



## Alpena County Home Improvement Program

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### MEMORANDUM

DATE: December 13, 2023

TO: Alpena County Facilities, Capital & Strategic Planning Committee

FROM: Nicki Janish

SUBJECT: Approval of Home Improvement Project #EM 22-14

MESSAGE: Per the Alpena County Home Improvement Program's Procedural Guidelines, all projects estimated to exceed \$15,000 must have Board approval in order to proceed. The following project meets all requirements of the Program's Guidelines and it is my recommendation that it be approved:

**Project #:** EM 22-14

**Description:** The roof and siding on this home are very old and deteriorated and require replacement, along with the connecting soffit and fascia. Additionally, there are some electrical issues throughout the home and handrail/guardrails on two porches that must be addressed for safety reasons. All proposed repairs fall within the scope of eligible activities under our Program Income Emergency Repair and HPG (Housing Preservation Grant) Programs. Homeowner meets all eligibility requirements to receive assistance based on ownership status, income and asset guidelines, household size, up-to-date property taxes, and current homeowner's insurance. The SEV on the home is \$39,700, and there is one mortgage on the home with an outstanding balance of \$19,000.

Per the program's procedural guidelines, all projects exceeding \$15,000 qualify for a 0%-interest, deferred loan, and create future spending for this Program. The estimated cost of the project is \$21,700, and the project will be funded with both Program Income and HPG Funds. Estimated administrative fees to be collected on this project are \$3,580.

I hereby ask that this project be approved.

Respectfully Submitted,



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