

Complete this form and submit it to the Office of the President by noon on Monday of the week before the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version *as long as you follow the format specified below*.

Date of Board Meeting: March 31, 2020 Date of This Proposal: March 4, 2020

## SUBJECT:

Reject the proposal submitted by Don Davis of El Campo to provide a luxury sedan for the President's use.

## **RECOMMENDATION:**

Reject the proposal submitted by Don Davis of El Campo to provide a luxury sedan for the President's use and publicly solicit additional sealed proposals for that purpose.

# BACKGROUND/RATIONALE:

Don Davis of El Campo submitted a luxury sedan and it was board approved at the February 18, 2020 board meeting. The car that was approved lacked several of the features that have become expected in a luxury sedan. After trying to find an acceptable vehicle with no luck, it was determined that the best course of action was to reject the current proposal and go out again and advertise for public sealed proposals.

# Estimated Cost & Budgetary Support (how will this be paid for?): \$0.00

## RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Administrative Services Mike Feyen, Director of Facilities Philip Wuthrich, Director of Purchasing

SIGNATURES: enen Originat

Cabinet-Level Supervisor

# PRESIDENT'S APPROVAL:

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