

Badger School Board Meeting information can be found online at our website:

[www.badger.k12.mn.us](http://www.badger.k12.mn.us)

Click on "Badger School Board Meeting Agenda and Minutes" under "Helpful Links" menu on the right margin

**Minutes of Regular Meeting ~ The Board of Education ISD 676**

Page 1 of 9

1. Call to Order at **7:34 P.M.**

1.1. Pledge of Allegiance

1.2. Roll Call (alphabetical order): Jodie Davy, Cari Dostal, Jamie Isane, Brent Olson, Jeramy Swenson and Jared VonEnde; 6 out of 6 in attendance

1.3. Administration and Department Heads: Kevin Ricke, Stacey Warne and Leah Hasson

2. Annual Organization (Re-Organization) of the School Board

2.1. Seat new members: Jamie Isane, Jeramy Swenson and Jared VonEnde:

Ceremonial Oath of Office (Optional)

I affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 676, Badger, Minnesota to the best of my judgment and ability.

Attached Acceptance of Office and Required Signed Oath of Office which was completed November 18-22, 2022

Attachments: (2) Acceptance of Office and Required Signed Oath of Office completed 21 November 2022  
Standards for School Board Leadership downloaded from MSBA

2.2. Organization of School Board

Description:

Minnesota Statute requires the School Board to elect its officers for the new calendar year at its first regular meeting in January.

After the roll call is taken, an "Acting Chair" (as selected by the Board - typically the previous Chair if "still" on the Board) will request nominations for each officer position of the Board.

Parliamentary procedure does not require a nomination to be seconded.

Nominations are solicited by asking (three times) for nominations from the floor for each officer position of the Board.

After all nominations are heard, the acting-Chair will announce that "nominations are closed" and a vote will be taken by requesting "those in favor of \_\_\_\_\_ for each officer position of the Board signify by saying "aye" - those opposed signify by saying the same sign "aye". The candidate with the highest vote total shall be elected to the office. After the Chair election, the newly elected Chair of the Board shall preside over the nominations and election of the other school board officers.

2.3. Review of School Board Member 4-Year Term Cycles:

January 2021 through December 2024: Jodie Davy, Cari Dostal and Brent Olson

January 2023 through December 2026: Jamie Isane, Jeramy Swenson and Jared VonEnde

**Minutes of Regular Meeting ~ The Board of Education ISD 676**

Page 2 of 9

- 2.4. Nominations for School Board Chair: **Member Swenson** nominated **Member Isane**  
**Member Olson** nominated **Member Davy**  
Nominations for Board Chair closed

Vote for Jodie Davy for Board Chair:

Yes Roll Call Vote: Yes=Member Olson, Yes=Member VonEnde

No Roll Call Vote: No=Member Davy, No=Member Dostal, No=Member Swenson  
and 1 Abstention=Member Isane

The abstention counts with the majority of the voting; the recorded votes for Member Davy  
is 2-Yes, 3-No and 1-Abstention; therefore, legal vote is a 2-Yes and 4-No.

Two (2) Yes-votes is not a majority of the quorum of six in attendance.

Vote for Jamie Isane for Board Chair:

Yes Roll Call Vote: Yes=Member Davy, Yes=Member Dostal, Yes=Member Olson,  
Yes=Member Swenson, Yes=Member VonEnde

No Roll Call Vote: No=None; 1 Abstention=Member Isane

The abstention counts with the majority of the voting; the recorded vote is 5-Yes, 0-No and  
1-Abstention; therefore, legal vote is a 6-Yes, 0-No election. Member Isane is  
elected by a majority of the quorum of six in attendance.

BE IT RESOLVED by a recorded roll call vote of 5-Yes, 0-No and 1-Abstention (Member Isane) with the  
legal ballot being 6-Yes and 0-No **electing Member Jamie Isane as School Board Chair for 2023.**

- 2.5. Nominations for School Board Vice Chair: **Member Isane** nominated **Member Swenson**  
Nominations for Board Vice Chair closed

Vote for Jeramy Swenson for Board Chair:

Yes Roll Call Vote: Yes=Member Davy, Yes=Member Dostal, Yes=Member Isane,  
Yes=Member Olson and Yes=Member VonEnde

No Roll Call Vote: No=None; 1 Abstention=Member Swenson

The abstention counts with the majority of the voting; the recorded vote is 5-Yes, 0-No and  
1-Abstention; therefore, legal vote is a 6-Yes, 0-No election. Member Swenson is  
elected by a majority of the quorum of six in attendance.

