

Minutes of Regular Board Meeting
The Board of Directors
Pendleton School District 16R

A Regular Board Meeting of the Board of Directors of Pendleton School District 16R was held Monday, September 17, 2018, at 6:00 PM in the Board Room at 107 NW 10th St, Pendleton, OR 97801.

Present: Dale Freeman, Chair
Gary George, Vice Chair
Lynn Lieuallen
Debbie McBee
Michelle Monkman
Steve Umbarger
Chris Fritsch, Superintendent
Julie Smith, Director of Special Services
Matt Yoshioka, Director of Curriculum, Instruction and Assessment
Michelle Jones, Director of Business Services
Ronda Thornburg, Secretary
Antonio Sierra, East Oregonian

Absent: Dave Krumbein

Chair Freeman informed the audience that anyone wishing to speak before the board will need to sign the register prior to the board meeting.

1. Opening and Call to Order – Dale Freeman

Chair Freeman called the Regular Board Meeting to order at 6:00 pm and welcomed the guests.

1.1. The group recited the Pledge of Allegiance.

1.2. Chair Freeman reminded all in attendance the meeting is being audio recorded.

2. Approve Minutes of the Meeting – Dale Freeman

Chair Freeman asked if there were any additions or corrections to the minutes of the August 7, 2018 Special Board Meeting and the August 13, 2018 Regular Board Meeting. A motion to approve the minutes as presented was made by Debbie McBee, seconded by Lynn Lieuallen, and approved unanimously by the board.

3. Approval of Board Agenda – Dale Freeman

A motion that the September 17, 2018 Regular Board Meeting agenda be approved as presented was made by Michelle Monkman, seconded by Steve Umbarger, and approved unanimously by the board.

4. Correspondence/Communication – Dale Freeman

No current correspondence or communication.

5. Reports

5.1. Goal 1 – Pursuit of Instructional Excellence

- 5.1.1. Pendleton Association of Teachers – John Scanlan
No report.
- 5.1.2. Oregon School Employees Association – Teri McCoy
No report.
- 5.1.3. Leave Activity Report – Chris Fritsch
Superintendent Fritsch reviewed the Staff Attendance Report for August 2018. There were 4 days of school with students, 4 additional licensed days and 1 additional classified day.
- 5.1.4. IMESD Board Talking Points – Chris Fritsch
Superintendent Fritsch summarized the IMESD Board Talking Points for September 2018.
- 5.1.5. Nixyáawii Community School Staffing – Chris Fritsch
Superintendent Fritsch shared the Nixyáawii Community School Staffing is an information item as required by the Charter School Renewal Contract for the board to be appraised of the teaching staff of the charter school, their titles and qualifications annually.

5.2. Goal 2 – Responding to the Needs of all Students

- 5.2.1. PL874/Indian Education Issues – Lloyd Commander
No report.
- 5.2.2. Sodexo Report – Suzanne Howard
No report.
- 5.2.3. Enrollment Report – Chris Fritsch
Superintendent Fritsch reviewed the enrollment report that included several days at the beginning of the school year.
- 5.2.4. 5 Year Enrollment Comparisons – Chris Fritsch
The 5 Year Enrollment Comparison report as of August 28, 2018.
- 5.2.5. MidCo and Transportation Update – Chris Fritsch and Matt Yoshioka
Superintendent Fritsch introduced Cindy Nicholson, regional rep for MidCo Bus Company. Ms. Nicholson introduced Patrick Woods, new location manager in Pendleton. Mr. Woods shared a bio and his background. Mr. Woods believes he can bring the change we need to improve the transportation for Pendleton School District.

5.3. Goal 3 – Innovative and Emerging Practices

5.4. Goal 4 – The Pendleton Brand

- 5.4.1. Public Relations & Marketing Committee – Michelle Monkman and Debbie McBee
Mrs. Monkman share the branding campaign remains unchanged from the prior months report. The bios of new staff will change weekly. Please share with friends and family getting the information out. The branding campaign will be a 4 week cycle focusing on the strategic plan, academic opportunities, safety and a general message. Mrs. McBee thanked Michelle Jones for working the radio spots in the budget.

6. Suggestions and Comments from Visitors – Dale Freeman

No suggestions or comments tonight

7. Action Items

7.1. Superintendent – Chris Fritsch

7.1.1. Approval of Change of Address

Superintendent Fritsch shared at ODE, to change an address in the Institutions Database requires board action. Lynn Lieuallen moved that the following addresses be changed:

Hawthorne Jr/Sr High School address be changed to 1700 NE 15th Drive, Pendleton, OR 97801

Sherwood Heights Elementary School address be changed to 3235 SW Nye Avenue, Pendleton, OR 97801

Michelle Monkman seconded the motion, and was approved unanimously by the board.

7.1.2. Approval of Amendment to Nixyáawii Charter School Renewal Contract

Mrs. Jones reported, after reviewing the charter agreement, the termination date had not been updated, still showing 2014. Representatives from the Nixyáawii Board asked to have an amendment to correct the termination date to 2019. A motion to approve the amendment to the renewal contract between Nixyáawii Charter School and Pendleton School District be approved as presented was made by Debbie McBee, seconded by Steve Umbarger, and approved unanimously by the board.

