



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
Facilities Committee Meeting Minutes
Tuesday, May 16, 2023 at **6:00 PM**

BOARD OF EDUCATION
Kevin Daly, President
Rupal Shah Mandal, Vice President
John P. Vranas, Secretary
Maxie Boynton
Myra A. Foutris
Jay Oleniczak
Peter D. Theodore

ADMINISTRATION
Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction
Courtney Whited, Business Manager/CSBO

Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Marvin Garlich Administration Building 6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Tuesday, May 16, 2023.

1. CALL TO ORDER/ROLL CALL.

Chair Vranas called the Facilities Committee meeting to order at 6:04 p.m. Roll call was taken and a quorum was not present. No formal recommendations would be taken, but members continued with their discussion.

FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chair
Wendy Grano, Community Member
Zade Tagani, Community Member

FACILITIES COMMITTEE MEMBERS NOT PRESENT

Rupal Shah Mandal (BOE), Co-Chair
Myra A. Foutris (BOE)
Emily McCall, Community Member

ADMINISTRATORS/STAFF

Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction
Courtney Whited, Business Manager/CSBO
Jim Caldwell, Director of Buildings and Grounds

OTHERS PRESENT

Athi Toufexis, StudioGC

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - **MARCH 21, 2023**

The Facilities Committee did not take any action relative to the March 21, 2023 minutes due to the lack of a quorum.

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

a. StudioGC architecture+interiors Project(s) Update

I. Murphy Construction Concrete Foundation Work

Murphy Construction will be on site this summer completing the remaining playground work. The Administration asked for a proposal to cover a small dirt area with concrete near the sidewalk leading to the Rutledge Hall playground due to frequent student foot traffic wearing out the grass.

II. Drain Tiles for Field Area North of Rutledge Hall

The Administration pointed out an area behind Rutledge Hall that pools with water creating muddy conditions. The Administration was asking the Committee for approval to seek a resolution for this area. The Facilities Committee members in attendance stated their support for the Administration to seek ideas for a resolution to the muddy conditions behind Rutledge Hall.

III. Southwest Athletic Field's Slope Discussion

Athi Toufexis, StudioGC, discussed that the National Federation of High School requires a slope on the pitch of soccer fields. Athi explained that there is no maximum requirement established as it relates to the slope of the field. Athi explained that there is about a 1.5% drop across the field. This is in range of the National Federation of High School Soccer guidelines. The Facilities Committee members in attendance supported taking no action.

b. Lincoln Hall's Mechanized Basketball Hoops

Athi Toufexis, StudioGC, presented the quote from Bear Construction for the Lincoln Hall mechanized basketball hoops. Athi explained that four hoops would be replaced to improve functionality. The side hoops above the bleachers are currently mechanized, but the equipment is at the end of its life. The main baskets, which do not raise or lower, will be replaced and mechanized. It was noted that \$37,500 would come from the Berger donation for this project. The Facilities Committee members in attendance stated their support to accept the proposals from H2I and Bear Construction for materials & services related to improving Lincoln Hall's Basketball Hoops in the amount of \$77,062.92 for a summer 2023 installation.

c. District Recognition Discussion

Dr. David L. Russo, Superintendent of Schools, inquired if the Committee is in favor of continuing to look for ways to add commemoration pieces across the District. Dr. Russo shared an example, more specifically, the plaque that was made to commemorate the Abraham Lincoln mural that was completed by retired teacher Andy MacCrimmon and the Lincoln Hall Art Club. Athi presented some additional concepts for a commemoration wall. The Facilities Committee members in attendance were receptive to exploring these concepts. Dr. Russo stated that the Administration will present additional ideas at a future Facilities Committee meeting.

d. District Branding Discussion

Athi presented District branding ideas to the Committee. The Facilities Committee members in attendance liked the stair branding, and the "This is Jaguar Country" sign. The Facilities Committee members in attendance stated their support for the Administration to pursue additional ideas for District branding and present them at a future Facilities Committee meeting.

