

DRAFT

**CATALINA FOOTHILLS SCHOOL DISTRICT
Tucson, Arizona**

DRAFT

**REGULAR MEETING OF THE GOVERNING BOARD
Carole Siegler Boardroom at Valley View Early Learning Center
3435 E. Sunrise Drive - Tucson, Arizona
Regular Meeting: Tuesday, January 14, 2025 - 6:30 PM, Doors Opened at 6:00 PM**

Regular Meeting Minutes

NOTICE OF MEETING

On January 6, 2025, the announcement of the meeting was posted at Catalina Foothills High School, Esperero Canyon Middle School, Orange Grove Middle School, Ventana Vista Elementary School, Canyon View Elementary School, Manzanita Elementary School, Sunrise Drive Elementary School, Valley View Early Learning Center, and on the Catalina Foothills School District (CFSD) website (www.cfsd16.org).

ATTENDANCE

Board Members Present:

Eileen Jackson, President
Amy Krauss, Vice President
Jacquelyn Davoli, Member
Tom Logue, Member
Gina Mehmert, Member

District Administration:

Denise Bartlett, Superintendent
Mindy Westover, Associate Superintendent
Sheryl Castro, Executive Director of Curriculum and Assessment
Julie Farbarik, Director of Community Relations
Brian McNitt, Director of Facilities and Transportation
Lisa Ann Smith, Legal Counsel

District Personnel:

Ryan Koch, Systems Engineer
Amie Sams, Administrative Assistant
Carolyn Seivert, Procurement Specialist

Visitors Present:

Ken Beinar Sandy Beinar, Jenn Maynard, and Amy Morales-Baum

Joining Online:

Approximately 24 visitors attended the meeting through the YouTube live link.

1. **OPENING – 5:30 PM**

1.1. **Call to Order**

President Eileen Jackson called to order the governing board meeting at 5:31 p.m.

2. **EXECUTIVE SESSION**

- 2.1. Executive Session, legal advice, pursuant to A.R.S. §38-431.03(A)(3) - Discussion or consultation for legal advice with the attorney or attorneys of the public body.

Upon a motion by Gina Mehmert and a second by Amy Krauss, the governing board moved into executive session for discussion of legal advice, pursuant to A.R.S. §38-431.03(A)(3) at 5:32 p.m.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Gina Mehmert – Yea; Motion carried 5-0.

3. **OPENING (continued)**

The governing board reconvened the regular governing board meeting at 6:30 p.m.

3.1. **Welcome**

President Jackson welcomed the public.

3.2. Pledge of Allegiance

President Jackson led the group in the Pledge of Allegiance.

3.3. Election of Governing Board President

Ms. Jackson called for nominations for the position of board president for 2025. Gina Mehmert nominated Amy Krauss. Ms. Krauss accepted the nomination. Hearing no other nominations, Ms. Jackson requested a motion to close the call for nominations.

Upon a motion by Gina Mehmert and a second by Jacquelyn Davoli, the governing board approved to close the nominations.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Gina Mehmert – Yea;
Motion carried 5-0.

Upon a motion by Gina Mehmert and a second by Tom Logue, the governing board approved the election of Amy Krauss as president.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Gina Mehmert – Yea;
Motion carried 5-0.

3.4. Election of Governing Board Vice President

President Amy Krauss called for nominations for the position of board vice president for 2025. Tom Logue nominated Eileen Jackson. Ms. Jackson accepted the nomination. Hearing no other nominations, Ms. Krauss requested a motion to close the call for nominations.

Upon a motion by Jacquelyn Davoli and a second by Tom Logue, the governing board approved to close the nominations.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Gina Mehmert – Yea;
Motion carried 5-0.

Upon a motion by Tom Logue and a second by Jacquelyn Davoli, the governing board approved the election of Eileen Jackson as vice president.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Gina Mehmert – Yea;
Motion carried 5-0.

3.5. Rules of Order for Governing Board Meetings

President Krauss read the Rules of Order for governing board meetings.