7.2. Business Services – Michelle Jones

7.2.1. Approval of August 31, 2018 Financial Report

Mrs. Jones reviewed the revenue and expenditure report for August 31, 2018. A motion to approve the August 31, 2018 financial report as presented was made by Steve Umbarger, seconded by Michelle Monkman, and approved unanimously by the board.

7.2.2. TAP Grant Award

Mrs. Jones shared that the Technical Assistance Program grant award that PSD applied for was received. PSD went through an informal bid process and Straightline Architecture out of Boise was selected. A motion to approve the following proposal and contract between Pendleton School District and Straightline Architecture be approved as presented was made by Michelle Monkman, seconded by Debbie McBee, and approved unanimously by the board.

7.2.3. Approval of Grants

Mrs. Jones presented for approval the following grants:

Buck Boosters

PHS Athletics – Uniforms	\$5000
--------------------------	--------

Morrow County Grain Growers

PSD – Financial support for school programs	\$1904
---	--------

Pacific Power	
McKay – Laminating machine	\$2500
The Struve Fund	
PHS Athletics – Athletic Fees (Physicals, Insurance)	\$188
Pendleton Linebackers Club	
Donation to the PHS Buck Bowl, assistant football coach	\$5469
Larry and Vicki McMillan	
PSD – School Supplies	\$100

A motion to approve the receipt of grants as presented and a letter of appreciation sent to each agency was made by Debbie McBee, seconded by Steve Umbarger, and approved unanimously by the board.

7.2.4. Approval of Gift Acceptance

Mrs. Jones presented for approval the following gifts for acceptance:

Donated By: Nickola A. Hicks	\$200
Buffet Clarinet	
Partial Clarinet	
To: Pendleton High School Band	

A motion to approve the gifts as listed and a letter of appreciation be sent to the donor on behalf of the board was made by Michelle Monkman, seconded by Steve Umbarger, and approved unanimously by the board.

7.2.5. Approve Surplus Property

Mrs. Jones recommended the following property be declared surplus property:

3 Microwave Ovens
 2 Table Saws
 Miscellaneous High School athletic uniforms
 Mini Refrigerator
 Bison Rebound Machine
 Commercial Boiler
 1984 Ford Ranger Pickup
 1994 Dodge Van
 Ford Van
 1988 Ford Pickup
 1994 Ford Pickup
 1991 Dodge Caravan

A motion to declare the items listed be declared surplus and approve the disposal and/or sale of was made by Steve Umbarger, seconded by Michelle Monkman, and approved unanimously by the board.

7.3. Human Resources – Chris Fritsch

7.3.1. Approval of Personnel Report

Superintendent Fritsch presented the following personnel report for consideration and action:

Resignation Recommendation

Classified:

Juanita Daggett	Paraprofessional	Sherwood
Mary Ninetta Munns	Paraprofessional	PELC

New Hire Recommendations

Classified:

Elizabeth Harpe	Paraprofessional	PELC
Amy Kline	Paraprofessional	Sherwood

Extra Duty Recommendation

Football:

Jacob Hales	Assistant Football Coach	Pendleton High School
-------------	--------------------------	-----------------------

Girls Soccer:

Katherine Ryder	Assistant Girls Soccer Coach	Pendleton High School
-----------------	------------------------------	-----------------------

Volleyball:

Lance Zaugg	8 th Grade Girls Volleyball Coach	Sunridge Middle School
-------------	--	------------------------

Cross Country:

Evan Rummerfield	Assistant Cross Country Coach	Sunridge Middle School
------------------	-------------------------------	------------------------

Dance:

Morgan Hernandez	Assistant Dance Coach	Pendleton High School
------------------	-----------------------	-----------------------

A motion to approve the personnel recommendations as presented was made by Debbie McBee, seconded by Michelle Monkman, and approved unanimously by the board.

8. Professional Development Opportunities for Board Members – Dale Freeman

Chair Freeman reminded the board of the following professional development opportunities.

8.1. OSBA Fall Regional Meeting – October 16, 2018 at BMCC

Dinner will be served at 6:00 pm

8.2. OSBA Annual Convention – November 8-11, 2018

9. Future Meetings – Dale Freeman

9.1. Agenda Items for Next Board Meeting

No items

9.2. Administration

Nothing to note

9.3. Discuss September 4, 2018 make-up

Superintendent Fritsch recommended adding the work items to the October 2, 2018 session. The board was in agreement rather than adding an additional meeting date.

10. Board Member Comments – Dale Freeman

Lynn Lieuallen thanked Cabinet and Administration for getting the school year off to a really good start in spite of the bussing issues. Communication has been impressive, really appreciate all the effort and being seen at the bus stops.

Debbie McBee had a few people complain with the initial bus issues. A couple of the same people came back commenting on seeing the Superintendent at various bus stops and appreciated the efforts despite the problems going on.

11. Recess Regular Board Meeting - Dale Freeman

Chair Freeman recessed the Regular Board Meeting at 6:32 pm.

12. Convene Executive Session – Dale Freeman

Chair Freeman convened Executive Session per ORS 192.660(2)(d) – real property transaction at 6:35 pm.

13. Reconvene Regular Board Meeting – Dale Freeman

Chair Freeman reconvened Regular Board Meeting at 6:39 pm.

14. Adjournment – Dale Freeman

The meeting adjourned at 6:39 pm.

Dale Freeman, Board Chair

Chris Fritsch, Superintendent

Ronda Thornburg, Secretary

Date