

PARKROSE SCHOOL BOARD 2023-24 MONTHLY FINANCIAL STATEMENTS

Jan-24

FUND	FUNCTION	OBJECT	LOCATION	Description	Budget	YTD Transactions	Encumbrance	Balance
100	2310	310	130	BOARD OF EDUCATION - Additional Salary & Benefits	\$ -	\$ 2,548.24	\$ -	\$ (2,548.24) (a)
100	2310	319	130	BOARD OF EDUCATION - Other Inst, Prof & Tech Svcs	\$ 530.00	\$ -	\$ -	\$ 530.00
100	2310	342	130	BOARD OF EDUCATION - Travel, Out Of District	\$ 2,120.00	\$ 1,300.12	\$ -	\$ 819.88 (a)
100	2310	353	130	BOARD OF EDUCATION - Postage	\$ 2,650.00	\$ -	\$ -	\$ 2,650.00
100	2310	354	130	BOARD OF EDUCATION - Advertising	\$ 3,710.00	\$ 104.00	\$ -	\$ 3,606.00 (a)
100	2310	355	130	BOARD OF EDUCATION - Printing and Binding	\$ 265.00	\$ -	\$ -	\$ 265.00
100	2310	384	130	BOARD OF EDUCATION - Negotiation Services	\$ 5,830.00	\$ -	\$ -	\$ 5,830.00
100	2310	388	130	BOARD OF EDUCATION - Election Services	\$ 2,650.00	\$ -	\$ -	\$ 2,650.00
100	2310	410	130	BOARD OF EDUCATION-Consumable Supplies & Materials	\$ 408.00	\$ 427.86	\$ -	\$ (19.86) (a)
100	2310	461	130	BOARD OF EDUCATION-Non-Consumable Supplies & Materials	\$ -	\$ -	\$ -	\$ -
100	2310	641	130	BOARD OF EDUCATION - Dues and Fees	\$ 9,486.00	\$ 12,897.75	\$ 1,675.00	\$ (5,086.75) (a, b)
					\$ 27,649.00	\$ 17,277.97	\$ 1,675.00	\$ 8,696.03

(a) - See Exp's Paid to Date Detail tab for listing of expenses to date.

(b) - See List of Outstanding Encumbrance tab for listing of open purchase orders for known future expenses

LISTING OF ALL EXPENSES PAID TO DATE FOR FY 2023-24 - BOARD OF EDUCATION
1/31/24

Additional Salary & Benefits							
Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor	
10/1/2023		100.2310.0342.130.000.000	Sep & Oct Student Board Members	\$ 1,334.83	\$ -		
11/1/2023		100.2310.0342.130.000.000	Nov Student Board Members	\$ 460.45	\$ -		
12/1/2023		100.2310.0342.130.000.000	Dec Student Board Members	\$ 418.20	\$ -		
1/1/2024		100.2310.0342.130.000.000	Jan Student Board Members	\$ 334.76	\$ -		
		100.2310.0342.130.000.000		\$ 0.00	\$ -		
		100.2310.0342.130.000.000		\$ 0.00	\$ -		
		100.2310.0342.130.000.000		\$ 0.00	\$ -		
			\$2,329.07 Additional Salary				
			\$0.00 PERS - Employer Contribution				
			\$0.00 PERS - Employer Pickup				
			\$23.31 OR Paid Leave				
			\$179.28 Social Security				
			\$10.04 Workers Compensation				
			\$6.54 Unemployment				
				\$ 2,548.24			
			\$2,548.24				

TRAVEL - OUT OF DISTRICT							
Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor	
8/1/2023	PerDiem	100.2310.0342.130.000.000	PerDiem Reimb - B Rivas	\$ 130.00	\$ -		
8/1/2023	PerDiem	100.2310.0342.130.000.000	PerDiem Reimb - E Rawlins	\$ 93.00			
9/1/2023	Travel	100.2310.0342.130.000.000	Hotel costs for board members - Summer Conf (Rawlins, Rivas & Tabron)	\$ 1,077.12			
				\$ 1,300.12			

Postage							
Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor	
		100.2310.0353.130.000.000		\$ -	\$ -		
				\$ -	\$ -		
				\$ -			

ADVERTISING							
Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor	
9/1/2023	240237	100.2310.0354.130.000.000	FlashAlert Fee	\$ 104.00	\$ -		
		100.2310.0354.130.000.000			\$ -		
		100.2310.0354.130.000.000			\$ -		
		100.2310.0354.130.000.000			\$ -		
				\$ 104.00			

PRINTING & BINDING							
Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor	
		100.2310.0355.130.000.000		\$ -	\$ -		
		100.2310.0355.130.000.000		\$ -	\$ -		
				\$ -			

Election Services							
Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor	
		100.2310.0388.130.000.000		\$ -	\$ -		
		100.2310.0355.130.000.000		\$ -	\$ -		
				\$ -			

SUPPLIES & MATERIALS							
Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor	
9/1/2023	V531536	100.2310.0410.130.000.000	BOE Retreat lunches	\$ 152.00	\$ -	Safeway	
9/1/2023	V279717	100.2310.0410.130.000.000	BOE Retreat drinks and treats	\$ 97.18	\$ -	Safeway	
10/1/2023	240321	100.2310.0410.130.000.000	Name Plates for board members	\$ 132.93	\$ -	Office Depot Business Solutions	
11/1/2023	51694448	100.2310.0410.130.000.000	Canvas Prints	\$ 45.75	\$ -	Easy Canvas Prints	
		100.2310.0410.130.000.000		\$ -	\$ -		
				\$ 427.86			

NON-CONSUMABLE SUPPLIES							
Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor	
		100.2310.0461.130.000.000		\$ -	\$ -		
				\$ -	\$ -		
				\$ -			

DUES AND FEES							
Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor	
9/1/2023	240182	100.2310.0641.130.000.000	Policy Update Subscription Update	\$600.00		- OSBA	
9/1/2023	240235	100.2310.0641.130.000.000	Boardbook Subscription	\$2,750.00		- OSBA	
9/1/2023	240235	100.2310.0641.130.000.000	Summer Conference - Rawlins, Rivas & Tabron	\$1,215.00		- OSBA	
9/1/2023	240322	100.2310.0641.130.000.000	OSBA 23/24 Annual dues & membership	\$5,952.75		- OSBA	
11/1/2023	240533	100.2310.0641.130.000.000	Registration OSBA Nov Conf - 4 board members \$595 per person	\$2,380.00		- OSBA	
		100.2310.0641.130.000.000		\$ -	\$ -		
				\$ 12,897.75			

TOTAL EXPENSES TO DATE \$ 17,277.97

LIST OF OUTSTANDING ENCUMBRANCES FOR FY 2023-24

1/31/2024

Entry	Date	Account	Amount	Req. No.	PO No.	Vendor	Description
	9/1/2023	100.2310.0641.130.000.000	\$ 280.00	415	240387	Mult. Education Svc Dist (MESD)	OSBA Regional Dinner
	9/1/2023	100.2310.0641.130.000.000	\$ 800.00	416	240388	OR School Personnel Assoc (OSPA)	Legal Assitance Trust
	11/1/2023	100.2310.0641.130.000.000	\$ 595.00	562	240533	OSBA	Registration OSBA Nov Conf
Total Encumbrances			\$ 1,675.00				