3.6. Outstanding Achievements

Superintendent Denise Bartlett shared the following outstanding achievements of CFSD students and staff:

CFHS Robotics

At the Diamondback Qualifier on December 14, held at San Miguel High School, Pioneer 327 secured a place as the first team selected for the winning alliance and earned the prestigious Connect Award for their outstanding community outreach and dedication to fostering STEM opportunities. Their performance earned them a spot at the First Tech Challenge (FTC) State Championship, which will take place at Northern Arizona University.

Team members include Yash Chauhan, Audrey Dessent, Braeden Gracy, Ethan Lin, Kyle Lo, Ali Lucas, Isaak Martin, Archer Matika, Valerie McLamarrah, Quin Mekkelsen, Sarah Orr, Milo Peters, Christian Pierson, Kaden Semanko, Nathan Wu, Zac Young, Zoya Zar, and Aiden Zhou.

The team is guided by their dedicated coaches, Charlotte Ackerman and Chris Young, whose mentorship has been instrumental in cultivating a culture of resilience, innovation, and teamwork.

The team has developed a tactile, auditory app to support special needs students in programming LEGO robots in our elementary schools. Team members actively mentor younger robotics teams in the FIRST LEGO League

(FLL). These initiatives reflect their deep commitment to making STEM accessible, inclusive, and impactful for all learners.

Pioneer Robotics has garnered significant support from leading engineering and technology companies throughout the state. These partnerships provide essential financial resources and affirm Pioneer Robotics' role as one of the state's top high school robotics teams. Pioneer Robotics' 2024 corporate sponsors include REV Robotics, Texas Instruments, IBM, Caterpillar Inc., Dilas Coherent, ARCCA, and BAE Systems.

Their achievements exemplify the values of the Catalina Foothills School District and underscore the importance of STEM education in preparing students for future success.

Flinn Scholarship Semifinalists

Catalina Foothills High School seniors Fox Foster and Bryan Zhang have been named 2025 Flinn Scholarship semifinalists, a distinction awarded to only 78 of Arizona's top high school seniors. This prestigious recognition highlights their exceptional academic achievements, leadership qualities, and dedication to community service.

The Flinn Scholarship is one of the most competitive merit-based scholarships in the state, providing recipients with a comprehensive undergraduate education at an Arizona university, as well as unique professional and cultural opportunities. Being selected as semifinalists is a testament to hard work, intellectual curiosity, and commitment to excellence.

We wish them the very best as they move forward in the selection process and celebrate this remarkable milestone in their academic journey.

DECA Regional Competition Results

The Catalina Foothills High School DECA chapter shone brightly at the District 3 Regional Leadership Conference and Competitions on Friday, January 10, proudly representing CFHS with integrity and sportsmanship. Held at the Rothery Educational Service Center in Sierra Vista, the team competed against over 200 students from across Southern Arizona and achieved outstanding results:

- 24 out of 29 members earned at least one medal.
- 20 members have already secured their spots in the State Competitions, taking place February 27 - March 1, 2025.
- 4 additional members are awaiting final rubric results, which may qualify them for State as well!

Individual Results:

Aiden Amado: Test medal and placed 1st in his event

Kyleigh Benton: Placed 1st in her event

Jacob Berghold: Test medal and placed 3rd in his event

Charisma Corkle: Test medal and placed 2nd in her event

John Donelly: Test medal and placed 2nd in his event

Shelby Drake: Test medal

Arthur Filgueiras Pinto: Test medal and placed 1st in his event

Isabelle Franco: Test medal and placed 2nd in her event

Sydney Hellbusch: Test medal and placed 2nd in her event

Samuel Irish: Test medal and placed 3rd in his event

Joaquin Islas: Test medal and placed 1st in his event

Andrew King: Placed 1st in his event

Sophia Mallino: Test medal

Walker Nighswander: Placed 3rd in his event

Daniela Oliver: Test medal and placed 1st in her event

Natalia Ortiz: Placed 2nd in her event

Dylan Panno: Test medal

Shubh Patel: Test medal and placed 2nd in his event

Ely Savir-Baruch: Placed 3rd in his event

Thomas Vamos: Test medal and placed 1st in his event
Zarya Vinal: Placed 1st in her event
Zachary Wagenheim: Test medal
Sage Wexler: Test medal and placed 1st in her event
Aiden Wilt: Placed 2nd in his event

Congratulations to all our DECA competitors for their hard work and success. Your achievements exemplify the excellence and dedication of our CatFoot community!