BE IT RESOLVED by a recorded roll call vote of 5-Yes, 0-No and 1-Abstention (Member Swenson) with  
the legal ballot being 6-Yes and 0-No **electing Member Jeramy Swenson as School Board Vice Chair  
for 2023.**

- 2.6. Nominations for School Board Clerk: **Member Davy** nominated **Member Dostal**  
Nominations for Board Clerk closed

Vote for Cari Dostal for Board Clerk:

Yes Roll Call Vote: Yes=Member Davy, Yes=Member Isane, Yes=Member Olson,  
Yes=Member Swenson and Yes=Member VonEnde

No Roll Call Vote: No=None; 1 Abstention=Member Dostal

The abstention counts with the majority of the voting; the recorded vote is 5-Yes, 0-No and  
1-Abstention; therefore, legal vote is a 6-Yes, 0-No election. Member Dostal is  
elected by a majority of the quorum of six in attendance.

BE IT RESOLVED by a recorded roll call vote of 5-Yes, 0-No and 1-Abstention (Member Dostal) with the  
legal ballot being 6-Yes and 0-No **electing Member Cari Dostal as School Board Clerk for 2023.**

**Minutes of Regular Meeting ~ The Board of Education ISD 676**

Page 3 of 9

- 2.7. Nominations for School Board Treasurer: **Member Swenson** nominated **Member Davy**  
Nominations for Board Treasurer closed

Vote for Jodie Davy for Board Treasurer:

Yes Roll Call Vote: Yes=Member Dostal, Yes=Member Isane, Yes=Member Olson,  
Yes=Member Swenson and Yes=Member VonEnde

No Roll Call Vote: No=None; 1 Abstention=Member Davy

The abstention counts with the majority of the voting; the recorded vote is 5-Yes, 0-No and 1-Abstention; therefore, legal vote is a 6-Yes, 0-No election. Member Davy is elected by a majority of the quorum of six in attendance.

BE IT RESOLVED by a recorded roll call vote of 5-Yes, 0-No and 1-Abstention (Member Davy) with the legal ballot being 6-Yes and 0-No **electing Member Jodie Davy as School Board Treasurer for 2023.**

- 2.8. Designate Official School Newspaper: A motion was made by **Member Swenson** to approve The Tribune published by Page 1 Publications, Inc. of Greenbush, MN as the designated official school newspaper. The motion seconded by **Member VonEnde**. 6-Yes and 0-No vote; **U.C.** = motion carried unanimously.
- 2.9. Designate Official School Depositories: A motion was made by **Member Olson** to approve Border Bank, Citizens State Bank and Minnesota School Districts Liquid Asset Fund as the designated official school depositories. The motion seconded by **Member Dostal**. 6-Yes and 0-No vote; **U.C.** = motion carried unanimously.
- 2.10. Set the Official School District Mileage Rate to be the same as Internal Revenue Service (IRS) and modified as IRS modifies with coinciding dates: A motion was made by **Member Dostal** to approve the current IRS rate of \$0.65.5 or 65 1/2 cents per mile as of January 1, 2023 and to modify as IRS modifies with coinciding dates. The motion seconded by **Member Davy**. 6-Yes and 0-No vote; **U.C.** = motion carried unanimously.
- Description: New rate is up 3 cents per mile compared to the previous midyear July increased mileage rate of \$0.625 or 62 1/2 cents per mile.
- 2.11. Set Official School Board Monthly Meeting Date and Time: A motion was made by **Member Swenson** to approve the second Monday of each month at 7:30 p.m. to be the official School Board regular monthly meeting date and time, unless otherwise noted. The motion seconded by **Member Olson**. 6-Yes and 0-No vote; **U.C.** = motion carried unanimously.
- 2.12. Set School Board Director Compensation ~~same as last year~~: An **amended** motion was made by **Member Swenson** to approve **\$105** ~~\$95~~ per meeting for the Board Chair and **\$95** ~~\$85~~ per meeting for all other School Board Members as well as approving **\$210** ~~\$190~~ for the Board Chair and **\$190** ~~\$170~~ for all other School Board members for meetings lasting in duration over 4 hours as the official School Board Meeting per diem. The motion seconded by **Member Dostal**. 6-Yes and 0-No vote; **U.C.** = motion carried unanimously.
- 2.13. Designate Business Manager Accountant the authority to make electronic fund transfers as needed: A motion was made by **Member Davy** to approve the authorization for Leah Hasson, Business Manager Accountant, to make electronic fund transfers as needed. The motion seconded by **Member Olson**. 6-Yes and 0-No vote; **U.C.** = motion carried unanimously.