5. OLD BUSINESS

a. Tractor Purchase and Trade-In

Jim Caldwell, Director of Buildings and Grounds discussed the tractor purchased in 2010 no longer has a high gear. Jim explained the quote including a trade-in offer of \$8,000 for the current tractor, and also a \$10,000 discount for the tractor that is presented in the packet. Jim explained the majority of the use is for snow removal. The Facilities Committee members in attendance stated their support to recommend to the Board of Education to accept this Sales Quote from Russo Power Equipment for a new Kubota tractor with attachments in the amount of \$34,194.20

along with a trade in of the District's John Deere tractor and attachments.

b. Window Treatments for Rutledge Hall's First Floor

Courtney Whited, Business Manager/CSBO, presented the window treatments for Rutledge Hall's first floor. The Facilities Committee members in attendance stated their support to recommend to the Board of Education to accept the quote from Indecor for window roller shade installations throughout the first floor of Rutledge Hall in the amount of \$22,350 during Summer 2023.

6. NEW BUSINESS

a. Village of Lincolnwood Intergovernmental Agreement (IGA) – Traffic and Parking Enforcement

Dr. Russo presented the draft of the Village of Lincolnwood Intergovernmental Agreement (IGA) – Traffic and Parking Enforcement. District Legal Counsel reviewed the draft and Dr. Russo presented those changes. The IGA allows for the enforcement of traffic and parking laws on campus. The Facilities Committee members in attendance supported the Administration taking this draft back to the Village.

7. District Facilities Update

a. Courtney reviewed updates relating to the playground equipment. All the playground equipment has arrived except the alligator spring rider. Work on three playgrounds will occur this summer. Murphy Construction will pour the concrete foundations and George's Landscaping will install the equipment as an allowance authorization under the Summer 2023 General Work contract with Bear Construction. The District will not pay the \$9,000 invoice until the alligator spring rider has been delivered.

b. Contour will be addressing the bare landscape areas on the southern/front perimeter areas of Rutledge Hall where thick shrubbery was removed last autumn.

c. The Building & Grounds team will be working on replacing some sprinkler heads in the campus fields this summer, as cited on the SD74 Master Facilities Plan. There may need to be a location adjustment relative to the sprinkler system control box near the PreK playground installation.

d. Lincolnwood Baseball and Softball Association (LBSA) submitted a request to waive FY24 Facilities Rental Fees. This Agenda item will appear on the May 18, 2023 Finance Committee meeting agenda.

e. Lincolnwood Public Library requested use of the Rutledge Hall parking lot from 4:00 - 6:30 p.m. on Friday, June 2, 2023 to support their Summer Reading Kickoff event.

f. Lincolnwood Police Department is also looking to use Lincoln Hall over the summer for testing.

g. Rutledge Hall library lighting

Courtney explained the option of a denim blue element to the light fixtures as opposed to the originally proposed gray. Athi explained that the Administration is looking to compliment some of the blue that is in the carpeting. The Facilities Committee members in attendance looked at drawings and supported the change to denim blue.

h. Dr. Russo explained the Lincoln Hall team is looking to explore a reorganization of the space in the Lincoln Hall library. They would like to explore a flip-flop of the space and put the instructional space closer to the east wall of the library. This would create a less disruptive environment for classes utilizing the space. The Facilities Committee members in attendance supported this request.

i. Jim shared pictures of the overgrowth of the rain garden spaces along East Prairie Road. Jim explained that the science curriculum no longer uses that area. Dr. Russo asked if the rain garden is still fulfilling its original purpose of clearing the sidewalk of water. Jim explained that the pooling still exists on the sidewalk. The Facilities Committee members in attendance would like the space to remain with improved upkeep and an exploration of connections to

the curriculum.

8. ADJOURNMENT

The members in attendance stated their support to adjourn the Facilities Committee meeting at 6:39p.m.

The next Facilities Committee meeting will be held Tuesday, June 6, 2023 at 6:00 p.m. The public is welcome.

John P. Vranas, Chair

Rupal Shah Mandal, Co-chair