CFHS Pomline

Congratulations to the Catalina Foothills High School Pomline on their outstanding performance at the recent UDA dance competition on Saturday, January 11. Varsity Pomline earned 1st place in Large Pom and 2nd place in Large Jazz. This incredible achievement reflects the team's hard work, dedication, and passion for excellence.

Varsity Pomline members include Avelyn Alcott, Jazlynn Arias, Alexis Bates, Haley Brett, Liliana Clevenger, Audrey Dessent, Mary (Emmie) Gooding, Elizabeth Harlow, Norah Jackson, Adalyn Maynes, Annika Maynes, Aubrey Maynes, Coral Michel, Talia Monash, Peighton Rolfe, Presley Sarullo, Cally Sulger, Lauren Thompson, and Katelyn Trenka. Pomline is coached by Camryn Breese.

3.7. Catalina Foothills Star Award – Brian McNitt, Director of Facilities and Transportation and Carolyn Seivert, Procurement Specialist

The governing board recognized CFSD Director of Facilities and Transportation Brian McNitt and Procurement Specialist Carolyn Seivert for their outstanding commitment to securing and procuring School Facilities Division (SFD) awards which benefit the district's ability to maintain a safe and secure educational environment for students and staff. President Krauss shared the unique backgrounds of both staff members who have collaboratively secured \$4,628,778.61 in SFD awards over the last two years. The SFD building renewal grants have been used for expensive repairs and building maintenance such as weatherization, roofing, air conditioning systems, and sewer line repairs. Mr. McNitt and Ms. Seivert's diligent work has prevented the district from using District Additional Assistance (DAA) funds, which has allowed the district to use DAA funds for staffing, in the form of wages and benefits. The governing board thanked Mr. McNitt and Ms. Seivert for their remarkable efforts and presented them with a certificate and pin.

3.8. Catalina Foothills School District Foundation Semi-Annual Gift to the District

CFSD Foundation President Amy Morales-Baum presented the semi-annual gift to the district in the amount of \$50,000.00 in support of the Great Beginnings new teacher induction program. Ms. Morales-Baum shared the mission of the CFSD Foundation, now in its 41st year, is to attract, develop, and retain excellent educators for the Catalina Foothills School District. Board members expressed gratitude for the generous gift and their deep appreciation for the continued support and partnership of the Foundation which has a direct effect on student success.

4. **PUBLIC COMMENTS**

There were no public comments.

5. **CONSENT AGENDA**

Upon a motion by Eileen Jackson and a second by Gina Mehmert, the governing board approved the following items on the consent agenda: 5.1 the governing board December 10, 2024, regular meeting minutes, as presented; 5.2 the governing board December 10, 2024, executive session meeting minutes, as presented; 5.3 the governing board December 13, 2024, special meeting minutes, as presented; 5.4 the expense voucher memorandum, as presented; 5.5 the field trip request memorandum, as amended; 5.6 the fundraising request memorandum, as presented; 5.7 the personnel memorandum, as presented; 5.8 the acceptance, with gratitude, of the gifts and donations memorandum, as presented; 5.9 the updates to the sole source vendor list for fiscal year 2024-2025, as presented; 5.10 the School Facilities Division award to Breckenridge Group Architects for the assessment of the brick archway at Orange Grove Middle School in the amount of \$2,495.00, as presented; 5.11 the K-12 core and supplemental resources, as presented; and 5.12 the approval of the agreement reached in resolution of pending litigation, United States District Court Case No. 4:23-cv-00318-RM, as presented.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Gina Mehmert – Yea; Motion carried 5-0.