**Minutes of Regular Meeting ~ The Board of Education ISD 676**

Page 4 of 9

- 2.14. Designate Legal Counsel: A motion was made by **Member Swenson** to designate both Rupp, Anderson, Squires & Waldspurger, P.A. or Pemberton Law as School District Legal Counsel. Such designation shall allow the Superintendent and the School Board Chair to engage with either law firm on immediate need, with compensation on a fee for service basis only. The motion seconded by **Member VonEnde**. 6-Yes and 0-No vote; U.C. = motion carried unanimously.

Description: Attorney John Edison with Rupp, Anderson, Squires & Waldspurger (RASW Law) has provided legal services for Badger School in previous years.

Attorney Josh Heggem of Pemberton Law out of the Fergus Falls office has provided legal services for Badger School in previous years. Attorney Kristi Hastings, also with Pemberton Law, has good references.

3. Visitor Comments – None

Visitors Present in Attendance (alphabetical order): Dan Carpenter and Toia Starren

3.1. Listening Session – None

4. Recommendation to add and/or to remove items to the agenda from Board Members or School Administrators – None

5. Approval of Agenda

- 5.1. A motion was made by **Member Davy** to approve the agenda for the Monday, January 9, 2023 Regular School Board Meeting as presented. The motion seconded by **Member Dostal**. 6-Yes and 0-No vote; U.C. = motion carried unanimously.

6. Minutes

- 6.1. A motion was made by **Member Swenson** to approve the minutes of the Regular School Board Meeting held on Monday, December 12, 2022 as presented. The motion seconded by **Member Davy**. 6-Yes and 0-No vote; U.C. = motion carried unanimously.

Attachments: (2) Minutes of 12 Dec 2022 Regular Meeting Minutes screen friendly version  
Minutes of Regular 12 December 2022 Meeting condensed for newspaper

7. Consent Agenda

7.1. Rotation of 2023 Board Bill (auditing committee) Assignment Schedule

Description: A Board Member will be partnered with another Board Member throughout the 2023 calendar year to review bills prior to each regular board meeting. Review the attached schedule and please let me know if you have any conflicts. See attached.

Attachment: (1) BOARD BILL ROTATION 2023

- 7.2. Pay Bills: A motion was made by **Member Davy** to approve the payment of bills check **#62549** through check **#62603** for a total of **\$169,215.51** as listed; and also approve Purchasing Card electronic payments dated January 3, 2023 and Electronic Fund Transfers as submitted. The motion seconded by **Member Isane**. 6-Yes and 0-No vote; U.C. = motion carried unanimously.

Attachments: (5) BOARD BILL ROTATION 2023  
December 2022 Payment Register by Bank and Check for January 2023 Board Packet  
December 2022 EFT Schedule for January 2023 Board Packet  
December 2022 PCard Statement for January 2023 Board Packet  
Wire Payment December 2022 for January 2023 Board Packet

**Minutes of Regular Meeting ~ The Board of Education ISD 676**

Page 5 of 9

7.3. Appoint Committee Members list as a whole for 2023:

Staff Development Committee: Cari Dostal  
Technology Committee: Jodie Davy and Cari Dostal  
Safety Committee: Brent Olson  
Strategic Planning Committee: All Board Members  
Continuing Ed Committee: Jodie Davy  
Crisis Planning Committee: Jamie Isane, Jeramy Swenson and **Jared VonEnde**  
Scholarship Committee: Jodie Davy  
MSHSL Rep: Jeramy Swenson  
Joint Sports Board: Jamie Isane, Jeramy Swenson and **Jared VonEnde** ~~Brent Olson~~  
NWRIC Board: **Cari Dostal** ~~Carol Rhen~~  
NWRIC Alternative: Jamie Isane  
~~Legislative Liaison: Carol Rhen~~ OPEN  
Meet & Confer: Jamie Isane, Brent Olson and Jeramy Swenson

