grant, Deborah Kleckowski, Dean Krupa, Susan Owens, Harold Panciera and Kim Riordan

Others Present: Superintendent Dr. Vazquez Matos, Assistant Superintendent Jennifer Cannata, Executive Executive Assistant to the Superintendent Joyce Carey, and 2 visitors

I. Call to Order

Chair Sheila Daniels called the meeting to order at 1:03 PM.

II. Appointment of a Chair for November 16, 2025 meeting

MOTION: Motion to appoint Sheila Daniels as the Chair for the November 16, 2025 meeting was made by Mr. Panciera and a second by Ms. Bee – unanimous vote.

III. Discussion and possible action pertaining to appointment of a Personnel Search Committee with respect to the appointment of an Acting Superintendent of Schools

MOTION: A motion that the Board of Education appoints the following individuals to a personnel search committee to conduct a search for an executive level candidate as the Acting Superintendent of Schools: BOE members, Sheila Daniels, Rakim Grant, Kelly Bee, Kim Riordan Chris Cardella, Deborah Kleckowski, Dean Krupa, Susan Owens and Harold Panciera was made by Ms. Kleckowski and a second by Mr. Cardella.

Kelly Bee - yea
Chris Cardella - yea
Sheila Daniels - yea
Rakim Grant - yea
Deborah Kleckowski, - yea
Dean Krupa - yea
Susan Owens - yea
Harold Panciera - yea
Kim Riordan - yea

Move to enter executive session as allowed and invite Anne Littlefield for Item IV. Kleck, Krupa

IV. Discussion regarding the appointment, employment, performance, evaluation and/or dismissal of a public employee (Superintendent of Schools)

MOTION: Move to enter Executive Session and invite Attorney Anne Littlefield for the purpose of Discussion regarding the appointment, employment, performance, evaluation and/or dismissal of a public employee (Superintendent of Schools) was made by Ms. Kleckowski and a second by Mr. Krupa – unanimous vote.

V. Possible action concerning the appointment, employment, performance, evaluation and/or dismissal of a public employee (Superintendent of Schools)

No action on this item.

VI. Appointment of Jennifer Cannata to sign on behalf of the district

MOTION: A motion to appoint Jennifer Cannata to sign on behalf of the district was made by Ms. Kleckowski and a second by Mr. Panciera – unanimous vote.

VII. Adjournment

Move to adjourn at 3:04 PM by Ms. Kleckowski and a second by Mr. Cardella.