- 5.1. Approval of December 10, 2024, Regular Governing Board Meeting Minutes Memorandum
 On the consent agenda, the governing board approved the regular governing board meeting minutes for December 10, 2024, as presented.
- 5.2. Approval of December 10, 2024, Executive Session Meeting Minutes Memorandum
 On the consent agenda, the governing board approved the executive session meeting minutes for December 10, 2024, as presented.
- 5.3. Approval of December 13, 2024, Special Governing Board Meeting Minutes Memorandum
 On the consent agenda, the governing board approved the special governing board meeting minutes for December 13, 2024, as presented.
- 5.4. Approval of Expense Voucher Memorandum
 On the consent agenda, the governing board approved the following expense vouchers:

Expense Voucher		Amount
25070	\$	130,992.13
25071		1,653,239.03
25072		77,344.61
25074		201,601.41
25075		36,853.96
25076		43,229.78
25077		1,718,647.09
25078		70,008.71
25079		313,505.87
25080		265,396.14
25081		1,431,658.28
25082		18,525.40
25083		182,295.26

- 5.5. Approval of the Field Trip Request Memorandum
 On the consent agenda, the governing board approved the field trip request memorandum, as presented.

ORGANIZATION	ACTIVITY	LEARNING NEXUS	WHERE	DATE(S)	*FEE
Catalina Foothills High School (CFHS) Symphonic Orchestra	AMEA Music Educator's Conference Performance	Students will perform for educators and school administrators while representing and showcasing their program to the state.	Mesa, AZ	01/31/2025	\$0.00
CFHS Advanced Guitar	AZMEA All-State Guitar Festival	Students will learn collaboration skills, evaluation tools, self-reflection skills, gain potential career experience, and work with renowned guitar educators.	Mesa, AZ	01/31/2025 to 02/01/2025	\$190.00
CFHS English 12: Fantasy and Myth	Arizona Renaissance Festival	Students will see elements and ideas from myth and fantasy literature in real world scenarios.	Gold Canyon, AZ	02/08/2025	\$35.00
CFHS Varsity Cheerleading	USA Spirit Nationals Competition	Students will represent CFHS at a national level competition by showcasing skills.	Anaheim, CA	02/12/2025 to 02/17/2025	\$857.00
CFHS Varsity Boys Volleyball	Competitive 2 Day Tournament	Team will compete at a higher level against out of state teams.	Las Vegas, NV	02/28/2025 to 03/02/2025	\$0.00
CFHS Varsity Boys Volleyball	Competitive 2 Day Tournament	Team will compete at a higher level against out of state teams.	La Jolla, CA	03/21/2025 to 03/23/2025	\$0.00
Orange Grove Middle School (OGMS) 8 th Grade Social Studies	Arizona Council of Economic Education State Championship	Students will compete with other students from around the state in economics and personal finance.	Mesa, AZ	04/11/2025	\$40.00

Manzanita Elementary School (MZES) 2 nd Grade	Shamrock Farms Tour and Museum Exploration	Students will learn that goods and services are produced and consumed locally and be able to explain how goods and services are produced locally and in other parts of the world.	Stanfield, AZ	04/21/2025	\$0.00
Ventana Vista Elementary School (VVES) 2 nd Grade	Shamrock Farms Tour and Museum Exploration	Students will describe occupations needed in a global economy, identify goods and services produced in Arizona, and gain an understanding of the distribution chain that occurs in our economy.	Stanfield, AZ	04/02/2025	\$0.00
Catalina Foothills School District (CFSD) Community Schools	Mini Mt. Lemmon Bound Grades 2 – 5	Students will observe wildlife while learning to identify native species and incorporate ethics like <i>Leave No Trace</i> into their daily life.	Mt. Lemmon, AZ	06/09/2025 to 06/13/2025	\$378.00
CFSD Community Schools	Adventures in Escalante Grades 5-8	Students will learn about ancestral people of the area while exploring geological environment, offering students opportunities for leadership roles, working as a team, and problem solving.	Page, AZ; Escalante, UT; and Flagstaff, AZ	06/16/2025 to 06/20/2025	\$594.00
CFSD Community Schools	Mt. Lemmon Bound Grades 4-8 and 3-6	Students will observe and identify wildlife and plants, gaining an appreciation for the outdoors while learning survival skills and translation into daily life.	Mt. Lemmon, AZ	06/23/2025 to 06/27/2025 and 07/07/2025 to 07/11/2025	\$432.00
CFSD Community Schools	Gila River Explorations Grades 5-8	Students will learn how fire, floods, and preservation made the Gila Wilderness into the varied riparian are of the Southwest.	Gila and Silver City, NM	06/30/2025 to 07/03/2025	\$475.00
CFSD Community Schools	Grand Canyon Top to Bottom Grades 5-8	Students will learn how the canyon was formed and discuss water usage and conservation, while developing an appreciation for the state and its finite resources.	North Rim, Grand Canyon, AZ	07/14/2025 to 07/18/2025	\$594.00