A motion was made by **Member Swenson** to approve the list of committee members appointments as a whole. The motion seconded by **Member VonEnde**. 6-Yes and 0-No vote; U.C. = motion carried unanimously.

8. Communications

8.1. Building and Grounds: Notes forwarded by Striker Hasson

8.2. Employer Group Health Insurance for Employees Mandatory Two-Year Bid Cycle ~ timeline attached

Attachment: (1) Group Health Insurance Bid Cycle Timeline

8.2.a. BEA Reps at initial opening of group health insurance proposals: A motion was made by **Member Swenson** to approve up to three representatives from the Badger Education Association of Teachers to be present at the initial opening of group insurance proposals in accordance with MS Chapter 471.6161 (Health Insurance and Transparency Act). The motion seconded by **Member Davy**. 6-Yes and 0-No vote; U.C. = motion carried unanimously.

Attachment: (1) BEA Request for Reps at Group Health Insurance Proposal Openings for Spring 2023

8.2.b. PEIP Notice from BEA: A motion was made by **Member Davy** to accept the letter of intent to preserve it eligibility rights to participate in Public Employees Insurance Program (PEIP), pursuant MS 43A.316. The motion seconded by **Member Dostal**. 6-Yes and 0-No vote; U.C. = motion carried unanimously.

Attachment: (1) PEIP Letter of Intent

8.3. Letter of intent to Commence Negotiating the 2023-2025 Agreement with BEA and copy sent to Bureau of Mediation: A motion was made by **Member Davy** to accept the Notice of Intent from Badger Education Association of Teachers to explore commencing negotiations. Please refer to the attached notice and the companion notice sent to the State Bureau of Mediation to explore interest-based bargaining. The motion seconded by **Member Olson**. 6-Yes and 0-No vote; U.C. = motion carried unanimously.

Description: Please see attachments. Please note: the District has no obligation to commence negotiations prior to April 1, 2023 (Article XVI Duration > Section 1 Term and Reopening Negotiations > excerpt extracted from page 27 of 28 of BEA Agreement)

Attachments: (2) BEA Letter of Intent and Notice of Desire to Negotiate 23-25 Form  
BEA Page 27 – Negotiations commence after 01 April 2023

**Minutes of Regular Meeting ~ The Board of Education ISD 676**

Page 6 of 9

8. Communications > *continued*

8.4. Superintendent

Attachments: (3) Miscellaneous Items to Report by Superintendent 09 January 2023  
MREA Advocacy Briefings for 2023 Legislative Session  
MSBA Advocacy roadmap for 2023 Legislative Session

8.4.a. Nomination for School Board Representatives to Serve on Northwest Regional Development Commission (Optional) Nomination Sheet attached

Attachment: (1) Nomination Sheet for Northwest Regional Dev Commission 01 Feb 2023

8.4.b. Minnesota School Board Association Annual Leadership Conference January 11-13, 2023 ~ Minneapolis Convention Center.

Attachments: (2) MSBA Leadership Conference at a Glance Jan., 12-13, 2023  
Supt. Travel Itinerary to MSBA Leadership Conference 11-13 January 2023

8.4.c. Paraprofessional Recognition Week January 23-27, 2023

Description: Paraprofessionals work in a variety of positions in our school, including, but not limited to, instructional assistants, pupil support assistants, special education paraprofessionals, lunch room and playground assistants, hall monitors, bus monitors, media center assistants, drivers and family liaisons.

Thank you for all each of you do to meet student needs and doing your part to make sure our school runs smoothly

8.4.d. Schedule a Meet & Confer date/time with Badger Education Association of Teachers

Description: What is Meet and Confer? Employees discuss matters relating to their employment which are not contract terms and conditions of employment.

Explore a morning 7:00 AM before school meeting?