5.6. Approval of the Fundraising Request Memorandum

On the consent agenda, the governing board approved the fundraising request memorandum, as presented.

NAME	ACTIVITY	PURPOSE	LOCATION	DATE(S)	GROSS REVENUES	NET INCOME
Catalina Foothills High School (CFHS)						
Lady Falcon Beach Volleyball Booster Club	Direct donation campaign	To raise funds to purchase warm up jerseys, senior banners, awards, game meals, and coach stipends.	Off campus	01/01/2025 through end of season	\$2,000.00	\$2,000.00
CFHS Cheer Booster	Direct donation campaign	To raise funds for USA Nationals Trip to cover athlete registration, team apparel, and athlete expenses.	Off campus	01/15/2025 to 01/31/2025	\$8,928.00	\$8,928.00

5.7. Approval of the Personnel Memorandum

On the consent agenda, the governing board approved the personnel, as presented.

CERTIFIED STAFF	CLASSIFIED STAFF	COMMUNITY SCHOOLS	COACH
• New Hire	• New Hire	• Rehires	• New Hires

• Extra Duty • Correction	• Status Changes • Resignations	• Status Changes	• Volunteers
------------------------------	------------------------------------	------------------	--------------

5.8. Approval of Gifts and Donation Memorandum

On the consent agenda, the governing board accepted, with gratitude, the following gifts, and donations:

DATE	DONOR	SCHOOL	PURPOSE/ITEM	AMOUNT
12/5/2024	First Illinois Robotics	Catalina Foothills High School	Robotics	\$1,500.00
12/5/2024	Intuit	Esperero Canyon Middle School	Instruction	\$25.00
12/5/2024	Gergely Kota	Murphey Administration Center	Executive Administration	\$20.00
12/5/2024	Microsoft Matching	Murphey Administration Center	Executive Administration	\$20.00
12/5/2024	Gergely Kota	Murphey Administration Center	Executive Administration	\$20.00
12/5/2024	Microsoft Matching	Murphey Administration Center	Executive Administration	\$20.00
12/11/2024	Manzanita FFO	Manzanita Elementary School	Transportation	\$262.24
12/12/2024	Orange Grove FFO	Orange Grove Middle School	Instruction	\$772.78
12/18/2024	Sunrise Drive FFO	Sunrise Drive Elementary School	Field Trip	\$284.30
12/18/2024	Sunrise Drive FFO	Sunrise Drive Elementary School	Field Trip	\$452.25
12/18/2024	Sunrise Drive FFO	Sunrise Drive Elementary School	Field Trip	\$340.40
12/20/2024	Catalina Foothills Band Booster	Catalina Foothills High School	Band	\$5,000.00
1/6/2025	Sunrise Drive FFO	Sunrise Drive Elementary School	Admission Fees	\$1,428.00
1/7/2025	Tiffany Truax	Orange Grove Middle School	Instruction	\$8.00
			TOTAL	\$10,152.97

5.9. Approval of Updates to the Sole Source Vendor List for Fiscal Year 2024-2025

On the consent agenda, the governing board approved the updates to the sole source vendor list for fiscal year 2024-2025.

5.10. Approval of the School Facilities Division Award to Breckenridge Group Architects for the Assessment of the Brick Archway at Orange Grove Middle School Brick

On the consent agenda, the governing board approved the School Facilities Division award to Breckenridge Group Architects for the assessment of the brick archway at Orange Grove Middle School in the amount of \$2,495.00.

5.11. Approval of the K-12 Core and Supplemental Resources

On the consent agenda, the governing board approved the K-12 core and supplemental resources.

5.12. Approval of the Agreement in Resolution of United States Court Case No. 4:23-cv-00318-RM

On the consent agenda, the governing board approved the agreement reached in resolution of pending litigation, United States District Court Case No. 4:23-cv-00318-RM.

6. **UNFINISHED BUSINESS**

6.1. Approval of Revisions to Policy IMG and Regulation IMG-R, *Animals in Schools* (second reading)

Superintendent Bartlett shared proposed revisions to the policy and regulation related to animals in schools, to update and clarify language based on the American with Disabilities Act (ADA). Since the board's review on

December 10, language was added to the policy and the regulation to distinguish between service animals and non-service animals. In the policy, the words “*and in other district vehicles*” was included to indicate that service animals are allowed on school buses and other district vehicles. In the regulation, the term “*non-service*” was added to indicate that the regulation pertains to non-service animals which is different than the policy which pertains to service animals. Other revisions to the policy and regulation presented on December 10 remained unchanged. In the policy, the term service animal was included as an animal that is permitted on school buses. The definition of service animal was included in the policy to mean any dog that is individually trained to work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or mental disability. A service animal does not include other species of animals whether wild, domestic, trained, or untrained. Language was added from the Americans with Disabilities Act (ADA) regarding the need for the service animal to always be under the control of the handler and provides specific information about who the handler is and assistance that may be needed from district personnel. Language was also added about the requirements for the service animal to be harnessed, leashed, or tethered while in public places unless these devices interfere with the service animal’s work or the person’s disability prevents the use of these devices. If a service animal is out of control and the handler does not take effective action to control it, staff may request the animal be removed from the premises. Legal references and a new adoption date were included at the end of the policy. In the regulation, language was added regarding the documentation that will be provided to the principal of the school prior to the approval of any service animal or non-service animal brought into the classroom. As appropriate, documentation includes the vaccination history of the animal, including proof of current rabies and distemper vaccinations; proof of current licensure; proof that the animal has been spayed or neutered; proof of treatment of fleas and ticks; and current certificate from a veterinarian that the animal is healthy and disease free. Additional language to the guidelines was included specifying that animals shall not be transported in other District vehicles without written authorization, the classroom shall be kept clean and free of any animal waste, staff members must adhere to local, state, and federal laws and to District policies and regulations regarding service animals, and the owner of the animal is liable for any damage to District or personal property and for any injuries to individuals caused by the owner’s animal while on District property.

A board member asked if changes to the policy and regulation would present an obstacle for a student to take home the classroom animal. Superintendent Bartlett confirmed that it would not, and it would ensure the safety of the animal going into the student’s home due to the requirements for current proof of licensure and current vaccinations, as appropriate for the animal.

Board members discussed the placement of the first paragraph regarding non-service animals in the body of the regulation. Board members requested the additional phrase “*for any animal brought to campus*” be added to the sentence, “*The following documentation will be provided to the principal [for any animal brought to campus], as appropriate, prior to approval and will be kept in the building administrator’s office.*”

Upon a motion by Gina Mehmert and a second by Tom Logue, the governing board approved the revisions to policy IMG and regulation IMG-R, *Animals in Schools*, as amended.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Gina Mehmert – Yea; Motion carried 5-0.