8.5. Dean of Students

8.5.a. Student Enrollment at the start of January

Attachment: (1) Enrollment Report 1.5.23

8.5.b. Martin Luther King, Jr. Professional Development Day - Monday, January 16 with hour-long remote distance-learning sessions that begin at 8:30am, 9:40am and 10:50am. There are different sessions and each will be recorded; therefore, courses are available for two weeks after the live sessions. These Continuing Education Units (CEU clock hours) are required for teacher re-licensure.

8.5.c. Upcoming Dates of Interest

Attachment: (1) January 2023 Dates of Interest

9. Reports

9.1. Accept Cash Report: A motion was made by **Member Swenson** to accept the Cash Report through December 31, 2022 subject to audit. The motion seconded by **Member Dostal**. 6-Yes and 0-No vote; **U.C.** = motion carried unanimously.

Attachment: (1) Cash Report December 2022 for January 2023 Board Packet

**Minutes of Regular Meeting ~ The Board of Education ISD 676**

Page 7 of 9

9. Reports > *continued*

- 9.2. Accept Fiscal Quarter 2 Budget Report: A motion was made by **Member Dostal** to accept the attached Badger School District FY 23 Budget Second Quarter report subject to audit. The motion seconded by **Member Davy**. 6-Yes and 0-No vote; **U.C.** = motion carried unanimously.

Attachments: (3)      Qtr 2 Budget Report for January 2023 Board Packet  
                              Qtr 2 UFARS Expense Revenue Summary for January 2023 Board Packet  
                              Revised 22-23 Budget for December 2022 Board Packet

- 9.3. Accept December Donations (THANK YOU): A motion was made by **Member Swenson** to accept the donations listed below. The motion seconded by **Member Olson**. 6-Yes and 0-No vote; **U.C.** = motion carried unanimously.

Donations: (2)      \$75 for Badger School library books donated by Paulette Christianson  
                              \$25 anonymous donation for Badger School library books

- 9.4. Badger School District Budget to Actual Expenditure Report.

Description:      As requested by the Board in previous fiscal years, this document will be provided on a monthly basis.

The budget consists of 4 fund balances: 01 General Fund  
  02 Food Service  
  04 Community Services  
  08 Scholarships                               \* see attached

Attachments: (2)      Budget Guideline Dec 2022 for January 2023 Board Packet  
                              Revised 22-23 Budget for December 2022 Board Packet

10. Proposed Resolutions

- 10.1. Curriculum, Programs and Personnel Adjustments: A motion was made by **Member Swenson** to adopt the Resolution Directing Superintendent to Make Recommendations for Adjustments in Curriculum, Programs, and Staff for the following school year, if needed. The motion seconded by **Member Dostal**.

Yes Roll Call Vote:      Yes=Member Davy, Yes=Member Dostal, Yes=Member Isane, Yes=Member Olson, Yes=Member Jeramy Swenson, Yes=Member Jared VonEnde

No Roll Call Vote:      No=None

BE IT RESOLVED the motion carried unanimously = **U.C.** by a roll call 6-Yes and 0-No vote.

- 10.2. Student Rep: A motion was made by **Member Davy** to approve high school senior Talisha Hamann as a student non-voting representative on the Badger School Board during the remainder of the 2022-2023 academic year. The motion seconded by **Member Olson**. 6-Yes and 0-No vote; **U.C.** = motion carried unanimously.

Attachment: (1)      TH application and signed consent

- 10.3. Dissolve Cross Country Cooperative with Roseau: A motion made by **Member VonEnde** to dissolve the MSHSL Boys' and Girls' Cross Country Running Cooperative with Roseau High School beginning with the 2023-2024 school year. The motion seconded by **Member Swenson**. 6-Yes and 0-No vote; **U.C.** = motion carried unanimously.

Description:      No (zero) Badger cross country participants since Fall 2020; recommend short-term to dissolve co-op. The possibility remains open to re-establish the cross county co-op in the future. If Badger students are interested in cross country, our school is welcome to approach Roseau High School again in the future.