7. **NEW BUSINESS**

7.1. **Consideration of Revisions to Policy KI and Regulation KI-R, *Visitors in Schools* (first reading)**

Superintendent Bartlett shared proposed revisions to the policy and regulation related to visitors in schools, to provide clear direction to schools on who is allowed to visit schools while students are on campus. In the policy, the first paragraph was reworded to indicate that the Superintendent will establish procedures for the visitation of persons other than school personnel or students on campus. A new adoption date was included. Dr. Bartlett noted one error to the legal reference section which defines weapons, 13-3101. A board member noted transposed numbers in the legal reference section which lists 13-1302 instead of 13-3102. The legal reference section will be updated for the second reading of the policy. In the regulation, the first paragraph was revised to include language that visitors, other than parents, need permission from the school principal to visit a campus. A new section titled *Private Service Providers* was added, to prohibit the visitation of representatives of external agencies and private providers. The definition of a private service provider was included in the regulation. The

new section was added to preserve the limited time that teachers have to provide standards-based education and related services to students and to remove space and supervision requirements that are necessary with visitations by external agencies. A statement that the restriction will not apply to law enforcement personnel, Child Protective Services caseworkers, or visitors invited by the teacher or school personnel was also recommended.

A board member asked about the distinction between visitors versus volunteers. Dr. Bartlett explained that volunteers who work in the classroom have direct access to students and must obtain a fingerprint clearance card. This is a state statute. She acknowledged that volunteers can also be visitors to campus, however, due to the direct access to students, volunteers must obtain a fingerprint clearance card and governing board approval on a personnel memorandum. If the volunteer is a parent, then the fingerprint clearance card and the governing board approval as a volunteer is not required. If the volunteer is a relative, such as a grandparent, aunt, uncle, etc., then the volunteer must obtain a fingerprint clearance card and must be governing board approved.

A board member asked how the policy works when students are on campus, attending before and after school programs or sporting events. Dr. Bartlett shared that an invitation from the principal or other school personnel is needed for a visitor to come onto campus during the school day. An invitation is also required from the principal or other school personnel to for before and after school programs and events on school campus.

A board member asked if there is a time limit placed on the duration of a visit. Dr. Bartlett shared that a time limit is not written in policy, however, schools may limit the time of visitation. She explained that the visitor policy is not the same as a parent who requests to audit a classroom during the school day which can be disruptive and violate student confidentiality. See CFSD Policy [KFA Public Conduct on School Policy](#).

A board member noted that the word “*guardian*” should be added when referring to parents in the regulation.

The policy and the regulation will return to the governing board’s agenda for a second reading on January 28.

7.2. Consideration of Changes to High School Courses and Programs for 2025-2026 (first reading)

Executive Director of Curriculum and Assessment Sheryl Castro presented the first reading of revisions to the high school courses and programs for the 2025-2026 school year. The proposed revisions included changes in eligibility procedures for one component of the high school academic awards program and changes to the Social Studies, Career and Technical Education, and World Languages programs. Under *Academic Recognition*, the changes proposed for the award are intended to reduce confusion about which semesters count for eligibility in grades 9, 10, and 11. Eligibility is currently determined by the spring semester of one grade level and the fall semester of the next grade level. For the 2025-2026 school year, students in grades 9, 10, and 11 will earn distinction for a full academic year at their grade level. Eligible students will be notified of their achievement over the summer and will be invited to a celebratory ceremony at the beginning of the next school year. The updated parameters for determining eligibility will allow freshman recognition for academic excellence achieved during the first semester of high school. Under *Social Studies*, changes to the prerequisites for advanced placement social studies courses were recommended by high school social studies teachers and counselors who have found that students with a “B” or higher in a prerequisite social studies course have demonstrated that they have the skills to be successful with the more rigorous advanced placement (AP) social studies curriculum. Under *Career and Technical Education*, proposed revisions involve course requirements, prerequisites, professional certifications, and Pima Community College dual enrollment course titles and numbers. Under *World Languages*, no changes were made to the course pathway. Proposed modifications to course descriptions include the reference of cultural topics and/or cultural competence, AP course descriptions modified to align closer to College Board course descriptions, and the adjustment to prerequisites and targeted proficiency outcomes for several courses.

Academic Awards Questions

A board member asked if the changes would impact the part of the academic letter based on quarterly grades. Ms. Castro clarified that academic recognition will be based on semester grades, not quarter grades. High school administration will publicize the changes and rebranding of the Academic Awards program to students

and parents in a timely manner. Changes to the Academic Awards program were prompted by a discussion focused on reducing student and parent stress at the high school.

Social Studies Questions

A board member noted that CFSD gives rubric scores, not letter grades. A discussion ensued regarding letter grades and rubric scores. Ms. Castro will include the rubric score along with the letter grades under each course prerequisite for the next reading on January 28.

A board member asked about a mechanism for discretion for a student who does not meet an AP course prerequisite. When a student who does not meet the course prerequisite expresses interest in an AP course or when a teacher identifies a student who may be successful in an AP course, school counselors, teaching staff, and administrators conference with the student and their parent/legal guardian to outline the rigorous AP course expectations and the challenges to be faced by the student. A placement decision is made based upon the best interest of the student.

Board members asked about science and math prerequisites for AP Psychology and for AP Microeconomics. Discussion ensued related to requiring additional content area prerequisites and how it may defer students from selecting an AP course.

CTE Questions

A board member asked for detail about the management of student interest in yearbook with the change in grade levels to include freshman through seniors, and if priority would be given to current sophomores.

Board members discussed the addition of Sports Medicine scrub fees to the fee schedule.

A board member asked about student costs associated with digital photography certifications. CTE uses grant funding to cover the cost of student certification fees in digital photography.

A board member asked about the student cost to participate in the Southern Arizona Regional Science and Engineering Fair (SARSEF). There are no additional fees for students to participate in SARSEF.

World Languages Questions

A board member asked for clarification regarding the participant grade levels for the Chinese summer abroad experience. Rising sophomores through rising seniors may participate.

A board member asked about the length of the Chinese summer abroad experience. Ms. Castro shared the trip length is approximately two to three weeks. Discussion ensued about changes to the trip description to prevent confusion about an entire summer experience.

A board member asked about equity between the costs of the Spanish and Chinese trips. Ms. Castro shared that travel expenses to China are much higher than travel expenses to countries in South America. Board members discussed offering a non-service oriented Spanish trip like the Chinese trip.

A board member asked about the average cost for the Amigos community service trip. Ms. Castro will research the average amount of the parent contribution. Amigos requires student participants to fundraise.

The proposed revisions will be presented for the board's approval at the next regular meeting scheduled for January 28.

8. **DISCUSSION / REPORTS**

- 8.1. Arizona School Boards Association (ASBA) New Board Member Orientation Report (December 18, 2024)
President Krauss, Vice President Jackson, and board members Jacquelyn Davoli and Tom Logue shared highlights from the orientation hosted by ASBA on December 18, 2024, at the JW Marriott Phoenix Desert Ridge in Phoenix, AZ. Sessions included information about governance versus operations, the role of board members, how policy changes are tracked and communicated, the Open Meeting Law, and school finance.

8.2. ASBA-Arizona School Administrators (ASA) Annual Conference Report (December 19-20, 2024)

President Krauss and Board Members Jacquelyn Davoli and Tom Logue shared highlights from the annual conference. Ms. Krauss provided information from the ASBA Annual Business meeting held on December 19. Ms. Davoli and Mr. Logue observed the business meeting and attended the track of new board member sessions during the two-day conference. Sessions attended included computer science and artificial intelligence (AI) skills, building stronger communities, public relations, and the climate of school administration. Ms. Krauss reviewed the election of the ASBA officers for the 2025 term and noted that the ASBA bylaw amendment vote did not pass. She accepted the Total Boardsmanship Award on behalf of CFSD governing board members who were recognized for their dedication to professional development at the Tribute to Leadership Awards Celebration on December 20.

8.3. Arizona Legislative / Governmental Activity

Board members discussed the start of the legislative session and Governor Katie Hobbs' state of the state address, which included three areas of focus: the renewal of Proposition 123, the aggregate expenditure limit, and reasonable income caps for Education Scholarship Account (ESA) qualifications.

9. **FUTURE AGENDA CONSIDERATIONS**

There were no requests for future agenda considerations.

10. **ADJOURNMENT**

Upon a motion by Eileen Jackson, and a second by Gina Mehmert, the governing board adjourned the meeting at 8:48 p.m.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Gina Mehmert – Yea;
Motion carried 5-0.

Approved: January 28, 2025

Eileen Jackson, Vice President