**Minutes of Regular Meeting ~ The Board of Education ISD 676**

Page 8 of 9

10. Proposed Resolutions > *continued*

- 10.4. Amended Rate of Pay for Third Grade Teacher Mid-Year Hire: A motion made by **Member Dostal** to approve daily rate pay of \$139.20 for Carly Mekash while waiting for issuance of Minnesota Teacher License retroactive to January 3, 2023. Upon issuance of a Minnesota teaching license through the Minnesota Professional Educator Licensing and Standards Board (PELSB), the daily rate of pay will be \$249.28 plus pro-rated benefits per Badger Ed. Assoc. Teacher Agreement contingent upon appropriate licensure. The motion seconded by **Member Davy**. 6-Yes and 0-No vote; **U.C.** = motion carried unanimously.

Description: Another licensed MN teacher will also need to be in the classroom short term.

Daily rate of pay while MN Teacher License pending: \$139.20 = Non-Certified Step 13 at \$17.40 x 8 hours per day (closest hourly rate to short call substitute teacher pay)

Daily rate of pay upon Issuance of MN Teacher's License: \$249.28 = Salary Schedule [Step 0, Lane BA 0] \$44,870 divided by 180 teacher contract days

Ms. Mekash was originally approved for hire at the June 13, 2022 Badger School Board Meeting - Agenda Item #9.9 - contingent upon appropriate licensure through Minnesota Professional Educator Licensing and Standards Board (PELSB) by January 2, 2023

- 10.5. Accept Bus Driver Regular Route Resignation: A motion was made by **Member Swenson** to accept the resignation of Ed Walsh, regular daily route bus driver effective January 4, 2023. The motion seconded by **Member Olson**. 6-Yes and 0-No vote; **U.C.** = motion carried unanimously.

Description: A sincere thank you for 22 years of daily bus route driving!

Mr. Walsh would like to transition to serving as a substitute driver and event driver. Again, please read the enclosed resignation letter for more details due to the fact this is not a retirement letter.

Attachment: (1) Letter of Resignation from EW 21 Dec 2022

- ~~10.6. LTS Bus Driver Hire: A motion was made by **Member Davy** to approve the hire of Carla Sundahl as Long Term Substitute Bus Driver for the remainder of the 2022-2023 school year from January 5, 2023 to Friday, May 26, 2023. The motion seconded by \_\_\_\_\_.~~

**\*\* No action taken due to no second to the motion. A sub-committee of Member Isane, Member Olson and Member VonEnde will meet with Transportation Director Tom Dostal prior to the next School Board Meeting. \*\***

~~Vote:~~

~~BE IT RESOLVED the motion carries or does not carry by a \_\_\_\_ Yes to \_\_\_\_ No vote.~~

Description: Transportation Director Tom Dostal and Superintendent Kevin Ricke recommend hiring Carla Sundahl.

This would be her second long-term substitute bus driver position with Badger during this current 2022-2023 school year. She previously drove the Bus #1 route earlier in the school year from September 6 to November 30 for a different bus driver.

Attachment: (1) CAS Candidate for Bus Driver 02 Aug 2022



**Minutes of Regular Meeting ~ The Board of Education ISD 676**

Page 9 of 9

10. Proposed Resolutions > *continued*

- 10.7. Begin Advertising for Sp Ed Teachers for next academic year: A motion was made by **Member Olson** to approve advertising for Special Education Teachers for SY2023-2024. The motion seconded by **Member Dostal**. 6-Yes and 0-No vote; **U.C.** = motion carried unanimously.

Description: ISD 676 currently employs two Special Education Teachers for one-year contracts, which is the maximum duration allowed by PESLB of MDE for an ‘Out-of-Field Permission’ previously known as variance or community expert.

11. Adjourn: Recommended motion: **Member Olson** moved to adjourn at **9:13 P.M.** The motion seconded by **Member Dostal**. 6-Yes; 0-No vote; **U.C.** = motion carried unanimously.

Cari Dostal, Clerk

Jamie Isane, Chairperson

---

Communications/Upcoming Meetings:

7:30 P.M.      Monday, February 13, 2023      Regular School Board Meeting

Badger School Board Meeting information can be found online at our website:

[www.badger.k12.mn.us](http://www.badger.k12.mn.us)

Click on “Badger School Board Meeting Agenda and Minutes” under “Helpful Links” menu on the right margin